

NORTH CAROLINA  
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, July 17, 2023, at 7:00 p.m. in the Greene County Operations Center. Present for the meeting: Chairman Bennie Heath, Vice Chairman James T. Shackelford Jr, Commissioners Jerry Jones, Ray Johnson and Derek Burress, County Manager Kyle DeHaven, County Attorney Gay Stanley and Deputy Clerk Kathy Mooring.

**A. Call to Order**

Chairman Bennie Heath called the meeting to order at 7 p.m., and asked Commissioner Burress to give the invocation and lead the Pledge to the Flag.

There were four Greene County staff in attendance and three people from the public present during the meeting.

**B. Approval of Agenda**

Chairman Heath asked for any changes to the Agenda. Seeing as there was no changes he asked for a motion to approve the agenda.

On motion by Commissioner Jones and seconded by Commissioner Shackelford, the Board voted unanimously to approve the agenda.

**C. Consent Agenda**

Chairman Heath added C5 Budget Amendment; Senior Center to the Consent Agenda.

On motion by Commissioner Jones and second by Commissioner Shackelford, the Board voted unanimously to approve the Consent Agenda with the addition of C5 Budget Amendment.

- June 28, 2023 Regular Meeting Minutes
- Release/Refunds
- Consideration of Late Application for Disabled Veteran Exclusion, Elderly or Disabled Exclusion and Present Use Value
- Finance Report
- Budget Amendment; Senior Center

#### **D. Public Comments**

None.

#### **E. Presentations**

1. Stephanie Wiggins; Tax Administrator

Ms. Wiggins presented the Monthly Collection Report – GS 105-370(7), the Annual Settlement for FY 2022/2023 – GS 105-373(a)(3) and Collection Order for Fiscal Year 2023/2024.

(Attached)

On motion by Commissioner Jones and seconded by Commissioner Johnson the Board voted unanimously to approve all items presented by Ms. Wiggins.

2. Rich Moore, McDavid Associates; Mueller AMI

Mr. Moore gave a performance update on the AMI System. (Attached) The AMI System is for remote water meter readings, electronic data collection, and direct billing from meter reading data. The system has not been able to achieve the 99% accuracy requirement. Greene County has withheld final payment to Mueller pending demonstrating compliance with the accuracy requirement. Transmitters on existing meters have been identified as not working properly such that warranty requires replacement. Mueller has been working to replace warranty transmitters. Mueller has also added data collection antennae in an effort to improve read rate of water meters. Mueller has provided a quote for upgrading the County's meter readying system, providing hardware/programming/training, and providing 1,500 new meter transmitters. The quote is attached (\$12,000). The annual fee is based on meter connections transitioned to the new network. As the County replaces transmitters in the future and installs new water services, the annual cost will increase based on the services transitioned to the new network. The County currently pays an annual maintenance fee (that will be waived) such that annual cost will essentially be a wash. The main issue will be that the County will have to maintain two networks until such time as services are transitioned to the new system and will have some expense to have the new network interface with the County's accounting system. Mr. Moore asked for the Board's approval of the Mueller Quote for New Network System and Authorization for the County Manager and County Attorney to Execute an Agreement based on the attached proposal.

On motion by Commissioner Jones and seconded by Commissioner Shackleford the Board voted unanimously to approve the Mueller Quote for a new network system.

#### **F. County Manager Report**

1. Mr. DeHaven presented a Budget Amendment to appropriate funds to purchase the old elections building from the Town of Snow Hill. This amendment also includes changes that more closely align the budget with the current years fiscal forecast.

On motion by Commissioner Jones and seconded by Commissioner Johnson, the Board voted unanimously to approve this Budget Amendment.

2. Mr. DeHaven next presented the Lenoir Community College Foundation Sponsorship request. Mr. DeHaven noted that we have sponsored this event in the past at the Bronze level - \$150.00. He asked the Board their wishes.

On motion by Commissioner Jones and seconded by Commissioner Shackleford, the Board voted unanimously to approve the Bronze Level Sponsorship of the LCC Foundation Tennis & Golf Event.

3. Mr. DeHaven next presented a request to choose a voting delegate for the Annual NCACC's Conference. He noted in the past, it has been the Chairman or his designee.

On motion by Commissioner Jones and seconded by Commissioner Shackleford, the Board voted unanimously to approve this request choosing Chairman Heath as the voting delegate with Commissioner Shackleford as his designee should Chairman Heath not be able to attend.

4. Mr. DeHaven next presented an appointment request from the Recreation Advisory Board that the Advisory Board recommended.

On motion by Commissioner Burress and seconded by Commissioner Johnson, the Board voted unanimously to approve the appointment of Mr. Brandon Hendricks and Mr. Steven Scott to the Recreation Advisory Board.

#### **G. County Attorney Report**

None.

#### **H. Commissioner's Report and Recommendations**

Chairman Heath congratulated the Greene County 12U, 10U, and 8U baseball teams for taking 1<sup>st</sup> place in a tournament held in Williamston this past weekend

#### **I. CLOSED SESSION – Personnel**

Motion/Second to go into Closed Session: Commissioners Jones/Shackleford

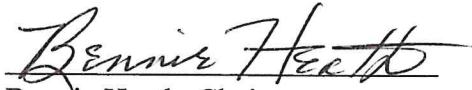
Motion/Second to come out of Closed Session: Commissioners Johnson/Shackleford

Upon coming out of closed session, Commissioner Jones made a motion to reappoint Tax Assessor Stephanie Wiggins for a 4 year term at current salary. Second was by Commissioner Johnson. The Board voted unanimously to reappoint Stephanie Wiggins as Tax Assessor for 4 years at current salary.

Commissioner Jones made a motion to amend the Position Classification Plan to add Recreation Supervisor to the Plan. Seconded by Commissioner Shackleford, the Board voted unanimously to approve the amendment to the Position Classification Plan.

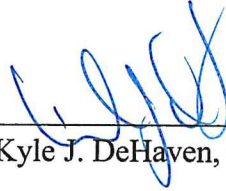
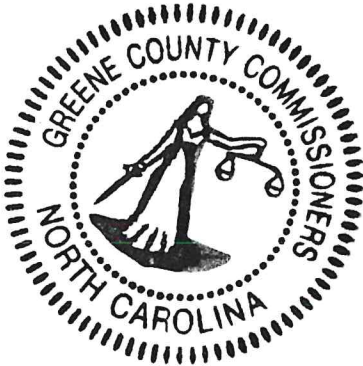
#### **J. ADJOURN**

On motion by Commissioner Jones and second by Commissioner Shackleford to adjourn the meeting, the Board voted unanimously to adjourn. The meeting adjourned at 8:05 p.m.



Bennie Heath, Chairman

Attest:



Kyle J. DeHaven, Clerk to the Board

GREENE COUNTY  
Senior Center  
LINE ITEM TRANSFER/BUDGET AMENDMENT  
Budget Amendment-Senior Center United Way  
7/17/2023

| LINE ITEM TRANSFER  |               |               |                     |               |               |
|---------------------|---------------|---------------|---------------------|---------------|---------------|
| <u>FROM</u>         |               |               | <u>TO</u>           |               |               |
| <u>Account Name</u> | <u>Acct #</u> | <u>Amount</u> | <u>Account Name</u> | <u>Acct #</u> | <u>Amount</u> |
|                     |               |               |                     |               |               |
| <b>Total</b>        |               |               | <b>Total</b>        |               |               |

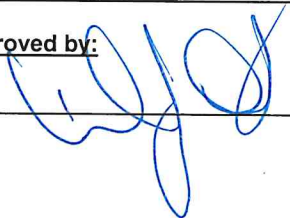
| <u>REVENUES</u>     |               |               | <u>BUDGET AMENDMENT</u> |               |               |
|---------------------|---------------|---------------|-------------------------|---------------|---------------|
|                     |               |               | <u>EXPENDITURES</u>     |               |               |
| <u>Account Name</u> | <u>Acct #</u> | <u>Amount</u> | <u>Account Name</u>     | <u>Acct #</u> | <u>Amount</u> |
| Senior Donations    | 11170-434820  | 140.00        | Senior Games Expenses   | 11586-540700  | 140.00        |
|                     |               |               |                         |               |               |
| <b>Total</b>        |               |               | <b>Total</b>            |               |               |

Explanation:     \$10 fee collected From Senior Games participants for State Finals.

**Requested by:**

Shawn L. Hanner  
7/17/2023

**Approved by:**



**GREENE COUNTY**

## BUDGET AMENDMENT

7/19/23

## LINE ITEM TRANSFER

| <u>FROM</u>         |               |               | <u>TO</u>           |               |               |
|---------------------|---------------|---------------|---------------------|---------------|---------------|
| <u>Account Name</u> | <u>Acct #</u> | <u>Amount</u> | <u>Account Name</u> | <u>Acct #</u> | <u>Amount</u> |
| Total               |               | 0.00          | Total               |               | -             |

## Budget Amendment

| <u>REVENUES</u>     |               |               | <u>EXPENDITURES</u> |               |                  |
|---------------------|---------------|---------------|---------------------|---------------|------------------|
| <u>Account Name</u> | <u>Acct #</u> | <u>Amount</u> | <u>Account Name</u> | <u>Acct #</u> | <u>Amount</u>    |
| FBA                 | 11198-439800  | -185375.00    | NC Forestry Match   | 11475-533400  | 3689.00          |
|                     |               |               | Contingency         | 11411-581115  | 13,494.00        |
|                     |               |               | Salaries            | 11594-510100  | -1545.00         |
|                     |               |               | Medicare            | 11594-510300  | -23.00           |
|                     |               |               | FICA                | 11594-513100  | -96.00           |
|                     |               |               | Retirement          | 11594-513200  | (121.00)         |
|                     |               |               | Supplies            | 11594-517100  | -150.00          |
|                     |               |               | Travel              | 11594-519100  | (14,508.00)      |
|                     |               |               | PTG/Phone           | 11594-520100  | (360.00)         |
|                     |               |               | Utilities           | 11594-520200  | (380.00)         |
|                     |               |               | Cap Outlay >\$5,000 | 11461-530200  | 185,375.00       |
| <b>Total</b>        |               | (\$185,375)   | <b>Total</b>        |               | <b>\$185,375</b> |

**Explanation:**

Requested by:

**Approved by:**

Approved by: Bonnie Heath

Approved by: Bonnie Heath

Stephanie C. Wiggins  
Tax Administrator



229 Kingold Blvd.  
P.O. Box 482  
Snow Hill, NC 28580  
Phone 252-747-3615

**Order of Collection for 2023.2024  
NCGS 105-321**

State of North Carolina  
County of Greene

To the Tax Collector of the County of Greene:

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of tax collector and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth and solid waste fees. Such taxes and solid waste fees are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Greene, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayers, and attach wages and/or other funds, of such taxpayers, for and on account thereof, in accordance with law.

Witness my hand and official seal this 17 day of July, 2023.

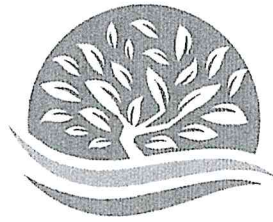
Chairman, Greene County Board of Commissioners



Attest:

Clerk to the Greene County Board of Commissioners

**Board of Commissioners**  
Bennie Heath, Chairman  
James T. Shackleford, Vice-Chair  
Derek Burrese  
Ray Johnson  
Jerry Jones



GREENE COUNTY  
NORTH CAROLINA

**County Manager**  
Kyle J. DeHaven  
**County Attorney**  
Gay Stanley  
**Finance Director**  
Paula Loftin

July 18, 2023

Steven "Trey" Scott  
4695 Hull Rd  
LaGrange, NC 28551

Dear Mr. Scott;

The Greene County Board of Commissioners have appointed you to the Greene County Recreation Advisory Board for a three-year term, effective immediately. The Commissioners appreciate your dedication to the County's recreation programs and look forward to your contribution in the leadership of this program.

Thank you for your willingness to serve Greene County in this capacity.

Sincerely,

Bennie Heath  
Chairman  
Greene County Board of Commissioners

**Board of Commissioners**  
Bennie Heath, Chairman  
James T. Shackleford, Vice-Chair  
Derek Burress  
Ray Johnson  
Jerry Jones



GREENE COUNTY  
NORTH CAROLINA

**County Manager**  
Kyle J. DeHaven  
**County Attorney**  
Gay Stanley  
**Finance Director**  
Paula Loftin

July 18, 2023

Brandon Hendricks  
505 California Dr.  
Snow Hill, NC 28580

Dear Mr. Hendricks;

The Greene County Board of Commissioners have appointed you to the Greene County Recreation Advisory Board for a three-year term, effective immediately. The Commissioners appreciate your dedication to the County's recreation programs and look forward to your contribution in the leadership of this program.

Thank you for your willingness to serve Greene County in this capacity.

Sincerely,

Bennie Heath  
Chairman  
Greene County Board of Commissioners