

NORTH CAROLINA
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, December 1, 2025, at 10:00 AM in the Greene County Operations Center. Present for the meeting: Chairman Bennie Heath, Vice-Chairman Jerry Jones, Commissioner Derek Burress, Commissioner Ray Johnson, Commissioner Robert Taylor, Jr., County Manager Kyle DeHaven, County Attorney Kevin MacQueen, and Deputy Clerk Kathy Mooring.

A. Call to Order

Chairman Bennie Heath called the meeting to order at 10:00 AM, and asked Commissioner Johnson to give the Invocation and lead the Pledge to the Flag.

There were ten Greene County staff and six people from the public in attendance.

B. Election of Chairman

Commissioner Jones nominated Commissioner Heath for Chairman. No other nominations made for Chairman.

On a motion by Vice-Chairman Jones and seconded by Commissioner Johnson, the Board voted unanimously to elect Commissioner Heath as Chairman.

C. Election of Vice-Chairman

Chairman Heath called for nominations for Vice-Chairman. Commissioner Johnson nominated Commissioner Jones as Vice-Chairman. No other nominations were made.

On a motion by Commissioner Johnson and seconded by Commissioner Taylor, Jr., the Board voted unanimously to elect Commissioner Jones as Vice-Chairman.

D. Approval of Agenda

Chairman Heath added Item F1. Presentation by Congressman Don Davis and also added K1. Closed Session for Attorney/Client Privilege. Hearing no other changes, Chairman Heath called for a motion.

On a motion by Vice-Chairman Jones and seconded by Commissioner Johnson, the Board voted unanimously to approve.

E. Consent Agenda

On a motion by Vice-Chairman Jones and seconded by Commissioner Johnson, the Board voted unanimously to approve.

1. 11-17-25 Regular Meeting Minutes
2. Consideration of Late Property Tax Relief Applications
3. Releases/Refunds

F. PRESENTATION

1. Presentation by Congressman Don Davis
Congressman Don Davis presented a U.S. Flag that was flown at the U.S. Capitol to Ray Holloman. Mr. Holloman was recently presented with the recognition of Greene County Citizen of the Year. He was nominated by the Boys and Girls Club of Greene and Lenior Counties. Congressman Davis noted all the activities Mr. Holloman is a part of, and he currently serves in the Green County Veterans Service Office, and he is a Vietnam Veteran himself.

G. Public Comments

No comments.

H. County Manager

1. Reappointments - Greene County Board of Health
Mr. DeHaven presented a request from the Greene County Board of Health to reappoint members who submitted their applications to be reappointed for their third three-year term. The members to be reappointed are Dr. Whitley Bartholomew (Dentist) and Blair Conway (Professional Engineer (ILO)).

On a motion by Vice-Chairman Jones and seconded by Commissioner Johnson, the Board voted unanimously to approve.

2. 2026 Regular Meeting Schedule
Mr. DeHaven next presented the 2026 Regular Meeting Schedule to the Board of Commissioners. Mr. DeHaven asked for the Board's ideas and possible approval. A couple of board members were concerned about the second meeting of the month being set for four p.m. Commissioner Taylor suggested we set the time for five p.m. and others agreed. Commissioner Burress is concerned about that time being too early for people who want to attend. Chairman Heath called for a motion with the evening meeting time being changed to five p.m.

On a motion by Vice-Chairman Jones and seconded by Commissioner Johnson, the Board voted 4 to 1 to approve. Commissioner Derek Burress voted in opposition.

3. 2026 Holiday Schedule
Mr. DeHaven next presented the proposed 2026 Holiday Schedule for Greene County. He noted we follow the State Holiday Schedule. Commissioner Johnson said he had some complaints from the convenience site workers about having to work on Veterans Day. These workers are veterans, and they seldom get that day off. Next year, Veterans Day falls on Wednesday and the convenience sites are closed that day. The discussion ended with approving the calendar for next year and then discussing further as to what to do in the future.

On a motion by Vice-Chairman Jones and seconded by Commissioner Johnson, the Board voted unanimously to approve.

4. Appointments for the Regional Aging Advisory Committee-RAAC Board

Mr. DeHaven next presented a request from the Eastern Carolina Council to appoint two additional members for the Regional Aging Advisory Committee, which meets in New Bern. Membership on this committee requires approval by the Greene County Board of Commissioners. The Greene County Aging Planning Committee reviewed the submitted applications on November 18, 2025, and recommended David Jones and Linda Sewall for approval by the Commissioners.

On a motion by Vice-Chairman Jones and seconded by Commissioner Johnson, the Board voted unanimously to approve.

5. Recognition of Achievement for the Finance Officer

Mr. DeHaven next presented a Recognition of Achievement to the County's Finance Officer. The County participates in a Cash Management program with Cashvest three+one. The County has been participating in the Cash Management Program for nearly a year and a half. In the last four quarters, we have scored over 90 points in their 100 point rating system, gaining us access to their 90+ Club. Ms. Sandy Shirtz, Finance Director, has worked diligently to achieve access to the 90+ Club in a short amount time. She has made Greene County the first County in NC to be part of the 90+ Club. In recognition of this accomplishment, we are presenting a small trophy, comparable to the one received by the GFOA CAFR recipients.

Chairman Heath congratulated Ms. Shirtz on a job well done on behalf of the Board.

I. County Attorney's Comments

No comments.

J. Commissioners' Report and Recommendation

Chairman Heath announced that the ribbon cutting ceremony for the new playground has been postponed due to unforeseen circumstances. He also reminded everyone that the Hookerton Christmas Parade will be today at 6:30. The Snow Hill Christmas Extravaganza will be on Friday, December 5th at 6 p.m. The Snow Hill Christmas Parade will be on Saturday, December 6th at 2 p.m. The Town of Walstonburg will have their Christmas Tree lighting on Saturday, December 6th at 6 p.m. The ribbon cutting for the new courtroom at the Greene County Courthouse will be Monday, December 15th at 8:30 a.m.

Commissioner Jones thanked Doug Henry Chevrolet for donating a new truck for the Commissioners to ride in the Christmas Parades.

Chairman Heath also noted that the bikes in front of them today are being donated to the DSS Toys for Tots program by the Commissioners.

Chairman Heath said they will now take a 5 minute break.

K. Closed Session

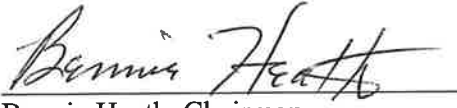
On a motion by Vice-Chairman Jones and seconded by Commissioner Johnson, the Board voted unanimously to go into Closed Session.

1. Attorney-Client Privilege - *To conduct a closed session pursuant to the provisions set forth in N.C.G.S. § 143-318.11(a)(3)*

On a motion by Vice-Chairman Jones and seconded by Commissioner Johnson, the Board voted unanimously to come out of Closed Session.

L. Adjourn

On a motion by Vice-Chairman Jones and seconded by Commissioner Johnson, the Board voted unanimously to adjourn.


Bennie Heath, Chairman

Attest:




Kyle J. DeHaven, Clerk to the Board

Board of Commissioners
Bennie Heath – Chairman
Jerry Jones – Vice-Chair
Derek Burress
Ray Johnson
Robert (Bobby) Taylor, Jr.



GREENE COUNTY
NORTH CAROLINA

County Manager
Kyle J. DeHaven

County Attorney
Kevin MacQueen

Finance Officer
Sandy Shirtz

December 1, 2025

Ms. Joy Brock, Director
Greene County Public Health Dept.
227 Kingold Blvd, Ste B
Snow Hill, NC 28580

Dear Ms. Brock;

It is with great pleasure to advise you that Dr. Whitley Bartholomew and Blair Conway have been reappointed on the Board of Health by the Greene County Board of Commissioners.

Sincerely,

A handwritten signature in cursive script that reads "Bennie Heath".

Bennie Heath, Chairman
Greene County Board of Commissioners

RESOLUTION TO ADOPT THE 2026 REGULAR MEETING SCHEDULE OF THE
GREENE COUNTY BOARD OF COMMISSIONERS

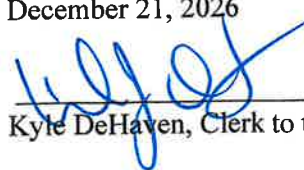
WHEREAS, General Statute 153A-40 allows the Board of County Commissioners to fix a time and place for regular meetings; and

WHEREAS, General Statute 143-318.12(a) requires the Board of County Commissioners schedule of regular meeting to be kept on file with the County Clerk; and

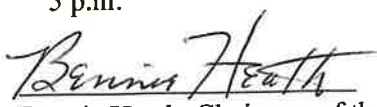
WHEREAS, the Board of County Commissioners desires to establish and formally publish the required schedule to inform all concerned of the same;

NOW, THEREFORE, BE IT RESOLVED by Greene County Board of Commissioners that the following meeting schedule be adopted with meetings to be held in the Greene County Operations Center at 312 SE Second St., Snow Hill NC 28580 at 10:00 a.m. the first meeting of the month and 5:00 p.m. the second meeting of the month, unless otherwise noted:

<u>DATE</u>	<u>WEEKDAY</u>	<u>TIME</u>
January 5, 2026	Monday	10 a.m.
January 20, 2026	Tuesday	5 p.m.
February 2, 2026	Monday	10 a.m.
February 16, 2026	Monday	5 p.m.
March 2, 2026	Monday	10 a.m.
March 16, 2026	Monday	5 p.m.
April 6, 2026	Monday	10 a.m.
April 20, 2026	Monday	5 p.m.
May 4, 2026	Monday	10 a.m.
May 18, 2026	Monday	5 p.m.
June 1, 2026	Monday	10 a.m.
June 15, 2026	Monday	5 p.m.
June 29, 2026	Monday	2 p.m.
July 20, 2026	Monday	5 p.m.
August 3, 2026	Monday	10 a.m.
August 17, 2026	Monday	5 p.m.
September 8, 2026	Tuesday	10 a.m.
September 21, 2026	Monday	5 p.m.
October 5, 2026	Monday	10 a.m.
October 19, 2026	Monday	5 p.m.
November 2, 2026	Monday	10 a.m.
November 16, 2026	Monday	5 p.m.
December 7, 2026	Monday	10 a.m.
December 21, 2026	Monday	5 p.m.



Kyle DeHaven, Clerk to the Board



Bennie Heath, Chairman of the Board

Board of Commissioners
 Bennie Heath – Chairman
 Jerry Jones – Vice-Chair
 Derek Burress
 Ray Johnson
 Robert (Bobby) Taylor, Jr.



GREENE COUNTY
 NORTH CAROLINA

County Manager
 Kyle J. DeHaven
County Attorney
 Kevin MacQueen
Finance Officer
 Sandy Shirtz

2026 Holiday Schedule

Holiday	Observance Date	Day of Week
New Year's Day	January 1, 2026	Thursday
Martin Luther King, Jr. Birthday	January 19, 2026	Monday
Good Friday	April 3, 2026	Friday
Memorial Day	May 25, 2026	Monday
Independence Day	July 3, 2026	Friday
Labor Day	September 7, 2026	Monday
Veterans Day	November 11, 2026	Wednesday
Thanksgiving	November 26 & 27, 2026	Thursday & Friday
Christmas	December 24, 25 & 28, 2026	Thursday, Friday & Monday

Board of Commissioners

Bennie Heath – Chairman
Jerry Jones – Vice-Chair
Derek Burress
Ray Johnson
Robert (Bobby) Taylor, Jr.



GREENE COUNTY
NORTH CAROLINA

County Manager

Kyle J. DeHaven

County Attorney

Kevin MacQueen

Finance Officer

Sandy Shirtz

December 2, 2025

Ms. January Brown, Interim AAA Director
Eastern Carolina Council Area Agency on Aging
PO Box 1717
New Bern, NC 28563-1717

RE: RAAC Board Appointment

Dear Ms. O'Connor:

On December 1, 2025, the Greene County Board of Commissioners appointed Mr. David Jones and Ms. Linda Sewall to your Regional Aging Advisory Committee for the Area Agency on Aging.

Thank you for your cooperation and attention.

Sincerely,

A handwritten signature in cursive script that reads "Bennie Heath".

Bennie Heath, Chairman
Greene County Board of Commissioners

cc: Ms. Linda Sewall
Mr. David Jones
Sharon Harrison



Greene County Board of Commissioners

Meeting Date: December 1, 2025

Item No:

Recognition of Achievement for the Finance Officer

G.5

Background / History / Information: Greene County participates in a Cash Management program with Cashvest three+one. We have been participating in this Cash management Program for nearly a year and a half. In the last 4 quarters, we have scored over 90 points in their 100 point rating system, gaining us access to their 90+ club. To gain access to the 90+ club, the following metrics need to be satisfied:

Category	What It Means / What They Evaluate
% of available funds providing value	A high proportion of the entity's cash is "working" — i.e. earning interest or offsetting banking fees — rather than being idle or in low-value accounts. <u>cashVest® by three+one®+1</u>
Liquidity Proficiency (highest-weighted category)	Using "time-horizon data" to match liquidity needs: categorizing which funds are short-term (for immediate needs) versus strategic (can be invested longer), so cash is deployed smartly without risking needed liquidity. <u>cashVest® by three+one®+1</u>
Warnick Rate Indicator®	The effective yield on cash balances (interest-bearing and non-interest) compared to appropriate market benchmarks — showing that your cash returns are competitive. <u>cashVest® by three+one®+1</u>
Cashflow Optimization	Evidence that banking structure, account configuration, and cashflow practices are efficient — minimizing unnecessary fees or idle cash, maximizing liquidity value and yield. <u>cashVest® by three+one®+1</u>
Investment Policy / Practices	Having an appropriate, up-to-date investment policy (or liquidity-management policy) that meets legal and peer standards, and that's actually followed — ensuring cash is handled responsibly. <u>cashVest® by three+one®+1</u>

Ms. Sandy Shirtz, Finance Director, has worked diligently to achieve access to the 90+ club in a short amount of time. She has made Greene County the first County in NC to be part of the 90+club.

In recognition of this accomplishment, we are presenting a small trophy, comparable to the one received by the GFOA CAFR recipients.

Staff Recommendations: For Informational Purposes Only; No Board Action Required At This Time

Agenda Item Information

Recognition of Achievement for the Finance Officer

Presented By: Kyle DeHaven

Department: County Manager's Office

Reviewed By:
Kyle DeHaven

Kyle DeHaven

Item No: G.5