

NORTH CAROLINA
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, August 2, 2021 at 10:00 a.m. in the Wellness Center. Present for the meeting: Chairman Bennie Heath, Vice Chairman James T. Shackleford Jr, Commissioners Jerry Jones, Susan Blizzard, and Derek Burress, County Manager Kyle DeHaven, Deputy Clerk Kathy Mooring and County Attorney Gay Stanley.

A. Call to Order

Chairman Bennie Heath called the meeting to order, and asked Commissioner Blizzard to give the Invocation and lead the Pledge to the Flag.

B. Approval of Agenda

Chairman Heath stated we are adding the Swearing In of Stephanie Wiggins the new Tax Administrator before the Public Comment Section. He also stated we are adding "H. Closed Session for Attorney Client Privilege" and moving Adjourn to "I". Commissioner Burress asked that we add to the agenda to appoint a member of the Board to vote at the District 3 Caucus meeting this afternoon. Chairman Heath stated that the voting member chosen for the upcoming conference also votes at the Caucus and that is usually the Chairman.

On motion by Commissioner Jones and seconded by Commissioner Shackleford, the Board voted unanimously to approve the Agenda with the noted changes.

C. Consent Agenda

Chairman Heath asked if there were any changes to the Consent Agenda. Commissioner Blizzard noted that corrections had been made to the Regular Meeting Minutes to the July 19, 2021 minutes.

On motion by Commissioner Jones and second by Commissioner Shackleford, the Board voted unanimously to approve the Consent Agenda.

- July 19, 2021 Regular Meeting Minutes
- Releases/Refunds
- Consideration of Late Applications for Elderly or Disabled Exclusion
- Budget Amendment; Senior Center

Refunds: NCVTS Tax & Tag

James Michael Marker	\$246.53	Whitney Nicole Grant	\$116.94	Frank James French	\$172.15
Michael George Suit	\$63.07				

Releases: Ad Valorem Tax

Donna Allen	\$45.00	NfinityLink Communications, Inc.	\$183.45	Xerox Corporation	\$360.84
ADP, Inc.	\$3.51	Woody Herman Beddard	\$109.20	Louis W. Dail, Jr.	\$2.45
Theresa Steward Jones	\$266.91	Eugene G. Perkins, III	\$131.28	Wayne & Rose Bullock	\$58.52

At this time Chairman Heath called Sandra Beaman, Greene County Clerk of Court to swear in Stephanie Wiggins as the new Tax Administrator. The swearing in was completed and documents signed and all congratulated Ms. Wiggins.

D. Public Comments

None

E. County Manager Report

1. Mr. DeHaven first presented a Budget Amendment for Public Buildings will be used to complete three paving initiatives. The parking lot at the new extension building has rock for paving but that has never taken place to this point. Rose Brothers has including grading the rock and paving the parking lot. The parking lot at the Recreation Center just beyond the current paved Wellness Center parking is rocked for asphalt, but has also never been paved. This quote includes that paving. And lastly, paving the washout area of the farmers market parking lot. The Public Works Director has stated his department is able to cut the asphalt and compact stone in that area and Rose Brothers will pave patch the area.

On motion by Commissioner Jones and seconded by Commissioner Blizzard, the Board voted unanimously to approve this Budget Amendment.

2. Mr. DeHaven next presented a Budget Amendment for the Landfill to purchase a new excavator. Mr. DeHaven noted to replace the motor of the excavator they currently have will cost \$55,000 and the cost to rent an excavator for the month the motor is being rebuilt is \$6,000.

A quote for a new and warranted excavator from CAT is just under \$185,000. Mr. DeHaven is recommending to purchase the new excavator this FY.

On motion by Commissioner Jones and seconded by Commissioner Shackleford the Board voted unanimously to approve the Budget Amendment.

3. Mr. DeHaven next presented a Budget Amendment for the Senior Center. This budget amendment is needed to fund adjustments that include carryover funds from projects that have crossed fiscal years, and adjusted grant matches/services.

On motion by Commissioner Jones and seconded by Commissioner Blizzard the Board voted unanimously to approve the Budget Amendment.

4. Mr. DeHaven next presented a Designation of Funds. Mr. DeHaven stated the county has received half of its ARP Funds totaling just over \$2 million. A plan to spend these funds is in progress. A request for immediate use for bodycams for the Sheriffs Department has been received and this request is eligible under the ARP Funds.

On motion by Commissioner Jones and seconded by Commissioner Shackleford the Board voted unanimously to approve this request for bodycams for the Sheriffs Department.

F. County Attorney Report

Nothing to report.

G. Commissioner's Report and Recommendations

Chairman Heath went over the county COVID number's for the past week. He stated the county COVID numbers are on the rise and that is not good. The Commissioners are encouraging all county residents to get vaccinated and take necessary precautions. The county death total is at 54 and we currently have 64 active cases.

Commissioner Jones made a motion to raise the starting pay for new deputies to \$36,000. The Sheriffs Department is having a hard time getting deputies hired and stay once hired. Commissioner Jones stated a lot of this is due to lower starting pay. Commissioner Shackleford seconded the motion and recommends increasing the pay to \$38,000 if necessary. It is a dangerous situation not having enough deputies for the citizens and the deputies we do have. They asked Sheriff Smith for his comments. He stated it is definitely a pay problem and he needs help. Commissioner Jones asked the Sheriff if he felt \$36,000 would be enough and Sheriff Smith said it is a good place to start. Commissioner Blizzard said she supports the Sheriff but asked if this is the correct route to take at this time. Sheriff Smith stated we need to do something, they are currently down seven deputies and this is a danger to the public and his

staff. Commissioner Blizzard asked to delay this until the next meeting and she asked for more data to be looked at before they jump at this. She asked if this would include raising current deputies pay as well that are below the \$36,000 amount requested. Mr. DeHaven stated they would have to do that as well because you cannot bring in new people at a higher amount and leave people who have been here for a while at a lower amount. Commissioner Burress stated that he had no problem raising the salaries if needed, but he was caught off guard by this request. He also stated that not knowing the cost and other factors involved in increasing the salaries, that it was not a good time to make a decision and that he prefers to wait until the next meeting to decide and he stated he would be voting “no” on this motion. Commissioner Burress stated he was confused at the number requested as Commissioner Jones quoted \$36,000 and Commissioner Shackelford quoted \$38,000.

Commissioner Jones asked to amend his motion to raise the starting pay for new deputies to \$36,000 and adjust current deputies to the same amount. Commissioner Shackelford seconded to amend the motion. Chairman Heath called a vote on the amendment to the motion and the Board voted 3 – 2 (Commissioners Blizzard and Burress) to approve the amendment to the motion. Chairman Heath then called for the vote to motion and the Board voted 3 – 2 (Commissioners Blizzard and Burress) to approve the motion to increase the starting pay for new deputies and increase the pay of current deputies to \$36,000.

Commissioner Burress congratulated the summer session graduates from the Greene County School system. Greene County Early College had one student and Greene Central had 9 students to graduate this past week. He also congratulated Greene Central sophomore Lucas Ellis for finishing 46th out of 630 participants in the Under-15 bracket of the U.S. Junior Gold Championships which were held in Indianapolis, IN, and Daniel Dennie a senior middle linebacker and upcoming senior at Greene Central for being selected to participate in the All-American Bowl which will be held in Tampa, FL in January of 2022. He congratulated Mrs. Stephanie Wiggins on her new position as the county’s new Tax Administrator. He also thanked Mrs. Beverly Stroud for her service as the Finance Officer. He asked about the septic/sewage issue at the Guthrie-Turner convenience site. The County Manager stated it is being looked into and that we are waiting for a company to come work on the issue. Commissioner Blizzard asked for financial statements and she also asked that Mike Barnette come to the next meeting for an update on the HMGP programs.

Chairman Heath stated that the deputy situation came up at the last minute and needed to be addressed today and not wait to do something later.

H. Closed Session – Attorney Client Privilege

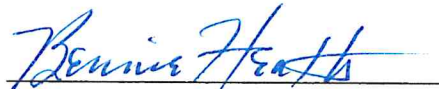
Motion/Second into Closed Session were made by Commissioner Jones and Commissioner Heath. Board voted unanimously to go into closed session.

Motion/Second out of Closed Session were made by Commissioner Jones and Commissioner Shackelford. Board voted unanimously to come out of closed session.

Meeting called back to order by Chairman Heath.

I. ADJOURN

On motion by Commissioner Blizzard and second by Commissioner Jones to adjourn the meeting, the Board voted unanimously to adjourn.


Bennie Heath, Chairman

Attest:





Kyle J. DeHaven, Clerk to the Board

Commissioners
 Bennie Heath - Chairman
 James T. Shackleford-Vice Chair
 Jerry Jones
 Susan Blizzard
 Derek Burress



County Manager
 Kyle J. DeHaven

Finance Officer
 Beverly T. Stroud

County Attorney
 Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: BA; Public Buildings

Date: August 2, 2021

A BA is requested to complete three paving initiatives. The parking lot at the new extension building has rock for paving but that has never taken place to this point. Rose Brothers has included grading the rock and paving the parking lot. The parking lot at the recreation center just beyond the current paved wellness center parking lot is rocked for asphalt, but has also never been paved. This quote includes paving that space. And lastly, paving the washout area of the farmers market parking lot. In speaking with the Public Works Director, he has stated his department is able to cut the asphalt and compact stone in that area and Rose Brothers will pave patch the area. The manager is available for questions regarding this quote.

Action Recommended:

Motion to approve the BA as presented

Board Action is Needed

229 Kingold Blvd., Suite D • Snow Hill, NC 28580 • (252) 747-3446 • FAX (252) 747-3884
www.greenecountync.gov

The mission of Greene County Government is to serve and improve the lives of all citizens by providing high-quality, cost-effective services in an open, professional and ethical environment

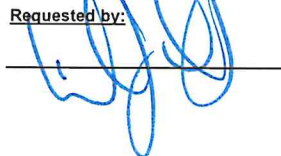
GREENE COUNTY
 LINE ITEM TRANSFER/BUDGET AMENDMENT
 8/2/21
 PUBLIC BUILDINGS

LINE ITEM TRANSFER					
<u>FROM</u>			<u>TO</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
Total		\$ -	Total		\$ -

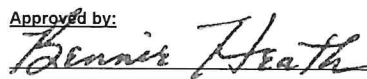
BUDGET AMENDMENT					
<u>REVENUES</u>			<u>EXPENDITURES</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
FUND BALANCE APPROPRIATED	11198-439800	\$ 42,500.00	CAPITAL OUTLAY	11461-530200	\$ 42,500.00
Total		\$ 42,500.00	Total		\$ 42,500.00

PAVING CAPITAL OUTLAY

Requested by:



Approved by:



FSC II, LLC dba ROSE BROTHERS PAVING COMPANY

Grading and Paving

P.O. Box 806

AHOSKIE, NORTH CAROLINA 27910

E.E.O. Employer

**PROPOSAL AND
ACCEPTANCE**

Telephone: (252) 209-8144

Fax: (252) 209-8148

Proposal submitted to:

Phone 747-3446

Date 7/19/21

Fax

Greene County

Street

Job Name:

229 Kingold Blvd.**Asphalt Paving**

City, State and Zip Code

Job Location

Snow Hill, NC 28580**Greene County**

Attention : Kyle DeHaven

We hereby submit specifications and estimate for:

Extension Center:

Approximately 918 square yards of existing stone base materials will be fine graded to receive 2" (inches) of NCDOT Surface mix. This price includes paint markings.

Lump Sum Price \$ 20,450.00

Wellness Center:

Approximately 900 square yards of existing stone base materials will be fine graded to receive 2" (inches) of NCDOT Surface mix. This price includes paint markings.

Lump Sum Price \$ 20,050.00

Farmers Market Repair:

Lump Sum Price \$ 2,000.00

Price does not include grass seeding, or shoulder grading.

Rose Brothers Paving cannot be responsible for existing subgrade issues installed by others.

WE PROPOSE hereby to furnish material and labor - complete in accordance with above specifications, for the sum of
(\$ See price above)

Payment to be made as follows:

Upon Completion

All Material is Guaranteed to be as specified. All work to be completed in a workman-like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders. And will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. Terms on reverse side are a part of Proposal/Contract.

Authorized

Signature

Note: This proposal may be withdrawn by us if not
accepted within **thirty (30)** days.**FIRM NAME**

ACCEPTANCE OF PROPOSAL -The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance

8-2-21**SIGNATURE****Kyle J. DeHaven** *County Engineer***PRINT NAME AND TITLE**

Commissioners
Bennie Heath - Chairman
James T. Shackleford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: BA; Landfill

Date: August 2, 2021

A Budget Amendment is requested for the landfill fund. The excavator motor has been quoted to be replaced at a cost of \$55,000. The additional cost to rent an excavator for the month the motor is being rebuilt is \$6,000. A quote for a new and warranted excavator from CAT is just under \$185,000. The Manager recommends purchasing the new excavator in this FY. The manager will be available for questions at this time.

Action Recommended:

Motion to accept the Budget Amendment as provided.

Board Action is Needed

229 Kingold Blvd., Suite D • Snow Hill, NC 28580 • (252) 747-3446 • FAX (252) 747-3884
www.greenecountync.gov

The mission of Greene County Government is to serve and improve the lives of all citizens by providing high-quality, cost-effective services in an open, professional and ethical environment

GREENE COUNTY
LINE ITEM TRANSFER/BUDGET AMENDMENT

8/2/21

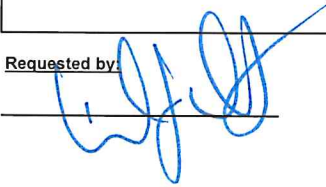
GENERAL FUND & LANDFILL FUND

LINE ITEM TRANSFER					
FROM			TO		
Account Name	Acct #	Amount	Account Name	Acct #	Amount
Total		\$ -	Total		\$ -

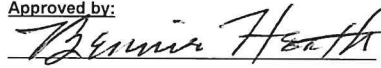
BUDGET AMENDMENT					
REVENUES			EXPENDITURES		
Account Name	Acct #	Amount	Account Name	Acct #	Amount
FUND BALANCE APPROPRIATED	11198-439800	\$ 185,000.00	TRANSFER TO LANDFILL	11990-580062	\$ 185,000.00
TRANSFER FROM GENERAL FUNI	62230-439111	\$ 185,000.00	CAPITAL OUTLAY	62950-530200	\$ 185,000.00
Total		\$ 370,000.00	Total		\$ 370,000.00

TO TRANSFER \$185,000 FROM GENERAL FUND BALANCE APPROPRIATED TO CAPITAL OUTLAY IN THE LANDFILL FUND.

Requested by:



Approved by:



Commissioners
Bennie Heath - Chairman
James T. Shackleford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burress



E3
County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: BA; Sr. Center

Date: August 2, 2021

A Budget Amendment is needed to fund adjustments in the Sr. Center Department. These adjustments include carryover funds from projects that have crossed fiscal years, and adjusted grant matches/services. The manager will be available for questions at this time.

Action Recommended:

Motion to accept the Budget Amendment as provided.

Board Action is Needed

229 Kingold Blvd., Suite D • Snow Hill, NC 28580 • (252) 747-3446 • FAX (252) 747-3884
www.greenecountync.gov

The mission of Greene County Government is to serve and improve the lives of all citizens by providing high-quality, cost-effective services in an open, professional and ethical environment

GREENE COUNTY
LINE ITEM TRANSFER/BUDGET AMENDMENT

8/2/21

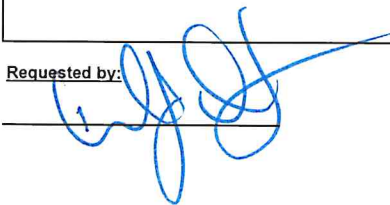
SENIOR SERVICES

LINE ITEM TRANSFER					
<u>FROM</u>			<u>TO</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
Total		\$ -	Total		\$ -

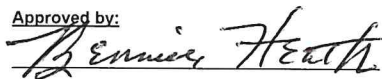
BUDGET AMENDMENT					
<u>REVENUES</u>			<u>EXPENDITURES</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
FUND BALANCE APPROPRIATED	11198-439800	\$ 5,823.00	CONTRACTED SERVICES	11594-527500	\$ 191.00
			MEALS ON WHEELS EQUIP	11588-530100	\$ 4,306.00
			SHIIP EQUIPMENT	11597-530100	\$ 500.00
			ADVERTISING & SUPPLIES	11597-517100	\$ 93.00
			SALARY	11582-510100	\$ 261.00
			CONTRACTED SERVICES	11581-527500	\$ 472.00
Total		\$ 5,823.00	Total		\$ 5,823.00

MISCELLANEOUS SENIOR SERVICE ADJUSTMENTS TO FY22 BUDGET

Requested by:



Approved by:



E4

Commissioners
Bennie Heath - Chairman
James T. Shackleford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Designation of funds

Date: August 2, 2021

The County has received half of its ARP funds totaling just over \$2m. A plan to spend these funds is in progress. A request for immediate use for bodycams for the Sheriffs department has been received. A quote for these cameras is attached.

Action Recommended:

Motion to approve this eligible expense.

Board Action is Needed

229 Kingold Blvd., Suite D • Snow Hill, NC 28580 • (252) 747-3446 • FAX (252) 747-3884
www.greenecountync.gov

The mission of Greene County Government is to serve and improve the lives of all citizens by providing high-quality, cost-effective services in an open, professional and ethical environment