

NORTH CAROLINA
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, June 27, 2022 at 10:00 a.m. in the Greene County Operations Center. Present for the meeting: Chairman Bennie Heath, Vice Chairman James T. Shackleford Jr, Commissioners Jerry Jones, Susan Blizzard and Derek Burress, County Manager Kyle DeHaven, County Attorney Gay Stanley and Deputy Clerk Kathy Mooring. Commissioner Shackleford was late.

A. Call to Order

Chairman Bennie Heath called the meeting to order, and asked Commissioner Jones to give the invocation and lead the Pledge to the Flag.

B. Approval of Agenda

Chairman Heath asked if there were any changes to the Agenda. Seeing as there were none, he called for a motion to approve.

On motion by Commissioner Jones and seconded by Commissioner Blizzard the Board voted unanimously (4-0) to approve the agenda.

C. Consent Agenda

Chairman Heath asked if there were any changes to the Consent Agenda. Commissioner Blizzard noted corrections made to the June 20, 2022 minutes.

On motion by Commissioner Jones and second by Commissioner Blizzard the Board voted unanimously (4-0) to approve the Consent Agenda with the noted corrections.

- June 20, 2022 Regular Meeting Minutes
- Budget Amendment; Admin (2)
- Budget Amendment; Health
- Budget Amendment; Senior Center (2)

D. Public Comments

None.

E. Presentations

1. Sharon Harrison: Senior Games & Silver Arts

Ms. Harrison presented the results of the Neuse River Senior Games & Silver Arts. She noted that Greene County had 16 participants and came home with 49 medals. (See attached list). All participants qualified for the State Finals in the fall.

F. County Manager Report

1. Mr. DeHaven presented the FY 21/22 End of the Year Budget Amendment. This budget amendment is done to bring the County back in line with state statutes. The County has forecasted spending with some room for deviation from norms to maintain compliance with General Statutes.

On motion by Commissioner Jones and second by Commissioner Blizzard, the Board voted unanimously (4-0) to approve the Budget Amendment.

2. Mr. DeHaven next brought back the Juneteenth Personal Observation Leave for clarification to clear up any misunderstandings. Mr. DeHaven noted that a policy was drafted to set parameters regarding a newly adopted holiday – Juneteenth. This policy was written with the understanding that this floating holiday would take effect immediately, follow the Calendar year, and be treated as a holiday, not a vacation day. He noted that the difference in a holiday and a vacation day is that the holiday must be used in the calendar year and does not roll over to the next calendar year or accrue as a liability against the County. If it is not used, it is lost. Commissioners Blizzard and Burress have concerns about paying this holiday twice in one fiscal year. After much discussion the draft policy will be brought back to the next meeting on July 18th. Excluding the use of November 15th date. Staffing of departments will be left to the Department Heads. The 2022 year Personal Observance Leave was changed from November 15th to December 31, 2022 for employees to observe leave for the day of their choosing during the time period July 1, 2022 through December 31, 2022.

G. County Attorney Report

No comments.

H. Commissioner's Report and Recommendations

Chairman Heath noted there will be a blood drive at Hookerton FD July 6, 2022 2 – 6 p.m. Commissioner Burress congratulated Greene Central's Emily Brown and Jessica Contreras for receiving the "HOSA Excellence Award" for having the top scores in the "Health Care Issues" exam at the HOSA International Convention in Nashville, TN this past week. They scored at the top of a field of over 600 competitors. He also congratulated Harold Thomas, who retired as

Director of Economic Development for the County, and he congratulated Trey Cash, who has been appointed to this position. He also wanted to remind everyone that next week on July 4th, anyone in North Carolina may fish for free from 12 a.m. until 11:59 p.m., regardless of age – without needing a fishing license. This applies to residents and out-of-state visitors alike. He noted that the 2022 grant application period for the Greene County Community Foundation Fund will run from Friday, July 22, 2022 to Tuesday, August 23, 2022 at noon. Grants are at least \$500 and the total amount of grants is generally no more than \$2,500. Commissioner Burress attended the Department of Social Services Elder Abuse Awareness event and an employee appreciation cookout on Friday. He stated Director Amanda Smith and staff did a wonderful job. He and staff members took advantage of eating outside and he noticed the wood benches between the two complex buildings are rotten and wants to know why nothing has been done to replace them. Mr. DeHaven stated he would have them removed. Commissioner Blizzard also asked that he have that area power washed. Commissioner Burress also asked Mr. Trey Cash if he will continue to run the county's website and social media page. Mr. Cash said he will until he is replaced. He also asked Mr. Thomas why the Economic Development page on our website has not been updated. He also asked why the GTP has not listed any Greene County available properties on their website. He asked Mr. Cash to take these ideas into consideration and make the changes necessary so that Greene County will also get their fair slice of the pie like Lenior and Wayne Counties. Commissioner Shackelford apologized for being late and missing the meeting, he was concentrating on the weather and his farming and forgot about the meeting. He stated that he hoped things were worked out about the Juneteenth Holiday. Commissioner Blizzard stated she researched the meaning of Juneteenth and hopes we can come to a decision at the next meeting. Commissioner Blizzard stated she has been asking for pay study data for almost 30 days. She requested more information last Thursday and since the County Manager was out of town she didn't receive until this morning. She is questioning the number of employees who got 5% increase and she is stating that not all employee's positions were listed and she fears the county is setting itself up for failure due to the impending recession/depression. She wants the county to be careful and watch our spending so we do not get in a position where we need to cut salaries. She asked if compensation could be given to employees that performed extra work for vacancies that occurred within a department. She asked Mr. DeHaven to provide an updated sheet on the ARP Funds spent and what is left to be spent. She stated she thought there was a deadline to spend these funds, Mr. DeHaven noted if the funds have been deregulated they are now county funds and there is no deadline to spend them. Chairman Heath wished everyone a Happy 4th of July. Commissioner Blizzard asked Mr. Thomas to stand up and she proceeded to thank him for his work with the county and wished him well on his retirement. Commissioner Shackelford also thanked Mr. Thomas for his work for the county and all the work he has done. Since Commissioner Burress brought up the subject of the county website not being up to date as far Economic Development, Mr. Thomas said he would like to address this. Mr. Thomas stated the reason behind the problem of getting companies to come to Greene County and surrounding counties is the lack of shell buildings. The county needs to put

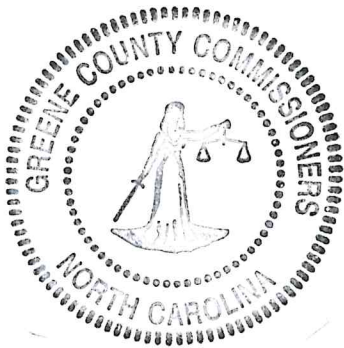
buildings up and the County Manager is working on getting grants for this and then the delay in getting supplies is also an issue.

I. ADJOURN

On motion by Commissioner Jones and second by Commissioner Shackelford to adjourn the meeting, the Board voted unanimously to adjourn.


Bennie Heath, Chairman

Attest:




Kyle J. DeHaven, Clerk to the Board

GREENE COUNTY

LINE ITEM TRANSFER/BUDGET AMENDMENT

ARP

6/27/2022

<u>LINE ITEM TRANSFER</u>					
<u>FROM</u>			<u>TO</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
Total		\$ -	Total		\$ -
<u>BUDGET AMENDMENT</u>					
<u>REVENUES</u>			<u>EXPENDITURES</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
ARP REVENUE	07598-434412	\$ 2,046,203.00	ARP EXPENSE	07599-528503	\$ 2,046,203.00
		\$ 2,046,203			\$ 2,046,203
TO BUDGET FOR THE SECOND TRANCHE PAYMENT OF ARP FUNDS					

Requested by:
London Price

Approved by: 

C3

Date: June 27, 2022
Dept. Name: Health Department

Dept. # 11

BUDGET REVISIONS

Revenues

Account

11-172-4383-22 BCCCP - Program	+	152.00
11-172-4383-02 Cancer Prevention	-	152.00
11-172-4383-02 Cancer Prevention	+	252.00
11-172-4384-05 Weight Wise Grant	-	743.09

TOTAL + (491.09)

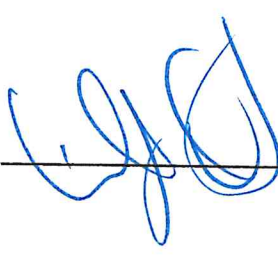
Expenditures

Account

11-566-5275-00 BCCCP Contracted Services	+	252.00
11-568-5171-00 Weight Wise Operating	-	743.09

TOTAL + (491.09)

Requested by: Joy Block BS

Approved by: 

C4

LINE ITEM TRANSFER					
<u>FROM</u>			<u>TO</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
Total			Total		

<u>REVENUES</u>			<u>EXPENDITURES</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
EFSP	11170-434821	(2,000.00)	Emergency Food & Shelter	11580-527400	(2,000.00)
Total		(\$2,000.00)	Total		(\$2,000.00)

Explanation:

Was budgeted, but not funds came in this fiscal year for this program.

Requested by:

Shawn L. Hansen
6/20/2022

Approved by:

Approved by: 

NEUSE RIVER SENIOR GAMES & SILVER ARTS RESULTS 2022: Greene County Participants

Senior Games: 16 Participants, 49 Medals

Alice Barfield-Silver Basketball Shooting, Bronze Football Throw, Bronze Softball Throw, 4th Place Bocce, Bronze Cornhole, Silver Horseshoes, 5th Place Shuffleboard

Sarah Battle-Bronze Shuffleboard, 7th Place Cornhole

Nell Chadwick-6th Place Shuffleboard

Bronnie Chase-4th Place Billiards

Barbara Dixon-6th Place Shuffleboard, 4th Place Cornhole

Lemon Ashby Edwards-Silver Running Long Jump, Silver Standing Long Jump, Gold 100 Meter, Gold 200 Meter, Gold 50 Meter

Gwen Johnson-Bronze Football Throw, Silver Soft Ball Throw, Gold Cornhole, Gold Horseshoes

Susan McCullen-Gold Basketball Shooting, Gold Football Throw, Gold Softball Throw, Gold Bocce, Gold Cornhole, Gold Horseshoes, Gold Shuffleboard

Clarence Moore-Silver Football Throw, Gold Running Long Jump, Gold Softball Throw, Gold Standing Long Jump, Gold 100 Meter, Gold 200 Meter, Gold 400 Meter, Gold 50 Meter

Dwight Moore-Silver Cornhole, Gold Shuffleboard, 5th Place Horseshoes

Art Ramos-Gold Billiards

Mary Sheppard-Bronze Softball Throw, Silver Bocce, Gold Cornhole, 4th Place Horseshoes, Bronze Shuffleboard

Kelly Smith-Silver Basketball Shooting, Gold Football Throw, Silver Running Long Jump, Silver Soft Ball Throw, Silver Standing Long Jump, Silver 200 Meter, Silver 50 Meter

Lee Sutton-Silver Basketball Shooting, 9th Place Cornhole, Silver Shuffleboard

Joan Wade-Gold Bocce, 6th Place Cornhole, 6th Place Horseshoes, 4th Place Shuffleboard, 4th Place Softball Throw

Melinda Waters-Silver Football Throw, Gold Shuffleboard, 5th Place Softball Throw, 7th Place Bocce

Silver Arts: 2 Participants, 2 Medals

Dorothy Harrison-Gold in Machine Quilting

Sharon Harrison-Bronze Digital Photography



***All have qualified for State Finals in the Fall!**

	Account/Line Item	Original Amount	Increase/Decrease	New Total
DSS Client Rev	Rev 09160-434338	\$ (132,000.00)	\$ (20,000.00)	\$ (152,000.00)
DSS Client Fund Exp	Exp 09521-541307	\$ 132,000.00	\$ 20,000.00	\$ 152,000.00
General Government	Exp 11412-529200	\$ 136,466.00	\$ 20,000.00	\$ 156,466.00
Court	Exp 11417-527200	\$ 3,550.00	\$ 1,000.00	\$ 4,550.00
Emergency Management	Exp 11441-517300	\$ 1,250.00	\$ 14,000.00	\$ 15,250.00
EMS Dept	Exp 11443-530100	\$ 80,700.00	\$ 100,000.00	\$ 180,700.00
Econ Development	Exp 11491-528200	\$ -	\$ 30,000.00	\$ 30,000.00
Soil Conservation	Exp 11496-520100	\$ -	\$ 4,000.00	\$ 4,000.00
School	Exp 11504-536200	\$ 891,600.00	\$ 200,000.00	\$ 1,091,600.00
PH Administration	Exp 11541-510100	\$ 206,165.00	\$ 120,000.00	\$ 326,165.00
Sr. Serv. Congregate Meal	Exp 11583-517800	\$ 22,852.00	\$ 400.00	\$ 23,252.00
SR. General Purpose	Exp 11589-513200	\$ -	\$ 100.00	\$ 100.00
SHLP- SR. Center	Exp 11597-517100	\$ 2,390.00	\$ 500.00	\$ 2,890.00
FBA	Rev 11198-439800	\$ (1,027,371.00)	\$ (490,000.00)	\$ (1,517,371.00)
Fines Forfeitures	Rev 15200-439200	\$ (70,000.00)	\$ (20,000.00)	\$ (90,000.00)
Fines Forfeitures	Exp 15901-541700	\$ 70,000.00	\$ 20,000.00	\$ 90,000.00
Salaries	Exp 61940-510100	\$ 412,881.00	\$ (100,000.00)	\$ 312,881.00
Water Purchase	Exp 61942-578000	\$ 540,000.00	\$ 100,000.00	\$ 640,000.00
Salaries	Exp 62950-510100	\$ 93,343.00	\$ (25,000.00)	\$ 68,343.00
Contracted Services	Exp 62951-527500	\$ 240,000.00	\$ 25,000.00	\$ 265,000.00
Rainbow	71240-430704	\$ (16,229.00)	\$ (25,000.00)	\$ (41,229.00)
	71970-531500	\$ 111,751.00	\$ 25,000.00	\$ 136,751.00
BullHead	72241-430704	\$ (9,100.00)	\$ (12,000.00)	\$ (21,100.00)
	72971-582007	\$ 9,050.00	\$ 12,000.00	\$ 21,050.00

Maury	73242-430701	\$	(76,400.00)	\$	(10,000.00)	\$	(86,400.00)
	73972-531500	\$	78,000.00	\$	10,000.00	\$	88,000.00
Arba	74243-430701	\$	(50,200.00)	\$	(18,000.00)	\$	(68,200.00)
	74973-531500	\$	51,500.00	\$	18,000.00	\$	69,500.00
Shine	75244-430701	\$	(65,500.00)	\$	(15,000.00)	\$	(80,500.00)
	75974-531500	\$	67,000.00	\$	15,000.00	\$	82,000.00
Little Creek	76245-430701	\$	(33,558.00)	\$	(9,000.00)	\$	(42,558.00)
	76975-531500	\$	34,558.00	\$	9,000.00	\$	43,558.00
Contentnea	77246-430701	\$	(120,000.00)	\$	(10,000.00)	\$	(130,000.00)
	77976-531500	\$	122,000.00	\$	10,000.00	\$	132,000.00
Fort Run	78247-430701	\$	(52,925.00)	\$	(5,000.00)	\$	(57,925.00)
	78977-531500	\$	53,925.00	\$	5,000.00	\$	58,925.00
Jason	79248-430701	\$	(49,800.00)	\$	(5,000.00)	\$	(54,800.00)
	79978-531500	\$	50,800.00	\$	5,000.00	\$	55,800.00
Castoria	80249-430701	\$	(71,400.00)	\$	(20,000.00)	\$	(91,400.00)
	80979-531500	\$	72,000.00	\$	20,000.00	\$	92,000.00
Speights Bridge	81250-430701	\$	(61,500.00)	\$	(8,000.00)	\$	(69,500.00)
	81980-531500	\$	63,000.00	\$	8,000.00	\$	71,000.00
Middle Swamp Service District	87251-430701	\$	(16,000.00)	\$	(5,000.00)	\$	(21,000.00)
	87981-531500	\$	16,000.00	\$	5,000.00	\$	21,000.00

JUNETEENTH PERSONAL OBSERVANCE LEAVE

Introduction:

This Policy is created and enacted at the direction and request of the Greene Board of County Commissioners who, by unanimous vote, desire to recognize Juneteenth with a day of Personal Observance Leave for County employees similar to that enacted by the Governor of North Carolina in Executive Order No. 262 which provides up to eight hours of fully paid leave to eligible employees for a day of personal observance to utilize on a day of significance, including days of cultural, religious, or personal observation.

Greene County supports a work environment that fosters respect and values all people regardless of their race, color, religion, sex (including pregnancy), national origin, age, genetic information, disability, sexual orientation, gender identity and expression, or veteran or National Guard status. Greene County seeks opportunities to promote diversity and inclusion at all occupational levels of the County's workforce through Equal Employment Opportunity initiatives.

Greene County strives to be an employer of choice, including recruiting and retaining a diverse workforce and creating an inclusive environment. The County has adopted this Policy to ensure that employees have an opportunity to observe these days of personal, cultural, or religious importance.

Eligible Types of Employees:

The policy of the County is to provide vacation leave, sick leave, and holiday leave to all full-time and part-time employees (but not limited service employees) in a permanent position with the County and to provide proportionally equivalent amounts to employees having average work weeks of different lengths.

Amount of Leave:

Forty hour per week employees will receive eight hours of Personal Observance Leave each calendar year. The number of holiday hours earned by employees shall be determined in accordance with the formula set forth in Article VII, Section 15 of the Greene County Personnel Policy.

Use of Leave:

Juneteenth Personal Observance Leave may be used for any single day of personal significance. This includes, but is not limited to, days of cultural or religious importance. The day used for Personal Observance Leave does not have to be a day from the employee's own religious or cultural background.

The total amount of Personal Observance Leave awarded to an employee must be utilized in one work shift.

Employees may use Personal Observance Leave prior to exhausting any accumulated compensatory time (comp time).

Employees must use their Personal Observance Leave before using vacation or sick leave.

Employees may use their allotment of Personal Observance Leave beginning June 20, 2022, but must use the allotment prior to ~~November 15th~~ *Dec. 31st* of each year or forfeit the leave.

Employees should submit requests for Personal Observance Leave to their Department Head or supervisor. Supervisors are responsible for ensuring proper staffing and may deny leave requests when they create a hardship for the County. Thus, the supervisor, Department Head or County Manager may require that the Personal Observance Leave be taken at a time other than the one requested, based on the needs of the County.

Personal Observance Leave is Credit:

At the time this Policy goes into effect, eligible employees will be credited with leave.

Newly hired employees shall be credited with leave immediately upon their employment with the County.

Separated employees that are re-employed within the same calendar year will receive the same amount of leave as a newly hired employee unless they previously utilized the leave within the same calendar year.

Other Limitations:

Personal Observance Leave not taken by ~~November 15th~~ *Dec. 31st* of each calendar year is forfeited; it shall not be carried into the next calendar year.

Personal Observance Leave has no cash value and cannot be converted into retirement credit.

Employees shall not be paid for unused Personal Observance Leave at separation.

This leave shall not be payable upon death of an employee during service.

Personal Observance Leave shall not be applied to existing negative leave balances.

This leave shall not be donated under the Voluntary Shared Leave policy.

This leave may not be used for the same purposes as sick leave.

Effective Date and Modification:

This Policy becomes effective immediately. It may be modified or rescinded by the Greene County Board of Commissioners for any reason.