

NORTH CAROLINA
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, August 1, 2022 at 10:00 a.m. in the Greene County Operations Center. Present for the meeting: Chairman Bennie Heath, Vice Chairman James T. Shackleford Jr, Commissioners Jerry Jones, Susan Blizzard and Derek Burress, County Manager Kyle DeHaven, County Attorney Gay Stanley and Deputy Clerk Kathy Mooring.

A. Call to Order

Chairman Bennie Heath called the meeting to order, and asked Commissioner Shackleford to give the invocation and lead the Pledge to the Flag.

B. Approval of Agenda

Chairman Heath noted we needed to add E2 Mike Barnett, McDavid Associates and Closed Session is for Personnel and Attorney Client Privilege.

On motion by Commissioner Jones and seconded by Commissioner Shackleford the Board voted unanimously (5-0) to approve the agenda with the noted changes.

C. Consent Agenda

Chairman Heath asked if there were any changes to the Consent Agenda. Seeing as none, he called for a motion to approve.

On motion by Commissioner Jones and second by Commissioner Shackleford the Board voted unanimously (5-0) to approve the Consent Agenda.

- July 18, 2022 Regular Meeting Minutes
- Releases/Refunds
- Consideration of late Application for Property Tax Relief & Present Use Value
- Budget Amendment; Senior Center
- Request for CPT Code; Health

Refunds: NCVTS Tax & Tag

Duane Alexander Fields	\$12.94	Jeff Eugene Rouse	\$25.11		
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Releases: Ad Valorem Tax

Emiliano Martinez dba Martinez Lawncare	\$84.58				
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D. Public Comments

1. Jimmy Sutton, 248 Preacher Kearney Rd, Snow Hill. Mr. Sutton complaining about people driving on his road and he believes they are law enforcement harassing him. He believes they are Wayne County, Duplin County, etc. law enforcement undercover officers harassing him for years now and he is tired of it.

E. Presentations

1. Stephanie Wiggins, Tax Administrator.

Ms. Wiggins presented the Monthly Collection Report, Annual Settlement Report to the Commissioners and the Order of Collection for FY 22/23. Commissioner Blizzard noted that the date on the Order of Collection needed to be corrected to August 1, 2022.

On motion by Commissioner Jones and seconded by Commissioner Shackleford the Board voted unanimously to approve the Monthly Collection Report, Annual Settlement Report and the Order of Collection FY 22/23.

2. Mike Barnett, McDavid Associates.

Mr. Barnett presented the bid tabulation sheet for the 2017 HMGP Elevation for Darian Ward and John Becton homes. Mr. Barnett apologized for this being a last minute add to the agenda, but he did not receive until late Friday afternoon. He stated attached is also the Contract Disclosure for Conflict of Interest and the Resolution of Award to Paul Woolard Construction, Inc. Commissioner Blizzard asked what are the next steps and approximately how long this will take. Mr. Barnett stated that once money is received and we award the contract, they will need to move the owners and their animals to a temporary location, and then the contractor can start and normally if supplies and equipment arrive on schedule it can take 120 to 150 days. Commissioner Blizzard asked Mr. Barnett to keep the Board up to date on the process.

On motion by Commissioner Jones and seconded by Commissioner Shackleford the Board voted unanimously to approve Resolution to Award the Contract to Paul Woolard Construction, Inc.

F. County Manager Report

1. Mr. DeHaven presented a request from NCDOT and the Greene County Transportation Committee to approve a Resolution to make the All-Way Stop at the intersection of Speights

Bridge and Walston Road permanent. This All-Way Stop was temporarily put in for 90 days and this recommendation is in an effort to increase public safety.

On motion by Commissioner Jones and second by Commissioner Shackelford, the Board voted unanimously to approve the Resolution for the All-Way Stop.

2. Mr. DeHaven next presented a request from Eastern Carolina Council to appoint/re-appoint a Commissioner to their ECC Executive Committee. Mr. DeHaven stated Chairman Heath currently sits in the position.

On motion by Commissioner Jones and seconded by Commissioner Shackelford, the Board voted unanimously to reappoint Chairman Heath to this position.

3. Mr. DeHaven next presented a request from Sheriff Sasser to add the position of Cadet to our position classification plan. The position is outlined in the job description. The pay grade will be 65. Some other jurisdictions utilize this position classification and have seen positive results. A 2-year contract will need to be required to be eligible for this position. Sheriff Sasser came forward and answered questions. Commissioner Blizzard asked for an explanation of the 2-year contract. Mr. DeHaven explained this is a 2-year commitment to work here and there is no reimbursement of money involved.

On motion by Commissioner Jones and seconded by Commissioner Shackelford, the Board voted unanimously to approve the amendment to the Position Classification Plan.

G. County Attorney Report

No comments.

H. Commissioner's Report and Recommendations

Chairman Heath went over the counties COVID numbers as of late and requested that all take precautions as our COVID numbers are again on the rise. Commissioner Burress stated please remember our school system reopens soon with students and staff returning to classrooms. He also wished county staff and colleagues a safe journey over the next two weeks as many individuals will travel long distances to attend meetings and other events. Commissioner Burress stated that at the last meeting he asked several questions about the State Emergency and Disaster Response Grant. Mr. DeHaven informed the Board that Mr. Brock Kearney was handling that and that he would contact him to get more information. Question one – Has there been any new information regarding this grant and its potential uses? Mr. DeHaven stated he did reach out to Mr. Kearney and they are looking into spending these funds in other ways, and they will keep the Board up to date. Question 2 – What information do you have about a plan to compensate

employees who are assigned additional responsibilities without pay when a vacancy occurs? Mr. DeHaven stated all non-exempt employees are compensated for all time worked over their normal 40 hours a week and for exempt employees other duties assigned they need to take this to their supervisor, who will take it to the Department Head who will then take it to the him (County Manager) for an increase in wages. He also stated that this is spelled out in the Personnel Policy. Commissioner Blizzard would like to see #'s for the success of the Paramedic program. She would like actual numbers not percentages. She asked Mr. Kearney to bring this information to the next meeting.

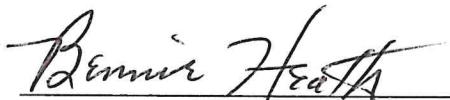
I. CLOSED SESSION – Personnel and Attorney Client Privilege

Motion In – Commissioner Jones made motion and Commissioner Shackleford seconded, the Board voted unanimously to approve.

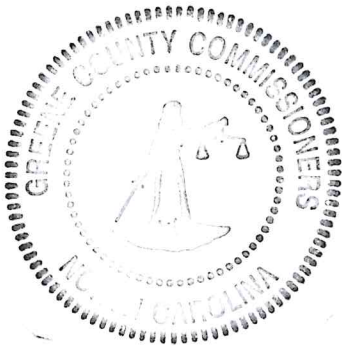
Motion Out - Commissioner Jones made motion and Commissioner Shackleford seconded, the Board voted unanimously to approve.

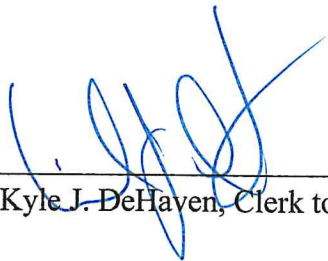
J. ADJOURN

On motion by Commissioner Jones and second by Commissioner Shackleford to adjourn the meeting, the Board voted unanimously to adjourn.


Bennie Heath, Chairman

Attest:





Kyle J. DeHaven, Clerk to the Board

C4

[illegible]

<u>REVENUES</u>			<u>BUDGET AMENDMENT</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
MOWNC-BCBSNC Grant	11170-434822	2100.00	Salaries	11-588-510100	724.00
			Medicare	11-588-513000	11.00
			FICA	11-588-513100	45.00
			Retirement	11-588--513200	88.00
			Supplies	11-588-517100	200.00
			Meals	11-588-517800	1,032.00
Total		\$2,100	Total		\$2,100

Explanation:

The Greene County Senior Center is part of a pilot program through MOW of NC to provide 14 days of Home Delivered Meals to older adults after discharge from the hospital. Referrals are made through Meals on Wheels of NC through NCCARE360.

Requested by:

S. Harrison-Director
Greene Co. Senior Ctr.

7/27/2022

Approved by:





**Greene County
Department of Public Health
Snow Hill, NC 28580**

August 1, 2022

Set fee for the following CPT Code:

99401 – Preventive medicine counseling and/or risk factor reduction intervention(s) provided to an individual (Separate procedure); approximately 15 minutes

99401 - \$70.00

The Greene County Department of Public Health has the need for utilizing the above referenced CPT (Current Procedural Terminology) code due to the physician may need to provide face-face counseling to patients on issues such as healthy diet, exercise, and alcohol, and drug abuse. This code could include services provided by a physician or other qualified healthcare professional for the purpose of promoting health and reducing illness and injury. This CPT code cannot be billed if the patient is in clinic for a preventive medicine service (i.e., their well-child check) because counseling and risk factor reduction interventions are included in those codes (99381-99397). This code would need to be used at CH recheck/problem visits.

The Fee Setting Committee met on July 19, 2022 via email and has agreed to the fee as listed above for the service to be billed to all payor sources. In order to charge all parties for this service, GCDPH needs the approval of the Greene County Board of Health and the Greene County Board of Commissioners. The Greene County Board of Health gave their approval via email on July 22, 2022. Please accept our proposal to allow us to charge all insurances and clients for these services. Uninsured clients will be billed on the appropriate sliding fee scale.

Betty Shingleton

Business Officer I

Joy Brock

Health Director

Glenn E. Bunch, Jr.

Greene County BOH, Chairman

Main (252)747-8183 • Clinic (252)747-8181 • WIC (252)747-3244

Prevent • Promote • Protect

Stephanie C. Wiggins
Tax Administrator



GREENE COUNTY
A Place To Grow. The Way To Live.

229 Kingold Blvd
P.O. Box 482
Snow Hill, NC 28580
Phone 252-747-3615

Date: August 1, 2022

EXHIBIT A

To: Greene County Board of Commissioners

From: Stephanie Wiggins - Tax Administrator

Subject: GS 105-350 (7)

Monthly

All levy

Report of amount collected on each year's taxes and amount remaining
uncollected - Collections posted as June 30, 2022

Year		Current		FY 2021-2022	Amount Remaining	%
		Month		Collections YTD	Uncollected	Collected
		Adj. Payments+interest		Adj. Payments+interest		
2011				\$ 4,439.34	\$ 9,414.58	99.89%
2012		\$ 50.00		\$ 1,845.30	\$ 11,934.91	99.87%
2013		\$ -		\$ 282.96	\$ 19,987.49	99.78%
2014		\$ -		\$ 265.22	\$ 6,690.19	99.92%
2015		\$ -		\$ 1,457.99	\$ 7,226.10	99.92%
2016		\$ 500.00		\$ 5,226.50	\$ 10,970.44	99.88%
2017		\$ 120.38		\$ 4,255.29	\$ 12,897.34	99.86%
2018		\$ 409.78		\$ 8,180.34	\$ 18,152.21	99.80%
2019		\$ 1,105.32		\$ 17,473.76	\$ 28,439.35	99.69%
2020		\$ 626.00		\$ 71,365.68	\$ 35,031.62	99.63%
2021		\$ 44,254.27		\$ 10,446,365.36	\$ 98,816.81	99.06%
Total		\$ 47,065.75		\$ 10,561,157.74	\$ 259,561.04	

MTD Levy added for 2021				
\$	183.22			
Beginning Receivable		ytd add'l levy	payments (principal only)	ytd interest(+)
\$	18,207.02	\$ 10,544,324.13	\$ 10,475,066.19	\$ 37,028.42
YTD:	releases	adjustments	refunds	write offs
	\$ 57,817.56	\$ 3,440.16	\$ (68,066.78)	\$ 2,337.53

Stephanie C. Wiggins
Tax Administrator



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Annual Settlement per GS 105-373 (a) (3)

EXHIBIT B

Fiscal Year 2021-2022

		Total Levy	Real	Personal	Motor Vehicles (taxed NCVTS)
Charges:					
Total Amount Taxes		\$ 10,562,531.15	\$ 9,128,701.93	\$ 1,433,829.22	
including penalties, fees into collector's hands					
Interest		\$ 37,028.42	\$ 31,112.58	\$ 5,915.84	
Adjustments		\$ 3,440.16	\$ 3,374.16	\$ 66.00	
Total Charges		\$ 10,602,999.73	\$ 9,163,188.67	\$ 1,439,811.06	\$ -
	Tax Base Percentage		86.43%	13.57%	0.00%

Credits:					
All sums deposited to the credit of collector (includes Interest)		\$ 10,512,094.61	\$ 9,115,174.31	\$ 1,396,920.30	
Releases		\$ 57,817.56	\$ 39,108.24	\$ 18,709.32	
Refunds		\$ (68,066.78)	\$ (55,534.30)	\$ (12,532.48)	
Discounts/writeoffs		\$ 2,337.53	\$ 277.27	\$ 2,060.26	
Principal amount of Taxes Real Property (uncollected levy)			\$ 64,163.15		
Principal amount of Taxes Personal (uncollected levy)				\$ 34,653.66	
Principal amount of Taxes Motor Vehicles (uncollected levy)					\$ -
Total Uncollected Levy		\$ 98,816.81			
Total credits:		\$ 10,602,999.73	\$ 9,163,188.67	\$ 1,439,811.06	\$ -
% Ratio real/personal/motor vehicle to uncollected levy:			64.93%	35.07%	0.00%

	ALL LEVY	REAL PROPERTY	PERSONAL	MOTOR VEHICLES
Collection rate:	99.06%	99.29%	97.55%	

Stephanie C. Wiggins
Tax Administrator



GREENE COUNTY

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Subject: Settlement of Prior Years' Taxes - Fiscal Year 2011-2020

EXHIBIT C

Year:	2011	%	2012	%	2013	%
Charges:						
Beginning Balance	\$ 11,707.71		\$ 12,339.82		\$ 20,168.77	
Interest, Adjustments	\$ 2,146.21		\$ 1,440.39		\$ 101.68	
Total Charges	\$ 13,853.92		\$ 13,780.21		\$ 20,270.45	
Credits:						
Amount Collected	\$ 4,438.30		\$ 1,845.22		\$ 282.87	
Releases/refunds/discounts/writeoffs	\$ 1.04		\$ 0.08		\$ 0.09	
Uncollected Real	\$ 1,898.80	20.17%	\$ 2,064.83	17.30%	\$ 2,516.51	12.59%
Uncollected Personal	\$ 2,583.74	27.44%	\$ 5,239.08	43.90%	\$ 14,674.62	73.42%
Uncollected Motor Vehicles	\$ 4,932.04	52.39%	\$ 4,631.00	38.80%	\$ 2,796.36	13.99%
Total Uncollected Levy	\$ 9,414.58	100.00%	\$ 11,934.91	100.00%	\$ 19,987.49	100.00%
Total Credits	\$ 13,853.92		\$ 13,780.21		\$ 20,270.45	

Year:	2014	%	2015	%	2016	%
Charges:						
Beginning Balance	\$ 6,862.08		\$ 8,023.32		\$ 14,107.65	
Interest, Adjustments	\$ 93.33		\$ 660.77		\$ 2,089.29	
Total Charges	\$ 6,955.41		\$ 8,684.09		\$ 16,196.94	
Credits:						
Amount Collected	\$ 265.22		\$ 1,457.80		\$ 5,226.50	
Releases/refunds/discounts/writeoffs			\$ 0.19			
Uncollected Real	\$ 2,994.71	44.76%	\$ 3,040.33	42.07%	\$ 4,998.69	45.57%
Uncollected Personal	\$ 3,695.48	55.24%	\$ 4,185.77	57.93%	\$ 5,971.75	54.43%
Uncollected Motor Vehicles		0.00%		0.00%		0.00%
Total Uncollected Levy	\$ 6,690.19	100.00%	\$ 7,226.10	100.00%	\$ 10,970.44	100.00%
Total Credits	\$ 6,955.41		\$ 8,684.09		\$ 16,196.94	

Year:	2017	%	2018	%	2019	%
Charges:						
Beginning Balance	\$ 16,356.79		\$ 24,929.27		\$ 42,832.30	
Interest, Adjustments	\$ 857.88		\$ 1,461.95		\$ 3,135.88	
Total Charges	\$ 17,214.67		\$ 26,391.22		\$ 45,968.18	
Credits:						
Amount Collected	\$ 4,317.33		\$ 8,461.82		\$ 17,721.86	
Releases/refunds/discounts/writeoffs	\$ -		\$ (222.81)		\$ (193.03)	
Uncollected Real	\$ 8,405.12	65.17%	\$ 11,258.75	62.02%	\$ 20,345.23	71.54%
Uncollected Personal	\$ 4,492.22	34.83%	\$ 6,893.46	37.98%	\$ 8,094.12	28.46%
Uncollected Motor Vehicles		0.00%		0.00%		0.00%
Total Uncollected Levy	\$ 12,897.34	100.00%	\$ 18,152.21	100%	\$ 28,439.35	100.00%
Total Credits	\$ 17,214.67		\$ 26,391.22		\$ 45,968.18	

Year:	2020	%
Charges:		
Beginning Balance+add'l levy	\$ 101,329.49	
Interest, Adjustments	\$ 5,161.27	
Total Charges	\$ 106,490.76	
Credits:		
Amount Collected	\$ 76,550.80	
Releases/refunds/discounts/writeoffs	\$ (5,091.66)	
Uncollected Real	\$ 23,468.76	66.99%
Uncollected Personal	\$ 11,562.86	33.01%
Uncollected Motor Vehicles		0.00%
Total Uncollected Levy	\$ 35,031.62	100.00%
Total Credits	\$ 106,490.76	

Total collected for prior year taxes (includes interest):

\$ 120,567.72

Principal Remaining Uncollected for Prior Years:

\$ 160,744.23

Stephanie C. Wiggins
Tax Administrator



229 Kingold Blvd.
P.O. Box 482
Snow Hill, NC 28580

Phone 252-747-3615

**Order of Collection for 2022-2023
NCGS 105-321**

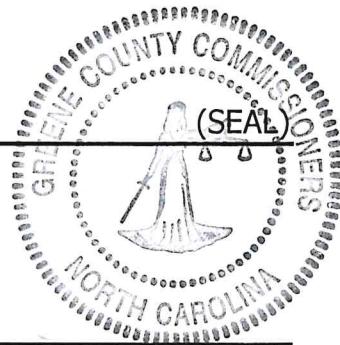
State of North Carolina
County of Greene

To the Tax Collector of the County of Greene:

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of tax collector and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth and solid waste fees. Such taxes and solid waste fees are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Greene, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayers, and attach wages and/or other funds, of such taxpayers, for and on account thereof, in accordance with law.

Witness my hand and official seal this 1st day of August, 2022.

Chairman, Greene County Board of Commissioners



Attest:

Clerk to the Greene County Board of Commissioners

Commissioners
Bennie Heath - Chairman
James T. Shackleford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burress



County Manager
Kyle J. DeHaven

County Attorney
Gay Stanley

**RESOLUTION ENDORSING A PERMENENT ALL-WAY STOP AT THE
INTERSECTION OF SR 1240 (WALSTON ROAD) AND SR 1225 (SPEIGHTS BRIDGE
ROAD)**

WHEREAS, the Greene County Board of Commissioners considers public safety one of its most important responsibilities; and

WHEREAS, the safe and efficient movement of traffic is a key element of public safety for residents and visitors; and

WHEREAS, the NC Department of Transportation conducted a traffic analysis of the intersection of SR 1240 (Walston Road) and SR 1225 (Speights Bridge Road) that included evaluating traffic data, existing conditions and crash history; and

WHEREAS, based on the findings of the study, the Department of Transportation installed a temporary all-way stop; and

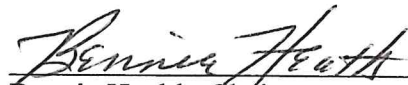
WHEREAS, the North Carolina Department of Transportation proposes to convert the temporary all-way stop to a permanent all-way stop at the intersection of SR 1240 (Walston Road) and SR 1225 (Speights Bridge Road); and

NOW THEREFORE, BE IT RESOLVED that the Greene County Board of Commissioners hereby endorses the North Carolina Department of Transportation to proceed with converting the temporary all-way stop to a permanent all-way stop at the intersection of SR 1240 (Walston Road) and SR 1225 (Speights Bridge Road) to enhance safety at the intersection.

This is the 1st day of August, 2022.

ATTEST

Kyle DeHaven, Clerk to the Board


Bennie Heath, Chair
Greene County Board of Commissioners

229 Kingold Blvd., Suite D • Snow Hill, NC 28580 • (252) 747-3446 • FAX (252) 747-3884
www.greencountync.gov

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"Greene County is an equal opportunity provider, employer and lender."
To file a complaint of discrimination write USDA, Director, Office of Civil Rights, 1400 Independence Ave., SW, Washington, DC 20250-9410 or call (800) 795-3272 or (202) 720-6382 (TDD)

**Resolution by the
Greene County
Board of Commissioners**

WHEREAS, Greene County has received funding under the 2017 Hazard Mitigation Grant Program (HMGP), and;

WHEREAS, Greene County has solicited and received bids consistent with all applicable statutes for residential housing elevation to be completed under said program, and;

WHEREAS, the Program Manager has recommended contract awards consistent with all Program Plans, Policies and Procedures.

NOW, THEREFORE, BE IT RESOLVED by the Greene County Board of Commissioners the Board awards contracts as follows contingent upon funding from DEM is provided to pay all elevation costs:

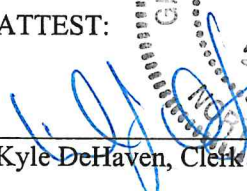
<u>Elevation Contracts</u>	<u>Contractor</u>	<u>Amount</u>
5176 Speight's Bridge Road Stantonsburg, NC	Paul Woolard Construction, Inc.	\$125,920.00
5408 Speight's Bridge Road Stantonsburg, NC	Paul Woolard Construction, Inc.	\$190,150.00

THAT, no member of the Board of Commissioners is involved with any party or the attached "Conflict of Interest Summary" in any manner which could potentially constitute a conflict of interest, and;

THAT, Kyle DeHaven is authorized to sign contracts on behalf of Greene County for the awards listed above.

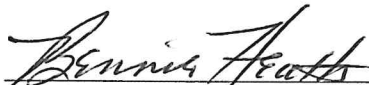
ADOPTED by the Greene County Board of Commissioners August 1, 2022.

ATTEST:



Kyle DeHaven, Clerk to the Board





Bennie Heath, Chairman



Yearly County Appointment

Please use this form to appoint (or re-appoint) one of your county commissioners to actively serve on the Eastern Carolina Council Executive Committee. You may submit this form via email (eccadmin@eccog.org), fax (252-638-3187), or mail (P.O. Box 1717, New Bern, NC 28563-1717).

Please complete this form and convey it to us ASAP so that we may extend an invitation to this individual to attend our next ECC Board meeting.

County: Greene

We here do appoint Bennie Heath to serve on the
(Name of Appointment)
Eastern Carolina Council Executive Committee.

Contact information:

Title: Chairman, Greene County Board of Commissioners
Mailing Address: 229 Kingold Blvd, Ste D
City and Zip: Show Hill, NC 28580
Home Phone: 252-747-5297
Cell Phone: 252-531-2718
Email: bjheath1@yahoo.com

8-1-22
Date
Bennie Heath
Signature

Chairman, Greene County Board
Title

For questions or concerns please contact Leighann Morgan, Deputy Finance Director,
at 252-638-3185 ext. 3001 or eccadmin@eccog.org.