

AGENDA –MEETING
GREENE COUNTY BOARD OF COUNTY COMMISSIONERS
7:00 PM —GREENE COUNTY OPERATIONS CENTER
MONDAY, JULY 17, 2023

A. CALL TO ORDER

Invocation/Pledge to the Flag

B. APPROVAL OF AGENDA

C. CONSENT AGENDA

1. June 28, 2023 Regular Meeting Minutes
2. Releases/Refunds
3. Consideration of Late Applications for Disabled Veteran Exclusion, Elderly or Disabled Exclusion and Present Use Value
4. Financial Report

D. PUBLIC COMMENTS

E. PRESENTATIONS

1. Stephanie Wiggins; Tax Office
2. Rich Moore; Mueller AMI

F. COUNTY MANAGERS REPORT

1. Budget Amendment; Admin
2. Sponsorship LCC Foundation Tennis & Golf Tourney
3. Voting Delegate; 116th NCACC Annual Conference
4. Appointment; Recreation Advisory Board

G. COUNTY ATTORNEY COMMENTS

H. COMMISSIONER'S REPORT AND RECOMMENDATION

I. CLOSED SESSION - Personnel

J. ADJOURN

Board of Commissioners

Bennie Heath, Chairman
James T. Shackleford, Vice-
Chair
Derek Burress
Ray Johnson
Jerry Jones

**County Manager**

Kyle J. DeHaven

County Attorney

Gay Stanley

Finance Director

Paula Loftin

From: Kyle J. DeHaven, County Manager

Re: Consent Agenda

Date: July 19, 2023

The Consent Agenda for the July 19, 2023 Regular meeting consists of the following items:

- 1.) June 28, 2023 Regular Meeting Minutes
- 2.) Release/Refunds
- 3.) Consideration of Late Application for Disabled Veteran Exclusion, Elderly or Disabled Exclusion and Present Use Value
- 4.) Finance Report

Action Recommended:

Motion to accept the Consent Agenda

Board Action is Needed

NORTH CAROLINA
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Wednesday, June 28, 2023, at 10:00 a.m. in the Greene County Operations Center. Present for the meeting: Chairman Bennie Heath, Vice Chairman James T. Shackleford Jr, Commissioners Jerry Jones, Ray Johnson and Derek Burress, County Manager Kyle DeHaven, County Attorney Gay Stanley and Deputy Clerk Kathy Mooring.

A. Call to Order

Chairman Bennie Heath called the meeting to order at 10 a.m., and asked Commissioner Jones to give the invocation and lead the Pledge to the Flag.

There were five Greene County staff in attendance and no public present during the meeting.

B. Approval of Agenda

Chairman Heath added Closed Session for Attorney Client Privilege making Closing Session H and Adjourn I.

On motion by Commissioner Jones and seconded by Commissioner Shackleford, the Board voted unanimously to approve the agenda with the noted changes.

C. Consent Agenda

Chairman Heath asked if there were any changes to the Consent Agenda.

On motion by Commissioner Jones and second by Commissioner Johnson, the Board voted 4 – 1 (Commissioner Burress – Nay) to approve the Consent Agenda as presented.

-June 19, 2023 Regular Meeting Minutes

D. Public Comments

None.

E. County Manager Report

1. Mr. DeHaven presented a request to accept additional funding from the NC Department of Agriculture and Consumer Sciences for more Stream Flow Rehabilitation (Creek Snagging) that has been awarded. Mr. DeHaven stated the contractor has been notified of the award and has

agreed to continue downstream for the same cost as was originally quoted. This funding will allow for an additional 4.13 miles of the creek to be snagged. Signatures were applied as soon as the funding award became available to expedite the process to get the contractor back in before the spawning season in an attempt to complete this additional project in the calendar year. Commissioner Burress expressed his appreciation to the Water & Soil Department for all their hard work in these projects.

On motion by Commissioner Jones and seconded by Commissioner Shackleford, the Board voted unanimously to accept this additional funding.

2. Mr. DeHaven next presented a request from Ms. Carolyn Moore of the Greene County Public Housing Agency to change the appointment periods from 3 to 5 years. Initially, just Article III of their by-laws was received and this resulted in a request for more information.

Commissioner Burress requested that this be tabled until the next meeting to allow more research time for this. The Board decided to table until the next meeting.

3. Mr. DeHaven next presented an amendment to the Position Classification Plan from the HR Director to include an Administrative Assistant III for the Health Department. Mr. DeHaven stated we currently do not have this position in our plan. This position will enter our plan at a grade 67.

On motion by Commissioner Jones and seconded by Commissioner Johnson, the Board voted unanimously to approve this amendment to the position classification plan.

4. Mr. DeHaven next presented an appointment for the Register of Deeds due to the retirement of Ms. Nancy Murphy. Ms. Murphy requested Assistant Register of Deeds Ms. Bridgett Sasser, to be appointed to the position. The Executive Committee of the Greene County Democratic Party nominates Ms. Sasser for the position. Therefore, the County Manager asks the Board of Commissioners to appoint Ms. Bridgett Sasser to this position and accept the bond as presented.

On motion by Commissioner Jones and seconded by Commissioner Burress, the Board voted unanimously to approve the appointment of Ms. Bridgett Sasser as Register of Deeds effective July 1, 2023.

Mr. DeHaven then asked for the approval of Ms. Sasser's Bond as it was presented.

On motion by Commissioner Jones and seconded by Commissioner Shackleford, the Board voted unanimously to approve the Bond for Ms. Sasser and to have it added to the Agenda.

5. Mr. DeHaven next presented the End of Year Budget Amendment. Mr. DeHaven stated this budget amendment is necessary to clean up any department or fund that is out of compliance with General Statute. Management and staff believe this amendment fulfills this need and presents it for approval.

On motion by Commissioner Jones and seconded by Commissioner Johnson, the Board voted unanimously to approve the Budget Amendment.

F. County Attorney Report

None.

G. Commissioner's Report and Recommendations

Chairman Heath reminded all present that there will be no meeting on July 3rd as noted on the meeting schedule for the year. Our next scheduled meeting is July 17, 2023 at 7 p.m. Commissioner Burress noted the Babe Ruth tournament at the Greene County Parks and Recreation is finishing up today with the Greene County 10U All-Stars playing in the Championship Game.

H. CLOSED SESSION – Attorney Client Privilege

Motion/Second to go into Closed Session: Commissioners Jones/Shackleford

Motion/Second to come out of Closed Session: Commissioners Jones/Johnson

Upon coming out of closed session, County Attorney Gay Stanley requested that the Agenda be amended to reflect the need to accept the bond for Ms. Bridgett Sasser. Commissioner Jones made a motion to amend the Agenda as such and motion seconded by Commissioner Shackleford, the Board voted unanimously to approve the amendment to the Agenda.

I. ADJOURN

On motion by Commissioner Jones and second by Commissioner Johnson to adjourn the meeting, the Board voted unanimously to adjourn. The meeting adjourned at 10:45 a.m.

Bennie Heath, Chairman

Attest:

Kyle J. DeHaven, Clerk to the Board

[illegible]

Stephanie C. Wiggins
Tax Administrator



229 Kingold Blvd
P.O. Box 482
Snow Hill, NC 28580

Phone 252-747-3615
Fax 252-747-5067

To: Mr. Kyle DeHaven, Greene County Manager
Greene County Board of Commissioners

From: Stephanie C. Wiggins, Greene County Tax Administrator

Date: July 17, 2023

Re: Tax Office Issues

Consideration of Late Applications for Disabled Veteran Exclusion, Elderly or Disabled Exclusion, and Present Use Value

The assessor has no authority to approve a late application for the Disabled Veteran Exclusion, Elderly or Disabled Exclusion, or Present Use Value Deferment. However, GS 105-282.1(a1) states "upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the date of the listing period may be approved by the Board of Commissioners". If approved, these applications are for the current year and are not retroactive. Due to information on the applications being confidential, copies of the applications are not attached.

Attached are letters from taxpayers requesting your consideration of their late applications. The applicants and parcels meet the eligibility requirements. Consideration of these late applications would be appreciated and is recommended since the Board has previously considered other late applications.

Elderly or Disabled Exclusion:

Kathleen Warren – Parcel 0903967
Hilda Warren – Parcel 0801250
Curtis Shackelford – Parcel 0500655

Disabled Veteran Exclusion:

Mary Hemby – Parcel 0600360

Present Use Value: (agriculture)

Berry & Lauren Pate – Parcel 0724944

Present Use Value: (agriculture & forestry)

Joel & Amanda Hightower – Parcel 0224941

TO: Greene County Board of Commissioners

FROM: Kathleen S. Warner

DATE: 06-07-23

RE: Request for acceptance of late application for property tax relief
for the 2023 tax year on tax property 0903967.

Please accept my late application for property tax relief. My reason for filing
untimely is; I was unaware of the deadline.

Thank you,

Kathleen S. Warner

TO: Greene County Board of Commissioners

FROM: Hilda Gray Warren

DATE: 6-23-2023

RE: Request for acceptance of late application for property tax relief
for the 2023 tax year on tax property 0801250.

Please accept my late application for property tax relief. My reason for filing
untimely is; I wasn't aware I was eligible

_____.

Thank you,

Hilda Gray Warren

RECEIVED

JUN 13 2023

TO: Greene County Board of Commissioners

FROM: Curtis R. Shackelford

GREENE COUNTY
TAX DEPARTMENT

DATE: 6-13-23

RE: Request for acceptance of late application for property tax relief
for the 2023 tax year on tax property 0500655.

Please accept my late application for property tax relief. My reason for filing
untimely is; just found out that I qualify

Thank you,

Curtis R. Shackelford

Date: 6/28/23

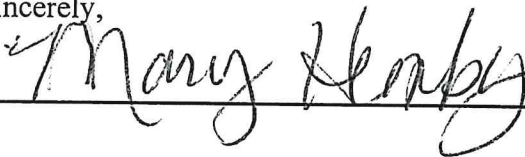
To: The Greene County Board of Commissioners

Re: Consideration of late Disabled Veteran (spousal) Exclusion application
Parcel number: 0000310

Dear Sir:

I was unaware that a new application was necessary since my husband has passed away until today. Your consideration of this late application would be greatly appreciated.

Sincerely,



Stephanie Wiggins
Tax Administrator



229 Kingold Blvd.
P.O. Box 482
Snow Hill, NC 28580
(252) 747-3615
(252) 747-5067 FAX

TO: Greene County Board of Commissioners

FROM: Berry & Lauren Pate

DATE: June 15, 2023

RE: Request for acceptance of late present use value application on
Parcel 0724944

Please accept my request for acceptance of my late application for present use value on the above referenced parcels. My reason for filing untimely is

I was unaware that the deadline expired on
June 5th.

Berry Pate
Berry Pate

6/15/23
Date

Lauren Pate
Lauren Pate

6/15/23
Date

RECEIVED

JUN 20 2023

**GREENE COUNTY
TAX DEPARTMENT**

Stephanie Wiggins
Tax Administrator



229 Kingold Blvd.
P.O. Box 482
Snow Hill, NC 28580
(252) 747-3615
(252) 747-5067 FAX

TO: Greene County Board of Commissioners

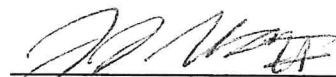
FROM: Joel & Amanda Hightower

DATE: June 12, 2023

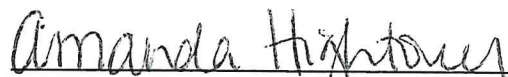
RE: Request for acceptance of late present use value application on
Parcel 0224941

Please accept my request for acceptance of my late application for present use value on the above referenced parcels. My reason for filing untimely is

I took all paperwork to forestry on April 10th. By the deadline I still have
not received the forestry plan.


Joel D Hightower II

6/12/23
Date


Amanda Hightower

6/12/23
Date

RECEIVED

JUN 12 2023

**GREENE COUNTY
TAX DEPARTMENT**

GREENE COUNTY FINANCIAL SUMMARY
June 30, 2023



GENERAL FUND				
REVENUES	BUDGET	June	YTD	YTD%
AD VALOREM TAXES	(10,047,000)	(190,359)	(10,536,184)	104.87%
TAXES/LICENSES-OTHER	(5,415,984)	(543,391)	(4,533,898)	83.71%
SALES & SERVICES	(1,911,671)	(385,660)	(2,066,241)	108.09%
MISCELLANEOUS GENERAL REVENUE	(1,470,603)	(61,556)	(1,986,126)	135.06%
PROGRAM SPECIFIC REVENUE	(812,367)	(53,465)	(585,279)	72.05%
DEPT OF SOCIAL SERVICES REVENUE	(2,374,065)	(209,081)	(1,912,096)	80.54%
PUBLIC HEALTH REVENUE	(2,012,075)	(93,887)	(1,524,709)	75.78%
TRANSFERS IN	(4,800)	0	0	0.00%
FUND BALANCE APPROPRIATED	(2,928,259)	0	0	0.00%
TOTAL REVENUES	(26,976,824)	(1,537,398)	(23,144,533)	85.79%
EXPENSES	BUDGET	June	YTD	YTD%
GOVERNING BODY	199,469	10,172	193,672	97.09%
GENERAL GOVERNMENT	454,518	20,539	392,498	86.35%
ADMINISTRATION	882,888	72,034	811,233	91.88%
TAX	625,204	89,408	546,930	87.48%
COURT	60,130	9,311	38,038	63.26%
ELECTIONS	266,069	10,661	183,810	69.08%
REGISTER OF DEEDS	273,865	28,453	267,897	97.82%
BUILDING INSPECTIONS	451,128	30,432	431,484	95.65%
ANIMAL CONTROL	271,182	53,018	263,978	97.34%
SHERIFF	2,246,891	182,267	2,207,155	98.23%
JAIL	1,918,533	128,930	1,871,717	97.56%
EMERGENCY MANAGEMENT	893,630	117,465	845,942	94.66%
EMERGENCY MEDICAL SERVICES	2,363,725	225,642	2,308,522	97.66%
COMMUNICATIONS/DISPATCH	650,289	53,516	647,505	99.57%
PUBLIC BUILDINGS	1,349,940	26,678	1,290,703	95.61%
FORESTRY	81,295	3,438	62,405	76.76%
ECONOMIC DEVELOPMENT	511,598	13,595	508,345	99.36%
JUVENILE RESTITUTION	55,253	4,490	53,883	97.52%
COOPERATIVE EXTENSION	333,192	12,931	258,128	77.47%
SOIL CONSERVATION	446,737	11,857	445,653	99.76%
VETERANS	30,386	2,446	29,132	95.87%
DJDP YOUTH PROGRAM	45,645	3,737	44,883	98.33%
SCHOOL	3,815,203	310,406	3,470,000	90.95%
COMMUNITY COLLEGE	240,000	20,000	240,000	100.00%
LIBRARY	139,500	11,625	139,500	100.00%
MENTAL HEALTH	66,018	5,502	66,018	100.00%
RECREATION	550,587	63,052	546,767	99.31%
FARMERS MARKET	11,875	865	11,754	98.98%
DEPT OF SOCIAL SERVICES	3,909,014	274,912	3,272,448	83.72%
PUBLIC HEALTH	2,946,061	126,628	1,794,774	60.92%
SENIOR SERVICES	369,198	28,526	308,516	83.56%
TRANSFERS OUT	<u>517,800</u>	<u>512,372</u>	<u>517,721</u>	99.98%
TOTAL EXPENSES	26,976,824	2,464,906	24,071,011	89.23%
REVENUES UNDER (OVER) EXPENSES	0	927,508	926,478	

UTILITY FUND				
REVENUES	BUDGET	June	YTD	YTD%
CHARGES FOR SERVICES-WATER	(2,561,000)	(211,716)	(2,463,173)	96.18%
CHARGES FOR SERVICES-SEWER	(717,000)	(59,035)	(713,040)	99.45%
ALTERNATIVE WATER FEES	(731,000)	(66,431)	(794,532)	108.69%
LATE FEES/SERVICE CHARGES	(98,000)	(7,705)	(113,380)	115.69%
INTEREST	(1,000)	(6,197)	(69,143)	6914.28%
MISCELLANEOUS REVENUE	(16,000)	(780)	(8,550)	53.44%
FUND BALANCE APPROPRIATED	(90,216)	-	-	0.00%
TOTAL REVENUES	(4,214,216)	(351,864)	(4,161,818)	98.76%
EXPENSES	BUDGET	June	YTD	YTD%
SALARIES/FRINGES	660,097	52,529	607,986	92.11%
OPERATING	3,064,270	1,153,369	2,991,373	97.62%
DEBT PRINCIPAL/INTEREST	281,282	12,015	281,280	100.00%
CAPITAL OUTLAY	111,216	-	105,422	94.79%
TRANSFERS OUT	<u>97,351.00</u>	<u>97,351.00</u>	<u>97,351.00</u>	100.00%
TOTAL EXPENSES	4,214,216	1,315,264	4,083,411	96.90%
REVENUES UNDER (OVER) EXPENSES	0	963,400	(78,406)	

LANDFILL FUND				
REVENUES	BUDGET	June	YTD	YTD%
SOLID WASTE FEES	(635,390)	(4,636)	(627,715)	98.79%
SOLID WASTE/SCRAP TIRE/WHITE GOODS TAX	(44,000)	-	(42,923)	97.55%
MISCELLANEOUS REVENUE	(400)	(2,185)	(20,871)	5217.68%
CHARGES FOR SERVICES	(117,500)	(17,924)	(171,555)	146.00%
TRANSFERS IN	-	-	-	0.00%
FUND BALANCE APPROPRIATED	(146,570)	-	-	0.00%
TOTAL REVENUES	(943,860)	(24,744)	(863,063)	91.44%
EXPENSES	BUDGET	June	YTD	YTD%
LANDFILL OPERATING	424,654	26,681	408,057	96.09%
COLLECTIONS OPERATING	454,800	65,658	470,523	103.46%
LANDFILL CLOSURE	12,400	-	965	7.79%
SCRAP TIRE	28,000	2,100	23,050	82.32%
WHITE GOODS	4,500	-	1,977	43.93%
CAPITAL OUTLAY	19,500	-	15,239	78.15%
TOTAL EXPENSES	943,860	94,438	919,813	97.45%
REVENUES UNDER (OVER) EXPENSES	0	69,694	56,749	

TRANSPORTATION FUND				
REVENUES	BUDGET	June	YTD	YTD%
CHARGES FOR SERVICES	(166,982)	(16,120)	(127,318)	76.25%
GRANTS	(466,163)	0	(356,631)	76.50%
MISCELLANEOUS REVENUE	0	(706)	(5,197)	100.00%
FUND BALANCE APPROPRIATED	0	0	0	0.00%
TOTAL REVENUES	(633,145)	(16,825)	(489,146)	77.26%
EXPENSES	BUDGET	June	YTD	YTD%
SALARIES/FRINGES	369,578	37,751	354,010	95.79%
OPERATING	126,520	9,226	118,580	93.72%
CAPITAL	97,415	0	0	0.00%
TRANSFERS OUT	<u>39,632</u>	<u>0</u>	<u>0</u>	0.00%
TOTAL EXPENSES	633,145	46,978	472,590	74.64%
REVENUES UNDER (OVER) EXPENSES	0	30,152	(16,556)	

FUND BALANCES (Exhibit 3)		
	June 30, 2022	June 30, 2021
NONSPENDABLE: PREPAIDS	126,031	466,479
STABILIZATION BY STATE STATUTE	3,144,425	2,171,353
REGISTER OF DEEDS	7,407	36,040
HUMAN SERVICES	1,972,934	1,555,453
SHERIFF DEPARTMENT	889,422	18,923
ECONOMIC DEVELOPMENT	28,730	0
USDA LOAN PAYMENTS	1,243,690	1,242,334
GREENE COUNTY ABC BOARD	151,252	104,373
TAX REVALUATION	55,193	5,190
SPECIAL REVENUE FUNDS		310,280
ENVIRONMENTAL PROTECTIONS	50,000	
CAPITAL PROJECT FUNDS		859,141
SUBSEQUENT YEAR'S EXPENDITURES	100,000	135,925
UNASSIGNED FUND BALANCE	<u>11,298,280</u>	<u>7,183,758</u>
TOTAL FUND BALANCES	19,067,364	14,089,249

Board of Commissioners

Bennie Heath, Chairman
James T. Shackelford, Vice-
Chair
Derek Burress
Ray Johnson
Jerry Jones

**County Manager**

Kyle J. DeHaven

County Attorney

Gay Stanley

Finance Director

Paula Loftin

From: Kyle J. DeHaven, County Manager

Re: Stephanie Wiggins; Monthly Collection Report, Annual Settlement, & Collection Order

Date: July 19, 2023

Ms. Stephanie Wiggins will present the Monthly Collection Report for June, the Annual Settlement Report for FY 22/23 to comply with NC General Statutes. She will also ask for the Board of Commissioners to authorize or order her to collect the 23/24 levy.

Action Recommended:

Motion to Approve the monthly report and Annual Settlement

Motion to adopt the 23/24 levy and order of collection

Board Action is Needed

Stephanie C. Wiggins
Tax Administrator



229 Kingold Blvd.
P.O. Box 482
Snow Hill, NC 28580
Phone 252-747-3615

To: Mr. Kyle DeHaven, Greene County Manager
Greene County Board of Commissioners

From: Stephanie C. Wiggins
Greene County Tax Administrator

Date: July 17, 2023

Re: Tax office issues

- 1) Monthly Collection Report – GS 105-370(7) Please note that the collection amounts on this report are "adjusted payments" (net amount after releases, refunds, and adjustments) plus interest – Exhibit A
- 2) Annual Settlement to the Greene County Board of Commissioners
Fiscal Year 2022.2023 – GS 105-373(a)(3)

The Annual Settlement is composed of two parts: Exhibit B is Current year collections (2022) and Exhibit C is Prior Year Collections (2012-2021).

This report includes all levies and fees charged to the collector including fire districts, solid waste fees, county levy and levy for the Town of Walstonburg (real and personal property) and Town of Snow Hill (real and personal property). Please remember that these reports do not include any tax collected through the North Carolina Vehicle Tag System (NCVTS) for motor vehicles. The collection rate analysis performed by the auditors in the annual audit is for the county levy only and includes the tax levy for funds collected through NCVTS for motor vehicles, which is a component of the general fund.

The total received (Exhibit B and Exhibit C) during fiscal year 2022.2023 (payments plus interest) was \$10,991,717.46 (includes all tax years 2012 through 2022).

Included in this total is the amount received for the current fiscal year 2022.2023 (Exhibit B): \$10,853,166.67 (payments plus interest). The overall collection rate indicated by this report (real and personal tax levy only) for the tax year 2022.2023 is 99.08%. This rate does not factor in the collection rate for levy from motor vehicles billed through the NCVTS system. The auditor's collection rate includes that levy.

Final Settlement for prior years (Exhibit C) is also attached (2012 – 2021). The total amount collected including all charges, interest and penalties for prior years was \$138,550.79.

Collection of all taxes in a timely manner still remains our priority. Please note that as the collection rate moves upward for the current year; prior year collections will go down accordingly. Since the billing of motor vehicles is no longer a part of Ad Valorem Tax and has always been a major portion of prior year collections, we will need to be prudent in the amount budgeted for prior year collections.

3) Collection Order for Fiscal Year 2023.2024

Per GS 105-321(b), the collection order must be entered to constitute the collector's authority to enter upon the collection of taxes and to exercise the various powers incident to the collection process. A copy of the order is attached.

Stephanie C. Wiggins
Tax Administrator



GREENE COUNTY
A Place To Grow. The Way To Live.

229 Kingold Blvd
P.O. Box 482
Snow Hill, NC 28580
Phone 252-747-3615

To: Greene County Board of Commissioners

EXHIBIT A

From: Stephanie Wiggins - Tax Administrator

Date: July 5, 2023

Subject: GS 105-350 (7)

Monthly

All levy

Report of amount collected on each year's taxes and amount remaining
uncollected - Collections posted as of June 30, 2023

Year		Current		FY 2022-2023	Amount Remaining	%
		Month		Collections YTD	Uncollected	Collected
		Adj. Payments+interest		Adj. Payments+interest		
2012		\$ -		\$ 561.11	\$ 11,642.72	99.87%
2013		\$ -		\$ 869.91	\$ 19,528.65	99.79%
2014		\$ -		\$ 586.76	\$ 6,347.89	99.93%
2015		\$ -		\$ 2,941.09	\$ 4,992.02	99.94%
2016		\$ -		\$ 7,914.60	\$ 5,397.88	99.94%
2017		\$ 252.11		\$ 9,582.89	\$ 6,143.56	99.93%
2018		\$ 147.89		\$ 12,164.36	\$ 9,429.76	99.90%
2019		\$ 4.78		\$ 12,151.38	\$ 19,110.31	99.79%
2020		\$ 1,926.30		\$ 20,064.40	\$ 18,555.84	99.80%
2021		\$ 2,788.29		\$ 69,782.66	\$ 35,768.95	99.66%
2022		\$ 57,702.25		\$ 10,804,539.42	\$ 99,723.08	99.08%
Total		\$ 62,821.62		\$ 10,941,158.58	\$ 236,640.66	

MTD Levy added for 2022				
\$ -				
Beginning Receivable		ytd add'l levy	payments (principal only)	ytd interest(+)
\$ 18,990.00		\$ 10,868,536.12	\$ 10,802,878.79	\$ 50,287.88
YTD:	releases	adjustments	refunds	write offs
	\$ 35,672.54	\$ 2,121.04	\$ (50,849.53)	\$ 2,222.28

Stephanie C. Wiggins
Tax Administrator



GREENE COUNTY
A Place To Grow. The Way To Live.

229 Kingold Blvd
P.O. Box 482
Snow Hill, NC 28580

Phone 252-747-3615

Annual Settlement per GS 105-373 (a) (3)

EXHIBIT B

Fiscal Year 2022.2023

		Total Levy	Real	Personal	Motor Vehicles
					(taxed NCVTS)
Charges:					
Total Amount Taxes		\$ 10,887,526.12	\$ 9,276,699.91	\$ 1,610,826.21	
including penalties, fees					
into collector's hands					
Interest		\$ 50,287.88	\$ 43,454.99	\$ 6,832.89	
Adjustments		\$ 2,121.04	\$ 1,365.40	\$ 755.64	
Total Charges		\$ 10,939,935.04	\$ 9,321,520.30	\$ 1,618,414.74	\$ -
		Tax Base Percentage	85.20%	14.80%	0.00%

Credits:					
All sums deposited to					
the credit of collector		\$ 10,853,166.67	\$ 9,263,711.24	\$ 1,589,455.43	
(includes Interest)					
Releases		\$ 35,672.54	\$ 30,189.74	\$ 5,482.80	
Refunds		\$ (50,849.53)	\$ (45,046.82)	\$ (5,802.71)	
Discounts/writeoffs		\$ 2,222.28	\$ 274.31	\$ 1,947.97	
Principal amount of Taxes					
Real Property (uncollected levy)			\$ 72,391.83		
Principal amount of Taxes					
Personal (uncollected levy)				\$ 27,331.25	
Principal amount of Taxes					
Motor Vehicles (uncollected levy)					\$ -
Total Uncollected Levy		\$ 99,723.08			
Total credits:		\$ 10,939,935.04	\$ 9,321,520.30	\$ 1,618,414.74	\$ -
% Ratio real/personal/motor vehicle to uncollected levy:			72.59%	27.41%	0.00%

	ALL LEVY	REAL PROPERTY	PERSONAL	MOTOR VEHICLES
Collection rate:	99.08%	99.22%	98.30%	

Stephanie C. Wiggins
Tax Administrator



GREENE COUNTY

A Place To Grow. The Way To Live.

229 Kingold Blvd
P.O. Box 482
Snow Hill, NC 28580

Phone 252-747-3615

Settlement of Prior Years' Taxes - Fiscal Years 2012-2021

EXHIBIT C

Year:	2012	%	2013	%	2014	%
Charges:						
Beginning Balance	\$ 12,054.91		\$ 20,017.49		\$ 6,690.19	
Interest, Adjustments	\$ 148.92		\$ 381.07		\$ 244.46	
Total Charges	\$ 12,203.83		\$ 20,398.56		\$ 6,934.65	
Credits:						
Amount Collected	\$ 562.39		\$ 869.91		\$ 586.76	
Releases/refunds/discounts/writeoffs	\$ (1.28)		\$ -		\$ -	
Uncollected Real	\$ 1,912.88	16.43%	\$ 2,186.42	11.20%	\$ 2,664.62	41.98%
Uncollected Personal	\$ 5,299.08	45.51%	\$ 14,674.62	75.14%	\$ 3,683.27	58.02%
Uncollected Motor Vehicles	\$ 4,430.76	38.06%	\$ 2,667.61	13.66%	\$ -	0.00%
Total Uncollected Levy	\$ 11,642.72	100.00%	\$ 19,528.65	100.00%	\$ 6,347.89	100.00%
Total Credits	\$ 12,203.83		\$ 20,398.56		\$ 6,934.65	

Year:	2015	%	2016	%	2017	%
Charges:						
Beginning Balance	\$ 7,286.10		\$ 10,970.44		\$ 12,927.34	
Interest, Adjustments	\$ 647.01		\$ 2,342.04		\$ 2,872.10	
Total Charges	\$ 7,933.11		\$ 13,312.48		\$ 15,799.44	
Credits:						
Amount Collected	\$ 2,941.09		\$ 7,914.60		\$ 9,655.88	
Releases/refunds/discounts/writeoffs	\$ -		\$ -		\$ -	
Uncollected Real	\$ 2,521.46	50.51%	\$ 2,943.16	54.52%	\$ 3,099.58	50.45%
Uncollected Personal	\$ 2,470.56	49.49%	\$ 2,454.72	45.48%	\$ 3,043.98	49.55%
Uncollected Motor Vehicles	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
Total Uncollected Levy	\$ 4,992.02	100.00%	\$ 5,397.88	100.00%	\$ 6,143.56	100.00%
Total Credits	\$ 7,933.11		\$ 13,312.48		\$ 15,799.44	

Year:	2018	%	2019	%	2020	%
Charges:						
Beginning Balance	\$ 18,272.21		\$ 28,709.35		\$ 35,572.16	
Interest, Adjustments	\$ 3,409.60		\$ 2,639.17		\$ 3,079.47	
Total Charges	\$ 21,681.81		\$ 31,348.52		\$ 38,651.63	
Credits:						
Amount Collected	\$ 12,237.05		\$ 12,222.89		\$ 20,063.39	
Releases/refunds/discounts/writeoffs	\$ 15.00		\$ 15.32		\$ 32.40	
Uncollected Real	\$ 5,333.88	56.56%	\$ 13,703.32	71.71%	\$ 11,162.65	60.16%
Uncollected Personal	\$ 4,095.88	43.44%	\$ 5,406.99	28.29%	\$ 7,393.19	39.84%
Uncollected Motor Vehicles	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
Total Uncollected Levy	\$ 9,429.76	100.00%	\$ 19,110.31	100%	\$ 18,555.84	100.00%
Total Credits	\$ 21,681.81		\$ 31,348.52		\$ 38,651.63	

Year:	2021	%
Charges:		
Beginning Balance+add'l levy	\$ 100,406.81	
Interest, Adjustments	\$ 5,252.49	
Total Charges	\$ 105,659.30	
Credits:		
Amount Collected	\$ 71,496.83	
Releases/refunds/discounts/writeoffs	\$ (1,606.48)	
Uncollected Real	\$ 20,764.48	58.05%
Uncollected Personal	\$ 15,004.47	41.95%
Uncollected Motor Vehicles	\$ -	0.00%
Total Uncollected Levy	\$ 35,768.95	100.00%
Total Credits	\$ 105,659.30	

Total collected for prior year taxes (includes interest):

\$ 138,550.79

Principal Remaining Uncollected for Prior Years:

\$ 136,917.58

Stephanie C. Wiggins
Tax Administrator



229 Kingold Blvd.
P.O. Box 482
Snow Hill, NC 28580
Phone 252-747-3615

**Order of Collection for 2023.2024
NCGS 105-321**

State of North Carolina
County of Greene

To the Tax Collector of the County of Greene:

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of tax collector and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth and solid waste fees. Such taxes and solid waste fees are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Greene, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayers, and attach wages and/or other funds, of such taxpayers, for and on account thereof, in accordance with law.

Witness my hand and official seal this _____ day of July, 2023.

(SEAL)

Chairman, Greene County Board of Commissioners

Attest:

Clerk to the Greene County Board of Commissioners

Board of Commissioners

Bennie Heath, Chairman
James T. Shackleford, Vice-
Chair
Derek Burress
Ray Johnson
Jerry Jones

**County Manager**

Kyle J. DeHaven

County Attorney

Gay Stanley

Finance Director

Paula Loftin

From: Kyle J. DeHaven, County Manager

Re: Rich Moore; Mueller AMI

Date: July 19, 2023

Mr. Rich Moore of McDavid and Associates will give a performance update on the AMI System from Mueller. He will be available for questions at this time.

Action Recommended:

Motion to Approve the Mueller Quote for a new network system

Board Action is Needed

REQUEST TO BE ON THE AGENDA FOR THE GREENE COUNTY BOARD OF COMMISSIONERS

BOARD MEETING YOU WISH TO PRESENT: July 17, 2023

TOPIC(S) TO BE PRESENTED: Mueller Advanced Metering Infrastructure (AMI)
System Performance Update

PRESENTER'S NAME: Richard B. Moore, P.E.

PRESENTER'S MAILING ADDRESS: McDavid Associates, Inc.

P.O. Drawer 49, Farmville, NC 27828

PHONE #: (252) 753-2139 FAX #: (252) 753-7220

PRESENTER'S EMAIL ADDRESS: rbm@mcdavid-inc.com

THE GREENE COUNTY BOARD OF COMMISSIONERS MEET ON THE 1ST AND 3RD MONDAY AT 7:00 P.M. EVERY MONTH EXCEPT MONDAY HOLIDAYS, WHEN THE MEETING IS USUALLY HELD ON THE FOLLOWING TUESDAY.

EVERY EFFORT IS MADE TO COMPLETE THE AGENDA BEFORE 12:00 P.M. ON THE THURSDAY BEFORE THE MEETING.

EVERY PRESENTER LISTED ON THE AGENDA WILL BE MAILED OR EMAILED A COPY OF THE AGENDA AS A REMINDER OF THEIR SCHEDULED PRESENTATION AND/OR REQUEST. IF THE PRESENTER WANTS TO PROVIDE HANDOUTS TO THE BOARD PRIOR TO THE MEETING, THE MATERIAL(S) MUST BE RECEIVED BY THE GREENE COUNTY MANAGER'S OFFICE NO LATER THAN 12:00 NOON OF THE WEDNESDAY PRIOR TO THE MEETING.

IN ORDER TO BE LISTED ON THE AGENDA PRESENTER'S MAY:

- CALL (252) 747-3446 OR (252) 747-2866
- EMAIL kmooring@co.greene.nc.us
- MAIL OR DELIVER TO GREENE COUNTY OFFICE COMPLEX, COUNTY MANAGER'S OFFICE, 229 KINGOLD BLVD., SUITE D, SNOW HILL, NC 28580.



Board of Commissioners Meeting Presentation
Mueller Advanced Metering Infrastructure (AMI) System Performance Update

Following up on March 2023 Update,

Greene County operates an Advanced Metering Infrastructure (AMI) system that is designed to allow remote reading of water meters, electronic data collection, and direct billing from meter reading data. The AMI system was installed using the Mueller (manufacturer) metering, transmitter, data collection platform. Greene County specifications required the system to have an accuracy that allowed 99% of meters to be read remotely.

The AMI system has not been able to achieve the 99% accuracy requirement. Greene County has withheld final payment to Mueller pending demonstrating compliance with the accuracy requirement. Transmitters on existing meters have been identified as not working properly such that warranty requires replacement. Mueller has been working to replace warranty transmitters. Mueller has also added data collection antennae in an effort to improve read rate of water meters.

Mueller recognizes the need to meet contractual requirement of 99% accuracy. Mueller staff met with Greene County and agreed to the following:

- Mueller accepts responsibility to meet contractual obligation regarding accuracy of meter reading.
- Mueller acknowledges that original meter transmitters are not as effective as were marketed to them.
- Mueller offers a plan of action to bring the County's system into contractual compliance through the following:
 - Upgrade the County's meter reading network to most current network at no cost.
 - Provide all needed hardware, programming, and training to the County at no cost.
 - Provide 1,500 current model meter transmitters to include labor to install at no cost. Initially new transmitters will be installed on the existing meters not currently reading. Remaining transmitters will be installed based on failures that occur during warranty.

The result of the new network will require the County to temporarily operate two (2) networks. After negotiation by the County, Mueller agreed to cancel all fees related to the existing network and collect network fees only for the new system.

Mueller has provided a quote for upgrading the County's meter reading system, providing hardware/programming/training, and providing 1,500 new meter transmitters. The quote is attached (\$12,000.00). The annual fee is based on meter connections transitioned to the new network. As the County replaces transmitters in the future and installs new water services, the annual cost will increase based on the services transitioned to the new network. The County currently pays an annual maintenance fee (that will be waived) such that annual cost will

essentially be a wash. The main issue will be that the County will have to maintain two (2) networks until such time as services are transitioned to the new system and will have some expense to have the new network interface with the County's accounting system.

The following exhibits are provided for review:

- Mueller Quote for new network system
- Email from Mueller confirming that future maintenance fees on the current network will be waived (this email also discusses a \$50,000 credit that the County is negotiating).

Action Recommended: Approval of Mueller Quote for New Network System and Authorization for County Manager and County Attorney to Execute an Agreement based on attached proposal.

From: [Rossie Manning](#)
To: [Rich Moore](#); [Kyle DeHaven](#)
Subject: RE: LoRaWan Upgrade Pricing
Date: Monday, July 10, 2023 1:11:14 PM

Yes,

We will not charge anything going forward for the KP (Meganet) Annual Fees. You will pay the 1,500 annual fee for the first year and then we will evaluate how many they add for the annual fees for year 2. We will basically be always a year behind on the total numbers.

I will check on the 50k credit and see where that stands currently.

We could have the network installed by end of the year if we got a go ahead by end of August.

From: Rich Moore <rbm@mcdavid-inc.com>
Sent: Monday, July 10, 2023 1:02 PM
To: Rossie Manning <RManning@muellerwp.com>; Kyle DeHaven <kyle.dehaven@greencountync.gov>
Subject: RE: LoRaWan Upgrade Pricing

CAUTION: This email originated externally

Rossie:

Confirming that the current annual maintenance fee will reduce to \$0. The initial 1,500 units are to address the current no-read meters. As the County replaces the transmitters, the annual fees will increase based on the number of active connections on the new system. Purchase of new meters and transmitters should be based on the new units. The County maintains its \$50,000 credit that can be used for the future purchase of meters/transmitters.

Based on an approval, what is the timeline for installation of the new system? Should the County proceed with purchase new meters/transmitters based on the new system?

Thanks,

Rich

From: Rossie Manning <RManning@muellerwp.com>
Sent: Monday, July 10, 2023 12:53 PM
To: Rich Moore <rbm@mcdavid-inc.com>; Kyle DeHaven <kyle.dehaven@greencountync.gov>
Subject: FW: LoRaWan Upgrade Pricing

Here are the prices for the annual costing.

Rossie Manning



Technology Solutions Regional Director

mobile: 910-945-9559 | muellerwp.com

Mueller refers to one or more of Mueller Water Products, Inc., a Delaware corporation ("MWP"), and its subsidiaries. MWP and each of its subsidiaries are legally separate and independent entities when providing products and services. MWP does not provide products or services to third parties. MWP and each of its subsidiaries are liable only for their own acts and omissions and not those of each other. Mueller brands include Mueller®, Echologics®, Hydro Gate®, Hydro-Guard®, HYMAX®, i2O®, Jones®, Krausz®, Mi.Net®, Milliken®, Pratt®, Pratt Industrial®, Singer®, and U.S. Pipe Valve & Hydrant. Please see muellerwp.com/brands to learn more.

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-----Original Message-----

From: Rossie Manning <rmanning@muellerwp.com>

Sent: Monday, July 10, 2023 12:49 PM

To: kyle.dehaven@greenecountync.gov

Subject: LoRaWan Upgrade Pricing

CAUTION: This email originated externally



SALES QUOTATION

Phone: (800) 423-1323
Website: www.MuellerSystems.com
Attention: Kyle DeHaven
Phone: 2527473446
Email: kyle.dehaven@greencountync.gov

Company Address:
105 LANDFILL RD
WALSTONBURG, NC, 27888

Prepared For:
Greene County (NC) Public Works
Account #: 95078200

End User:
Greene County (NC) Public Works

Created Date: 02/13/2023
Quote #: Q-126969
Quote Expires: 03/31/2023
Terms are located at:
www.MuellerSystems.com/Support

Currency Type: USD

Prepared by:
James invalid Swantek

Comments & Consideration

\$50 minimum order, \$75 non-box quantity

You must turn in a newly signed End Users License Agreement, an updated customer "profile", and the corresponding register spec form with the purchase order for the order to process.

Should you have any questions, please do not hesitate to contact Rossie-Manning

Quote Line Items

Group1 LoRaWAN NaaS Hardware & Setup

PART #	DESCRIPTION	UNITS	SALE PRICE	EXTENDED NET
MS-G4-MHUB	MINET+MAINT RADIO	1	0.00	0.00
MS-H4-RADIO-V2	INSTALL RADIO V2	1	0.00	0.00
PROJECT-MGMT	PROJECT MANAGEMENT FEES	120	0.00	0.00
MS-T-CIS-FILE	CIS FILE INTERFACE	1	0.00	0.00
MS-T-CIS-FTP	FILE TRANSFER PROTOCOL	1	0.00	0.00
MS-T-TRAIN-DAY	SOFTWARE TRAINING - PER DAY	2	0.00	0.00
Group1 SUBTOTAL:				USD 0.00

Group2 Customer Accommodation

Retrofit Labor for Advanced Replacement Nodes from RMA quote Q-128160

PART #	DESCRIPTION	UNITS	SALE PRICE	EXTENDED NET
LABOR-RETRO	RETRO FIT REG/AMR INSTALL OS	1,500	0.00	0.00
Group2 SUBTOTAL:				USD 0.00

Group3

LoRaWAN NaaS & Sentryx Annual Fees

PART #	DESCRIPTION	UNITS	SALE PRICE	EXTENDED NET
MSW-LW-PH-ALL-10K	LW SRVC UPTO 10K ENDPOINTS	1,500	4.00	6,000.00
MSW-S-PH-ALL-10K	MIHOST 5-10K (POINT/Y)	1,500	4.00	6,000.00
Group3 SUBTOTAL:				USD 12,000.00

Group4

Customer Accommodation

Splice Kits and Hangers for Advanced Replacement Nodes from RMA quote Q-128160

PART #	DESCRIPTION	UNITS	SALE PRICE	EXTENDED NET
IERTCONNECTOR	3M UY 2 CONNECTOR	4,500	0.00	0.00
IERTTUBE	BURIAL SPLICE TUBE ONLY	1,500	0.00	0.00
MS-TTL-A	THRU THE LID ANTENNA ASSEMBLY	1,500	0.00	0.00
Group4 SUBTOTAL:				USD 0.00

TOTAL:				USD 12,000.00
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Board of Commissioners

Bennie Heath, Chairman
James T. Shackleford, Vice-
Chair
Derek Burress
Ray Johnson
Jerry Jones

**County Manager**

Kyle J. DeHaven

County Attorney

Gay Stanley

Finance Director

Paula Loftin

From: Kyle J. DeHaven, County Manager

Re: BA; Admin

Date: July 19, 2023

A Budget Amendment is requested to appropriate funds to purchase the old elections building from the Town of Snow Hill. This Amendment also includes changes that more closely align the budget with the current years fiscal forecast.

Action Recommended:

Motion to approve the BA is presented

Board Action is Needed

GREENE COUNTY

BUDGET AMENDMENT

7/19/23

LINE ITEM TRANSFER

<u>FROM</u>			<u>TO</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
Total		0.00	Total		-

Budget Amendment

<u>REVENUES</u>			<u>EXPENDITURES</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
FBA	11198-439800	-185375.00	NC Forestry Match	11475-533400	3689.00
			Contingency	11411-581115	13,494.00
			Salaries	11594-510100	-1545.00
			Medicare	11594-510300	-23.00
			FICA	11594-513100	-96.00
			Retirement	11594-513200	(121.00)
			Supplies	11594-517100	-150.00
			Travel	11594-519100	(14,508.00)
			PTG/Phone	11594-520100	(360.00)
			Utilities	11594-520200	(380.00)
			Cap Outlay >\$5,000	11461-530200	185,375.00
Total		(\$185,375)	Total		\$185,375

Explanation:

Requested by:

Approved by:

Board of Commissioners

Bennie Heath, Chairman
James T. Shackleford, Vice-
Chair
Derek Burress
Ray Johnson
Jerry Jones

**County Manager**

Kyle J. DeHaven

County Attorney

Gay Stanley

Finance Director

Paula Loftin

From: Kyle J. DeHaven, County Manager

Re: Lenoir Community College Foundation Sponsorship request

Date: July 19, 2023

A request from the LCC Foundation to sponsor the Tennis and Golf Tournament has been received. In the past we have sponsored this tournament at the Bronze level which is \$150.

Action Recommended:

Motion to approve sponsorship of the LCC Foundation Tennis and Golf Tournament

Board Action is Needed

LENOIR
COMMUNITY COLLEGE
FOUNDATION

June 16, 2023

Kyle
Greene County Manager's Office
229 Kingold Blvd Ste D
Snow Hill, NC 28580-1331

Dear Kyle,

Thank you for your past participation or sponsorship of the Snow Hill/LCC Foundation Tennis and Golf Classic. We invite you to join us for the **41st Annual Snow Hill Tennis and Golf Tournament**. The tournament begins **August 23rd** at **Greene Ridge Racquet Club** with our social beginning at 5 pm and a Cornhole tournament beginning at 6 pm. We will continue on **August 24th** at **Cutter Creek Golf Club** and the tennis tournament will be held at the **Greene Ridge Racquet Club August 25th -27th**. This tournament has raised more than \$200,000 over the years to help countless Greene County students obtain a college education.

All of the proceeds from this event will help students in Greene County reach their academic goals. It is the goal of the Lenoir Community College Foundation that no individual be denied the opportunity to obtain an education for monetary reasons. During the 2021-2022 academic year, the LCC Foundation awarded nearly \$285,000 in scholarships to students from eastern North Carolina. Your support of this event will make it possible to assist even more students in Greene County.

We hope you can participate by playing in the tournament or by becoming a sponsor. We offer four levels of sponsorship in the golf tournament. The first level is the Platinum Sponsorship for \$1,000, the second level is the Gold Sponsorship for \$600, the third level is the Silver Sponsorship for \$300, and the fourth is the Bronze Sponsorship for \$150. Details of each level are enclosed.

Greene County comes together every year to support student scholarships, and we hope that you will consider being a part this year's tournament. For more information, please contact Katherine Pearson at 252-233-6843.

Sincerely,



Jeanne Kennedy
Executive Director



Katherine Pearson
Development Coordinator

Enclosures

Board of Commissioners

Bennie Heath, Chairman
James T. Shackleford, Vice-
Chair
Derek Burrese
Ray Johnson
Jerry Jones

**County Manager**

Kyle J. DeHaven

County Attorney

Gay Stanley

Finance Director

Paula Loftin

From: Kyle J. DeHaven, County Manager

Re: Voting Delegate; NCACC 116th Annual Conference

Date: July 19, 2023

The NCACC's 116th annual Conference is approaching in August and they have asked for a voting delegate for the Business Meeting. In the past, it has been the chairman or his designee. I am asking if this is the direction the Board would like to continue to in?

Action Recommended:

Motion as deemed necessary from Board of Commissioners

Board Action is Needed

Kathy Mooring

From: Alisa Cobb <alisa.cobb@ncacc.org>
Sent: Wednesday, July 5, 2023 11:21 AM
To: County Managers; County Clerks
Subject: Voting Delegate Designation for NCACC 116th Annual Conference

CAUTION: This email originated from outside of county organization. Do not click links or open attachments unless you were expecting it or know the content is safe.

Good morning County Managers and Clerks to the Board,

In order to capture voting delegate designations for the upcoming NCACC Annual Conference in August, we are asking your county to submit your voting delegate designation via this [link](#). You will have the option to select one person to serve as the voting delegate and one person as an alternate, if that is your preference. Click [here](#) to indicate who will serve as your voting delegate for the NCACC Annual Conference.

The NCACC's 116th Annual Conference Business Session will be held in Wake County on Saturday, August 26, at 2 pm, with each county entitled to one vote on items that come before the membership, including the election of the NCACC Second Vice President.

NCACC Constitution, Article VI:

"On all questions, including the election of officers, each county represented shall be entitled to one vote, which shall be the majority expression of the delegates of that county. The vote of any county in good standing may be cast by any one of its County Commissioners who is present at the time the vote is taken; provided, if no commissioner be present, such vote may be cast by another county official, elected or appointed, who holds elective office or an appointed position in the county whose vote is being cast and who is formally designated by the Board of County Commissioners. These provisions shall likewise govern district meetings of the Association. A county in good standing is defined as one which has paid the current year's dues."

Please submit your voting delegate designations by Monday, August 21, close of business. Should you have any questions, please contact Alisa Cobb at alisa.cobb@ncacc.org.

Thank you,



North Carolina
Association of
County Commissioners

Alisa Cobb

Senior Administrative Assistant

Phone (919) 715-2685

www.ncacc.org

Board of Commissioners

Bennie Heath, Chairman
James T. Shackleford, Vice-
Chair
Derek Burress
Ray Johnson
Jerry Jones

**County Manager**

Kyle J. DeHaven

County Attorney

Gay Stanley

Finance Director

Paula Loftin

From: Kyle J. DeHaven, County Manager

Re: Appointment; Recreation Advisory Board

Date: July 19, 2023

The appointments to the Recreation Advisory Board are needed. Information received from that board are attached. These two candidates are recommended from the Advisory Board.

Action Recommended:

Motion to Appoint Members to advisory board

Board Action is Needed



Application for Appointment to Greene County Advisory Boards and Commissions

1 Application for Appointment to:

Board /
Committee

GREENE COUNTY PARKS + REC

2

About You

BRANDON HENDRICKS

(252) 531-5283

Name (above)

Phone Number (above)

505 CALIFORNIA DR SNOW HILL, NC 28580

Address (above)

brandon.hendricks@mhc.com

TRUCK SALES MGR

Email Address (above)

Occupation (above)

If necessary, please use the back of this form to answer the following questions:

CAROLINA LOGGERS ASSOCIATION ADVISORY BOARD,
NCTA LEGISLATIVE COMMITTEE

Current volunteer activities/other Board & Commissions (above)

As a long-time ballplayer and umpire, I have a passion for youth athletics especially in our rural community. I feel I can bring program management experience along with coaching and officiating experience to help build Greene County Parks and Rec Athletics to a brighter and bigger future.

Why are you interested in serving on this Board? (above)

3

Policy

- All Boards/Committees shall have an appropriate membership regarding race, gender, and geographical location, when applicable and possible.
- Boards/Committees Vacancies shall be advertised in the local newspaper, on the County Website, on County Social Media, and at Commissioner's meetings at least one month before appointments are needed
- Citizens interested in serving on a board/committee shall complete an application available from the Clerk to the Board or online at GreeneCountyNC.gov before being considered for nomination.
- The Board of Commissioners will be provided, by the Chairperson of the board/committee, an annual list of Board/Committee members whose terms are set to expire that calendar year. The Board shall make every effort to make appointments during the month for which they are due. In the event of an expired term, members shall continue to serve until a new member is appointed. The Board of Commissioners shall make appointments to fill unexpired terms, created by resignation, removal, or other causes, as expeditiously as possible.
- The Greene County Board of Commissioners shall make all appointments, by giving due consideration to the needs of Greene County, and in conjunction with available applications for appointment. Requested reappointments to the board/committee will be given preference as requested by the board to which the reappointment is being made.
- New board appointees shall be oriented by the Agency Director or Chairperson of the Committee. Appointee shall follow the rules and procedures of their respective Regional and State Board/Committee to such extent as their bylaws superseded the County's policy. Failure to meet the qualifications as deemed appropriate by the respective board/committee may result in the removal of the board.
- The Greene County Board of Commissioners requests that each Board/Committee to which they make appointments adopt a 75% per year attendance policy applies to all appointees and enforce such policy through written notification to the Board of Commissioners. When the Board of Commissioners has been notified, that appointees failed to maintain the required 75%-year attendance, the appointee will be replaced. The appointee will be notified by letter from the Chairperson, with a copy of the Board Appointment Policy attached, that they have been replaced due to their failure to attend the required percentage of meetings.
- The Greene County Board of Commissioners requests that all Boards/Committees to which they make appointments communicate and provide written minutes if requested by the Board.
- In order to allow more individuals an opportunity to serve on Greene County Boards/Committees, the County Commissioners establish a limit of time an individual can serve, unless specified by a State or Regional Board or requested reappointments. The term limit shall be three full terms with 3 years per term. Filling an unexpired term or probationary term does not count toward the term limits.

4

Signature

I understand the responsibilities/policy of serving as a board member and affirm that the information in this application is true and correct.

X

Signature (above)

Date (above)



Application for Appointment to Greene County Advisory Boards and Commissions

1 Application for Appointment to:

Board / Committee Park & Recreation advisory board

2 Steven "Trey" Scott 252-268-0728
About You Name (above) Phone Number (above)

4695 Hull Rd LaGrange, NC 28551
Address (above)

Treyscott5449@gmail.com Sports writer
Email Address (above) Occupation (above)

If necessary, please use the back of this form to answer the following questions:

Have no current volunteer activities but I have 10+ years
Current volunteer activities/other Board & Commissions (above)
In coaching and playing recreational.

* on the back

Why are you interested in serving on this Board? (above)

3 Policy

- All Boards/Committees shall have an appropriate membership regarding race, gender, and geographical location, when applicable and possible.
- Boards/Committees Vacancies shall be advertised in the local newspaper, on the County Website, on County Social Media, and at Commissioner's meetings at least one month before appointments are needed
- Citizens interested in serving on a board/committee shall complete an application available from the Clerk to the Board or online at GreeneCountyNC.gov before being considered for nomination.
- The Board of Commissioners will be provided, by the Chairperson of the board/committee, an annual list of Board/Committee members whose terms are set to expire that calendar year. The Board shall make every effort to make appointments during the month for which they are due. In the event of an expired term, members shall continue to serve until a new member is appointed. The Board of Commissioners shall make appointments to fill unexpired terms, created by resignation, removal, or other causes, as expeditiously as possible.
- The Greene County Board of Commissioners shall make all appointments, by giving due consideration to the needs of Greene County, and in conjunction with available applications for appointment. Requested reappointments to the board/committee will be given preference as requested by the board to which the reappointment is being made.
- New board appointees shall be oriented by the Agency Director or Chairperson of the Committee. Appointee shall follow the rules and procedures of their respective Regional and State Board/Committee to such extent as their bylaws superseded the County's policy. Failure to meet the qualifications as deemed appropriate by the respective board/committee may result in the removal of the board.
- The Greene County Board of Commissioners requests that each Board/Committee to which they make appointments adopt a 75% per year attendance policy applies to all appointees and enforce such policy through written notification to the Board of Commissioners. When the Board of Commissioners has been notified, that appointees failed to maintain the required 75%-year attendance, the appointee will be replaced. The appointee will be notified by letter from the Chairperson, with a copy of the Board Appointment Policy attached, that they have been replaced due to their failure to attend the required percentage of meetings.
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4

Signature

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X [Signature]
Signature (above)

4-29-23 5-1-23
Date (above)