

**AGENDA – MEETING
GREENE COUNTY BOARD OF COUNTY COMMISSIONERS
7:00 PM — GREENE COUNTY OPERATIONS CENTER
MONDAY, JUNE 19, 2023**

A. CALL TO ORDER

Invocation/Pledge to the Flag

B. APPROVAL OF AGENDA

C. CONSENT AGENDA

1. May 15, 2023 Regular Meeting Minutes
2. May 22, 2023 Budget Workshop Minutes
3. June 5, 2023 Regular Meeting Minutes
4. Releases/Refunds
5. Monthly Collections Report
6. Consideration of Late Present Use Value Application and Application for Property Tax Relief
7. Monthly Financial Report

D. PUBLIC COMMENTS

E. COUNTY MANAGERS REPORT

1. Resolution; Award of EMS Station 3 Contract
2. Budget Amendment; SERDRF Grant
3. Resolution; Appreciation of 36 Years of Service by Nancy Murphy

F. COUNTY ATTORNEY COMMENTS

1. Reference Guide for Closed Sessions

G. COMMISSIONER'S REPORT AND RECOMMENDATION

H. ADJOURN

Board of Commissioners

Bennie Heath, Chairman
James T. Shackleford, Vice-Chair
Derek Burress
Ray Johnson
Jerry Jones

**County Manager**

Kyle J. DeHaven

County Attorney

Gay Stanley

Finance Director

Paula Loftin

From: Kyle J. DeHaven, County Manager

Re: Consent Agenda

Date: June 19 2023

The Consent Agenda for the June 19, 2023 Regular meeting consists of the following items:

- 1.) May 15, 2023 Regular Meeting Minutes
- 2.) May 22, 2023 Budget Workshop Minutes
- 3.) June 5, 2023 Regular Meeting Minutes
- 4.) Releases/Refunds
- 5.) Monthly Collections Report
- 6.) Consideration of Late Present Use Value Application & Application for property tax relief
- 7.) Monthly Financial Report

Action Recommended:

Motion to accept the Consent Agenda

Board Action is Needed

NORTH CAROLINA
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, May 15, 2023, at 7:00 p.m. in the Greene County Operations Center. Present for the meeting: Chairman Bennie Heath, Vice Chairman James T. Shackelford Jr, Commissioners Jerry Jones, Ray Johnson and Derek Burress, County Manager Kyle DeHaven, County Attorney Gay Stanley and Deputy Clerk Kathy Mooring.

A. Call to Order

Chairman Bennie Heath called the meeting to order at 7 p.m., and led the invocation and Pledge to the Flag.

There were five Greene County staff in attendance and five other people present during the meeting.

B. Approval of Agenda

Chairman Heath called for any changes to the agenda. Commissioner Burress made a motion to remove item F3, seconded by Commissioner Johnson, the Board voted unanimously to remove item F3 from the agenda. Chairman Heath then added item F5 Proclamation declaring May as Mental Health Month, which moves the Proposed FY 23/24 Budget to item F6.

On motion by Commissioner Jones and seconded by Commissioner Johnson, the Board voted unanimously (5-0) to approve the agenda with the noted changes.

C. Consent Agenda

Chairman Heath asked if there were any changes to the consent agenda. Seeing as there were none, he called for a motion to approve the consent agenda.

On motion by Commissioner Jones and second by Commissioner Johnson, the Board voted unanimously (5-0) to approve the Consent Agenda.

- May 1, 2023 Regular Meeting Minutes
- Releases/Refunds
- Monthly Collection Report
- Finance Report

-Board Appointment Updates

Refunds: NCVTS Tax & Tag

Tammy Lee Pettay	\$141.19	Estate of Harry Truman Joyner	\$16.19	Estate of Harry Truman Joyner	\$350.00
Wayne County Tax (Katrina Watkins Forbes)	\$105.89				

D. Public Hearing – Intention to Abandon Unimproved Roadways

Chairman Heath opened the Public Hearing and asked if anyone present had comments/questions concerning this public hearing. Seeing as none Chairman Heath closed the public hearing. Mr. DeHaven then asked for the Boards approval of the Resolution/Order of Intention to close/abandon the unimproved roadways.

On motion by Commissioner Jones and second by Commissioner Johnson, the Board voted unanimously to approve the Resolution of Intention to Abandon Unimproved Roadways.

E. Public Comments

1. Salvador Tinoco. Mr. Tinoco came to speak about item F3 which has been pulled from the agenda. He also suggested that the Board consider giving an 8% raise to all county employees in the new budget.

F. County Manager Report

1. Mr. DeHaven presented a FY 22/23 Contract to Audit. Mr. DeHaven presented the contract from Maudlin & Jenkins who we are currently in year 2 of a 3-year agreement with this year's contract price at \$77,000. He noted that although this is a large number, it is a very fair number in terms of today's market for this service. Mr. DeHaven stated that he has confidence that the staff in place and the year experience with Mauldin & Jenkins will deliver us a timely audit this audit cycle.

Commissioner Burress said that on page 9 of the contract it states "We expect to begin our audit on approximately June 1, 2023 and issue our reports no later than December 1, 2023."

Commissioner Burress asked what recourse the County has if the audit was not completed by that time. Mr. DeHaven stated the County could withhold funds until the contract was completed. Commissioner Burress stated he does not feel comfortable approving the contract and will vote nay.

On motion by Commissioner Jones and seconded by Commissioner Shackleford, the Board voted 4 to 1 (Commissioner Burress) to approve the FY 22/23 Contract to Audit.

2. Mr. DeHaven next presented a Proclamation declaring May 17 – 27, 2023 as Emergency Medical Services Week.

On motion by Commissioner Jones and seconded by Commissioner Shackelford, the Board voted unanimously to approve the Proclamation.

3. Was removed from the Agenda.

4. Mr. DeHaven next presented a Budget Amendment from the Sewer Department for the cost associated with the repair of a bar screen from Pearson Pump. He noted this work was needed and could not wait for the turn of the fiscal year.

On motion by Commissioner Jones and seconded by Commissioner Johnson, the Board voted unanimously to approve the Budget Amendment.

5. Mr. DeHaven next presented a Proclamation proclaiming May 2023 as Mental Health Month.

On motion by Commissioner Jones and seconded by Commissioner Shackelford, the Board voted unanimously to approve the Proclamation.

6. Mr. DeHaven next presented the Board of Commissioners with the Proposed FY 23/24 Budget. He read the Budget Memo to the Commissioners and noted that the proposed budget is a balanced budget and attempts to meet the needs of the requesting departments as much as possible. Mr. DeHaven asked to set workshop date(s) to review the proposed budget. He also requested that a Public Hearing be set for June 5, 2023 at 10 a.m. in the Operations Center at 312 SE Second St., Snow Hill to hear public comment regarding the Proposed FY 23/24 Budget.

The Board scheduled a budget workshop for Monday, May 22, 2023 at 9 a.m. in the Greene County Longleaf Conference room at 229 Kingold Blvd, Snow Hill. Chairman Heath also set the Public Hearing date for June 5, 2023 at 10 a.m. during the Board of Commissioners regular meeting.

G. County Attorney Report

Proposed order for closure of Fourth Street and School Street in Maury, NC for signature.

H. Commissioner's Report and Recommendations

Chairman Heath congratulated the Greene Central Rams baseball team on being the Conference Champs even before the end of the actual season and continuing on in the playoffs with winning the first two games of the playoffs. He also reminded everyone of the "Proud to be an American" event on June 3rd in Walstonburg.

Chairman Heath called for a motion to go into closed session. Commissioner Burress opposed going into closed session unless everyone could stay for closed session as someone else previously stayed in a closed session. Chairman Heath stated that we have allowed the Economic

Development Director to stay, but other counties do not invite staff to stay and he then called for the vote.

Went into Closed Session at 7:45 p.m.

I. Closed Session – Attorney Client Privilege

On motion by Commissioner Jones and seconded by Commissioner Shackleford, the Board voted 4 – 1 (Commissioner Burress) to go into closed session.

On motion by Commissioner Johnson and seconded by Commissioner Jones, the Board voted unanimously to come out of closed session.

J. ADJOURN

On motion by Commissioner Jones and second by Commissioner Johnson to adjourn the meeting, the Board voted unanimously to adjourn. The meeting adjourned at 8:45 p.m.

Bennie Heath, Chairman

Attest:

Kyle J. DeHaven, Clerk to the Board

NORTH CAROLINA
COUNTY OF GREENE

The Greene County Board of Commissioners met for a Budget Workshops on Monday, May 22, 2023 at 9:00 a.m. at the Greene County Longleaf Pine Conference Room. Present for the meeting: Chairman Bennie Heath, Vice Chairman James T. Shackelford, Jr. arrived late, Commissioners Jerry Jones, Ray Johnson and Derek Burress, County Manager Kyle DeHaven, Deputy Clerk Kathy Mooring, and County Attorney Gay Stanley.

Chairman Heath gave the invocation and turned the meeting over to the County Manager. Mr. DeHaven started by thanking everyone for meeting with them and he stated he feels this is a good solid budget and he went over a few things in the FY 23/24 Budget Message. Mr. DeHaven went over the introduction of the EMS Tax. He went over the increases in the water and sewer rates and this is due to the increases the county is receiving, we have to pass the increases on to the citizens as well. He noted all employees will receive a 5% COLA. LCC stays the same and the Library asked for a 3% increase. Mr. DeHaven proceeded to go thru the budget by department. Commissioner's Burress and Johnson stated they believe the Happy Jack Voucher's are being discontinued, Ms. Mooring stated not to her knowledge because we just ordered more of them. They asked that we check into it. When we went on break Ms. Mooring called Shane the animal control officer and he said not to his knowledge either. Commissioner Johnson called Happy Jack and they have not discontinued them. Commissioner Jones requested that we have a Presentation in the future from a state representative about the Beaver Management Program and ask for a new Beaver Map for our area. It was requested that the DSS Board and Health Board be paid the same amount per meeting. The Board went thru the entire budget and a second workshop is not needed.

The budget workshop ended at 11:15 a.m.

NORTH CAROLINA
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, June 5, 2023, at 10:00 a.m. in the Greene County Operations Center. Present for the meeting: Chairman Bennie Heath, Vice Chairman James T. Shackelford Jr, Commissioners Jerry Jones, Ray Johnson and Derek Burrell, County Manager Kyle DeHaven, County Attorney Gay Stanley and Deputy Clerk Kathy Mooring.

A. Call to Order

Chairman Bennie Heath called the meeting to order at 10 a.m., and led the invocation and Pledge to the Flag.

There were eleven Greene County staff in attendance and thirty other people present during the meeting.

B. Approval of Agenda

Chairman Heath called for any changes to the agenda. No changes noted.

On motion by Commissioner Jones and seconded by Commissioner Shackelford, the Board voted unanimously (5-0) to approve the agenda with the noted changes.

C. Consent Agenda

Chairman Heath asked that the May 15th minutes be pulled for further review.

On motion by Commissioner Jones and second by Commissioner Johnson, the Board voted unanimously (5-0) to approve the Consent Agenda.

- May 15, 2023 Regular Meeting Minutes (pulled for review)
- Releases/Refunds
- Consideration of Late Applications for Present Use Value
- Board Amendment; Senior Center

Refunds: NCVTS Tax & Tag

Oliver Lee Artis	\$101.31	Jose Marc Mondragon-Morales	\$16.33	Estate of Harry Truman Joyner	22.05
David Alan McClung	\$120.29	David Lawton Suggs	\$20.21	Ricky Wade Holloman	\$41.26

Releases: Ad Valorem Tax

Elle Obscura LLC	\$49.17				
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D. Public Hearing

1. Heritage Family Health & Wellness – Trey Cash, Economic Development presented the project and proposed economic development incentive for consideration.

Chairman Heath opened the Public Hearing and asked if anyone present had comments/questions concerning this public hearing. Seeing as none Chairman Heath closed the public hearing. Mr. Cash then asked for approval of the economic development incentives as proposed.

On motion by Commissioner Jones and second by Commissioner Johnson, the Board voted unanimously to approve the Economic Development Agreement with Heritage Family Health & Wellness.

2. Proposed FY 23/24 Budget Ordinance – County Manager Kyle DeHaven presented the proposed FY 23/24 Budget Ordinance. He went over Budget highlights (such as increases in water, sewer, landfill charges and new EMS Tax) and asked the Chairman to open the hearing for Commissioner and public comments/questions. Chairman Heath opened the floor to Commissioners and the public. Commissioner Shackleford stated that the County has very low income families and stated this will affect them very hard, what can be done to help them. It was stated that there are programs for the low income families. Shauna Jones came to speak and stated she opposes the EMS Tax and water increases. She also stated that the County has the highest tax rate in this area. Michael Jones stated he does not agree with the budget as there a lot of people on fixed incomes and cannot afford these increases. Carolyn Newcomb stated she is against the increases and in reference to the EMS Tax she understands the need, but why cannot people be taken to the hospital of their choice. It was noted that there is a state law that says people are to be taken to the nearest hospital that can treat the person unless they are a trauma or heart patient and then they are to be taken to the facility that can treat them. Melvin McMillan spoke next and she stated she owns 2 properties in the County. She is not against the EMS Tax

but feels if the person lives in an area that has a volunteer EMS, they should be given a discount. Salvador Tinoco stated he is concerned with the budget. He asked why the county is paying for the Economic Development salary in whole when he understood it was to be split between the County and the Economic Development Commission. He also feels projects are not being put out for bid as they are supposed to be. He also stated the increases will hurt a lot of people in the County. No other speakers present. Chairman Heath closed the public hearing. Chairman Heath challenged the statement by Shauna Jones that we have the highest tax rate in our area. He noted that the fire departments set their tax rate. As for employee pay, the County has given raises for the last 6 to 7 years, the County employees pay is equal to surrounding counties. He said the present raise in taxes is due to the revaluation done and not an increase by the County. As far as replacing vehicles, it is necessary to service the County citizens and the safety of the County employees. Chairman Heath called for the wishes of the Board. Commissioner Burress started to speak about the EMS tax and started to get out of control and the Chairman had to calm him down and requested he speak calmly to get his point across. Commissioner Johnson stated he does not have an issue with the increases in fees, but he does with the EMS Tax. Commissioner Shackleford stated his issue is with the EMS Tax. Commissioner Jones stated the EMS Tax is needed. Commissioner Burress stated he would not approve the budget with the EMS Tax.

On motion by Commissioner Jones and second by Commissioner Shackleford to approve without the EMS Tax, the Board voted 4 to 1 (Commissioner Burress) to approve the FY 23/24 Budget.

E. Public Comments

None – spoke during budget hearing.

F. Presentations

1. Sharon Harrison – Senior Games Medalists

Ms. Harrison presented her senior participants in the 2023 Neuse River Senior Games and their results. (see attached) She stated that all participants have qualified for the State Finals in the fall.

2. Brock Kearney – EMS Employee of the Year

Mr. Kearney presented a new program they have started of EMS Employee of the Year. They have chosen a full-time and a part-time employee to be recognized. The employees are selected by their peers and reviewed by an independent panel. The full-time employee of the year is Briar Dodds and the part-time employee of the year is Savannah Amick. Thank you Briar and Savannah for all the hard work you do.

G. County Manager Report

1. Mr. DeHaven presented a Department of Public Health Board Appointment. The Public Health Board has recommended the appointment of Dr. Ivey Smith to the veterinarian position out of two applications received. In placing Dr. Smith in that position, they will then move Katelyn Rouse from the veterinarian position to the public member position.

On motion by Commissioner Jones and seconded by Commissioner Johnson, the Board voted unanimously to approve these appointments.

2. Mr. DeHaven next presented an environmental health and CPT fees change. Mr. DeHaven noted that these changes are reflected in the Budget Ordinance effective July 1, 2023.

On motion by Commissioner Jones and seconded by Commissioner Johnson, the Board voted unanimously to approve the Public Health fee changes.

3. Mr. DeHaven next presented a request from the Greene County Board of Education to draw down this year's lottery funds. This was approved by their board meeting on May 22, 2023.

On motion by Commissioner Jones and seconded by Commissioner Johnson, the Board voted unanimously to approve the draw-down of lottery funds.

4. Mr. DeHaven next presented a request from HarvestBeam, a wireless broadband provider in our County, for a letter of support to receive funds from the Rural Utilities Service for a more extensive broadband mapping survey analysis. Commissioner Burress asked if we need a new fiscal statement from them first. Mr. DeHaven stated he would ask for one if that is the Board's wishes, but he does not believe it is needed at this time.

On motion by Commissioner Jones and seconded by Commissioner Shackelford, the Board voted unanimously to approve the Letter of Support for HarvestBeam.

5. Mr. DeHaven next presented a request for multiple board appointments from the Senior Center for multiple boards. Ms. Harrison has advertised and has recommendations for the Commissioners from the applications they received. For the Senior Tar Heel Legislator Alternate Delegate, the recommendation was for Arthur L.J. Robinson, Sr. For the Greene County Aging Planning Committee, it was recommended to appoint Vickie Hale, RN to the Home Health Agency position and to appoint Rosa S. Wilkes as the Snow Hill Member at Large. For the Greene County Senior Center Advisory Committee, they recommended to the Board to reappoint Alice Barfield and Mary Ann Jones for their 2nd three year terms.

On motion by Commissioner Jones and seconded by Commissioner Shackelford, the Board voted unanimously to appoint/reappoint all that were recommended to them.

6. Mr. DeHaven next presented a request for a Public Hearing by the Planning Director, Mr. Brandon Sutton, to hear public comment about a Rezoning request at 591 Castoria Rd. Mr.

DeHaven to set a public hearing for June 19th, 2023 at the Greene County Board of Commissioners meeting, located at 312 SE 2nd St, Snow Hill, NC 28580 at 7 p.m.

Chairman Heath set the Public Hearing for the date and time as requested.

7. Mr. DeHaven next presented a request to reappoint Mr. William Connor to the ABC Board. The position was advertised as needed and Mr. Connor was the only applicant.

On motion by Commissioner Jones and seconded by Commissioner Shackleford, the Board voted unanimously to reappoint Mr. Connor to the ABC Board.

8. Mr. DeHaven next presented a Budget Amendment to appropriate funds for a loan principle payment for the SCADA project. This budget amendment does not change the totals of the funds, but reduces the reserve funds by the principle payment amount. This is a 50/50 grant loan that the County intends to pay off upon completion. This is just an interim payment being made as the project is completed.

On motion by Commissioner Jones and seconded by Commissioner Johnson, the Board voted unanimously to approve this Budget Amendment.

H. County Attorney Report

No Comment

I. Commissioner's Report and Recommendations

Chairman Heath made an announcement that Greene Central Graduation is this coming Saturday, June 10, 2023 at 10 a.m. Four commissioners said they will be going and Chairman Heath advised to be there at 9:30 a.m. Commissioner Burress thanked Ms. Mooring for all the hard work she does to make reservations and conference registrations for the Commissioners.

J. Closed Session – Economic Development & Attorney Client Privilege

On motion by Commissioner Jones and seconded by Commissioner Johnson, the Board voted unanimously to go into closed session.

On motion by Commissioner Jones and seconded by Commissioner Shackleford, the Board voted unanimously to come out of closed session.

K. ADJOURN

On motion by Commissioner Jones and second by Commissioner Johnson to adjourn the meeting, the Board voted unanimously to adjourn. The meeting adjourned at 12:05 p.m.

Bennie Heath, Chairman

Attest:

Kyle J. DeHaven, Clerk to the Board

NEUSE RIVER SENIOR GAMES RESULTS 2023: Greene County Participants



Senior Games: 17 Participants, 38 Medals

Beulah Albritton – 5th Cornhole

Sarah Battle – 4th Cornhole, Silver Football Throw, Silver Shuffleboard, Softball Throw 9th

Linda Burton – Gold Billards

Rosa Carr-Jones – 4th Bocce, 14th Cornhole, 4th Horseshoes, Gold Shuffleboard, 7th Softball Throw

Nellie Chadwick - Gold Basketball Shooting, 4th Cornhole, 5th Shuffleboard

Bronnie Chase – Gold Billards

Lemon Edwards – Gold 50 Meter Dash, Gold 100 Meter Dash, Gold 200 Meter Dash, Gold Running Long Jump, Gold Standing Long Jump

Bobby Hodges – Gold Billards

Gwendolyn Johnson – 7th Cornhole, Bronze Football Throw, Bronze Horseshoes, 6th Softball Throw

Clarence Moore – Bronze Football Throw, Silver Softball Throw

Dwight Moore – Bronze Bocce, Bronze Cornhole, Silver Horseshoes, Silver Shuffleboard, 4th Softball Throw

Arthur Ramos – 4th Billards

Mary Sheppard – Silver Bocce, Gold Cornhole, Bronze Horseshoes, Bronze Shuffleboard, Gold Softball Throw

Kelly Smith – Silver 50 Meter Dash, Gold 200 Meter Dash, Silver Basketball Shooting, Gold Cornhole, Gold Football Throw, Gold Running Long Jump, 4th Softball Throw, Gold Standing Long Jump

Virginia Thomas – Silver Cornhole

Joan Wade - Bronze Bocce, 13th Cornhole, 5th Horseshoes, Silver Shuffleboard, 7th Softball Throw

Melinda Waters – 6th Cornhole, Gold Football Throw, Gold Horseshoes, Gold Shuffleboard, 4th Softball Throw

*****All have qualified for State Finals in the Fall! *****

[illegible]

Stephanie C. Wiggins
Tax Administrator



229 Kingold Blvd
P.O. Box 482
Snow Hill, NC 28580
Phone 252-747-3615

Date: June 7, 2023

To: Greene County Board of Commissioners

From: Stephanie Wiggins - Tax Administrator

Subject: GS 105-350 (7) Monthly All levy
Report of amount collected on each year's taxes and amount remaining
uncollected - Collections posted as of May 31, 2023

Year		Current		FY 2022-2023	Amount Remaining	%
		Month		Collections YTD	Uncollected	Collected
		Adj. Payments+interest		Adj. Payments+interest		
2012		\$ -		\$ 561.11	\$ 11,642.72	99.87%
2013		\$ -		\$ 869.91	\$ 19,528.65	99.79%
2014		\$ -		\$ 586.76	\$ 6,347.89	99.93%
2015		\$ 100.00		\$ 2,941.09	\$ 4,992.02	99.94%
2016		\$ -		\$ 7,914.60	\$ 5,397.88	99.94%
2017		\$ -		\$ 9,330.78	\$ 6,384.81	99.93%
2018		\$ 123.48		\$ 12,016.47	\$ 9,454.38	99.90%
2019		\$ 322.30		\$ 12,146.60	\$ 19,114.21	99.79%
2020		\$ 1,173.65		\$ 18,138.10	\$ 20,284.86	99.78%
2021		\$ 1,788.63		\$ 66,994.37	\$ 38,038.84	99.64%
2022		\$ 78,649.64		\$ 10,746,837.17	\$ 153,617.43	98.58%
Total		\$ 82,157.70		\$ 10,878,336.96	\$ 294,803.69	

MTD Levy added for 2022				
\$ -				
Beginning Receivable		ytd add'l levy	payments (principal only)	ytd interest(+)
\$ 17,640.00		\$ 10,868,536.12	\$ 10,745,784.69	\$ 47,690.81
YTD:	releases	adjustments	refunds	write offs
	\$ 35,623.37	\$ 2,211.04	\$ (48,855.73)	\$ 2,217.40

Stephanie C. Wiggins
Tax Administrator



229 Kingold Blvd
P.O. Box 482
Snow Hill, NC 28580

Phone 252-747-3615
Fax 252-747-5067

To: Mr. Kyle DeHaven, Greene County Manager
Greene County Board of Commissioners

From: Stephanie C. Wiggins, Greene County Tax Administrator

Date: June 19, 2023

Re: Tax Office Issues

Consideration of Late Applications for Elderly or Disabled Exclusion and Present Use Value

The assessor has no authority to approve a late application for the Elderly or Disabled Exclusion or Present Use Value Deferment. However, GS 105-282.1(a1) states "upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the date of the listing period may be approved by the Board of Commissioners". If approved, the applications are for the current year and are not retroactive. Due to information on the applications being confidential, copies of the applications are not attached.

Attached are letters from taxpayers requesting your consideration of their late applications. The applicant and parcel meet the eligibility requirements. Consideration of these late applications would be appreciated and is recommended since the Board has previously considered other late applications.

Elderly/Disabled Exclusion:
Bobbie Ann Smith – Parcel 0600599

Present Use Value:
Edward & Brenda Thornton – Parcel 0824559 (forestry)

TO: Greene County Board of Commissioners

FROM: Bobbie Ann Smith

DATE: June 6, 2023

RE: Request for acceptance of late application for property tax relief
for the 2023 tax year on tax property 0600599.

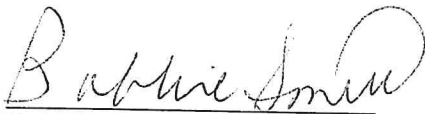
RECEIVED

JUN 06 2023

GREENE COUNTY
TAX DEPARTMENT

Please accept my late application for property tax relief. My reason for filing untimely is; I was not aware that I would be eligible for the Elderly Exclusion, until I talked with the tax office today.

Thank you,



Bobbie Ann Smith

Stephanie Wiggins
Tax Administrator



229 Kingold Blvd.
P.O. Box 482
Snow Hill, NC 28580
(252) 747-3615
(252) 747-5067 FAX

TO: Greene County Board of Commissioners

FROM: Edward & Brenda Thornton

DATE: 6-6-23, 2023

RE: Request for acceptance of late present use value application on
Parcels 0824559

Please accept my request for acceptance of my late application for present use value on
the above referenced parcels. My reason for filing untimely is

1st Hospital surgery + EMT visit to UNC Lenoir

Edward L. Thornton

Edward Thornton

6-6-23

Date

Brenda Thornton

Brenda Thornton

6-6-2023

Date

RECEIVED

JUN - 6 2023

**GREENE COUNTY
TAX DEPARTMENT**

Pending receipt of
forestry management
plan.

GREENE COUNTY FINANCIAL SUMMARY

May 31, 2023



GREENE COUNTY
NORTH CAROLINA

GENERAL FUND				
REVENUES	BUDGET	May	YTD	YTD%
AD VALOREM TAXES	(10,047,000)	(187,822)	(10,345,825)	102.97%
TAXES/LICENSES-OTHER	(5,415,984)	(518,254)	(3,990,507)	73.68%
SALES & SERVICES	(1,911,671)	(144,193)	(1,678,530)	87.80%
MISCELLANEOUS GENERAL REVENUE	(1,470,603)	(49,436)	(1,924,570)	130.87%
PROGRAM SPECIFIC REVENUE	(812,367)	(67,518)	(531,814)	65.46%
DEPT OF SOCIAL SERVICES REVENUE	(2,374,065)	(218,556)	(1,703,016)	71.73%
PUBLIC HEALTH REVENUE	(2,012,075)	(124,036)	(1,432,822)	71.21%
TRANSFERS IN	(4,800)	0	0	0.00%
FUND BALANCE APPROPRIATED	(1,573,258)	0	0	0.00%
TOTAL REVENUES	(25,621,823)	(1,309,815)	(21,607,084)	84.33%
EXPENSES	BUDGET	May	YTD	YTD%
GOVERNING BODY	169,469	42,833	180,570	106.55%
GENERAL GOVERNMENT	454,518	2,085	371,959	81.84%
ADMINISTRATION	882,888	85,858	732,485	82.96%
TAX	625,204	41,750	457,522	73.18%
COURT	25,130	1,729	28,727	114.32%
ELECTIONS	266,069	11,099	173,149	65.08%
REGISTER OF DEEDS	264,865	25,840	239,445	90.40%
BUILDING INSPECTIONS	451,128	40,341	401,053	88.90%
ANIMAL CONTROL	204,182	21,553	210,960	103.32%
SHERIFF	2,161,891	175,373	2,024,287	93.64%
JAIL	1,918,533	98,245	1,742,786	90.84%
EMERGENCY MANAGEMENT	843,630	22,944	728,478	86.35%
EMERGENCY MEDICAL SERVICES	2,063,725	180,948	2,073,786	100.49%
COMMUNICATIONS/DISPATCH	615,289	55,573	593,988	96.54%
PUBLIC BUILDINGS	1,099,940	224,654	1,250,647	113.70%
FORESTRY	81,295	6,119	58,967	72.53%
ECONOMIC DEVELOPMENT	476,598	13,259	494,751	103.81%
JUVENILE RESTITUTION	55,253	4,490	49,393	89.39%
COOPERATIVE EXTENSION	333,192	14,557	245,197	73.59%
SOIL CONSERVATION	442,737	11,700	433,796	97.98%
VETERANS	30,386	2,854	26,686	87.82%
DJDP YOUTH PROGRAM	45,645	3,737	41,146	90.14%
SCHOOL	3,515,203	288,625	3,159,594	89.88%
COMMUNITY COLLEGE	240,000	20,000	220,000	91.67%
LIBRARY	139,500	11,625	127,875	91.67%
MENTAL HEALTH	66,018	5,502	60,517	91.67%
RECREATION	440,587	49,893	496,922	112.79%
FARMERS MARKET	11,875	1,442	10,889	91.70%
DEPT OF SOCIAL SERVICES	3,909,014	246,575	2,996,838	76.66%
PUBLIC HEALTH	2,946,061	181,599	1,668,146	56.62%
SENIOR SERVICES	369,197	22,412	279,990	75.84%
TRANSFERS OUT	<u>472,800</u>	<u>568</u>	<u>5,349</u>	1.13%
TOTAL EXPENSES	25,621,823	1,915,783	21,585,898	84.25%
REVENUES UNDER (OVER) EXPENSES	0	605,968	(21,186)	

UTILITY FUND				
REVENUES	BUDGET	May	YTD	YTD%
CHARGES FOR SERVICES-WATER	(2,561,000)	(203,708)	(2,251,457)	87.91%
CHARGES FOR SERVICES-SEWER	(717,000)	(57,333)	(654,005)	91.21%
ALTERNATIVE WATER FEES	(731,000)	(66,311)	(728,101)	99.60%
LATE FEES/SERVICE CHARGES	(98,000)	(9,247)	(105,675)	107.83%
INTEREST	(1,000)	(8,254)	(62,946)	6294.58%
MISCELLANEOUS REVENUE	(16,000)	(800)	(7,770)	48.56%
FUND BALANCE APPROPRIATED	(90,216)	-	-	0.00%
TOTAL REVENUES	(4,214,216)	(345,653)	(3,809,954)	90.41%
EXPENSES	BUDGET	May	YTD	YTD%
SALARIES/FRINGES	670,097	49,343	555,457	82.89%
OPERATING	3,054,270	122,185	1,834,916	60.08%
DEBT PRINCIPAL/INTEREST	281,282	-	269,265	95.73%
CAPITAL OUTLAY	111,216	-	105,422	94.79%
TRANSFERS OUT	97,351.00	-	-	0.00%
TOTAL EXPENSES	4,214,216	171,528	2,765,059	65.61%
REVENUES UNDER (OVER) EXPENSES	0	(174,125)	(1,044,895)	

LANDFILL FUND (Fund 62)				
REVENUES	BUDGET	May	YTD	YTD%
SOLID WASTE FEES	(635,390)	(7,829)	(623,079)	98.06%
SOLID WASTE/SCRAP TIRE/WHITE GOODS TAX	(44,000)	(13,350)	(42,923)	97.55%
MISCELLANEOUS REVENUE	(400)	(2,231)	(18,686)	4671.49%
CHARGES FOR SERVICES	(117,500)	(10,744)	(153,632)	130.75%
TRANSFERS IN	-	-	-	0.00%
FUND BALANCE APPROPRIATED	(146,570)	-	-	0.00%
TOTAL REVENUES	(943,860)	(34,155)	(838,319)	88.82%
EXPENSES	BUDGET	May	YTD	YTD%
LANDFILL OPERATING	424,654	18,911	381,377	89.81%
COLLECTIONS OPERATING	454,806	40,215	404,866	89.02%
LANDFILL CLOSURE	12,400	-	965	7.79%
SCRAP TIRE	28,000	4,463	20,950	74.82%
WHITE GOODS	4,500	304	1,977	43.93%
CAPITAL OUTLAY	19,500	-	15,239	78.15%
TOTAL EXPENSES	943,860	63,893	825,375	87.45%
REVENUES UNDER (OVER) EXPENSES	0	29,738	(12,944)	

TRANSPORTATION FUND				
REVENUES	BUDGET	May	YTD	YTD%
CHARGES FOR SERVICES	(166,982)	(7,703)	(111,198)	66.59%
GRANTS	(466,163)	(28,774)	(356,631)	76.50%
MISCELLANEOUS REVENUE	0	(774)	(4,491)	100.00%
FUND BALANCE APPROPRIATED	0	0	0	0.00%
TOTAL REVENUES	(633,145)	(37,251)	(472,320)	74.60%
EXPENSES	BUDGET	May	YTD	YTD%
SALARIES/FRINGES	369,578	29,401	316,259	85.57%
OPERATING	126,520	8,792	109,354	86.43%
CAPITAL	97,415	0	0	0.00%
TRANSFERS OUT	<u>39,632</u>	<u>0</u>	<u>0</u>	0.00%
TOTAL EXPENSES	633,145	38,192	425,612	67.22%
REVENUES UNDER (OVER) EXPENSES	0	941	(46,708)	

FUND BALANCES		
	June 30, 2022	June 30, 2021
NONSPENDABLE: PREPAIDS	126,031	466,479
STABILIZATION BY STATE STATUTE	3,144,425	2,171,353
REGISTER OF DEEDS	7,407	36,040
HUMAN SERVICES	1,972,934	1,555,453
SHERIFF DEPARTMENT	889,422	18,923
ECONOMIC DEVELOPMENT	28,730	0
USDA LOAN PAYMENTS	1,243,690	1,242,334
GREENE COUNTY ABC BOARD	151,252	104,373
TAX REVALUATION	55,193	5,190
SPECIAL REVENUE FUNDS		310,280
ENVIRONMENTAL PROTECTIONS	50,000	
CAPITAL PROJECT FUNDS		859,141
SUBSEQUENT YEAR'S EXPENDITURES	100,000	135,925
UNASSIGNED FUND BALANCE	<u>11,298,280</u>	<u>7,183,758</u>
TOTAL FUND BALANCES	19,067,364	14,089,249

Board of Commissioners

Bennie Heath, Chairman
James T. Shackleford, Vice-
Chair
Derek Burress
Ray Johnson
Jerry Jones

**County Manager**

Kyle J. DeHaven

County Attorney

Gay Stanley

Finance Director

Paula Loftin

From: Kyle J. DeHaven, County Manager

Re: Resolution; Award of EMS Station 3

Date: June 19, 2023

A Request for Proposal for EMS Station 3 were received May 19th. The details of the bids have been examined and prepared for your review. The low cost, responsible, responsive bidder that answered the RFP is DesignCo of Winterville. The companies and their bids are attached in a writeup from our team of retained engineers at McDavid and Associates.

Manager and Staff recommend award of contract to DesignCo.

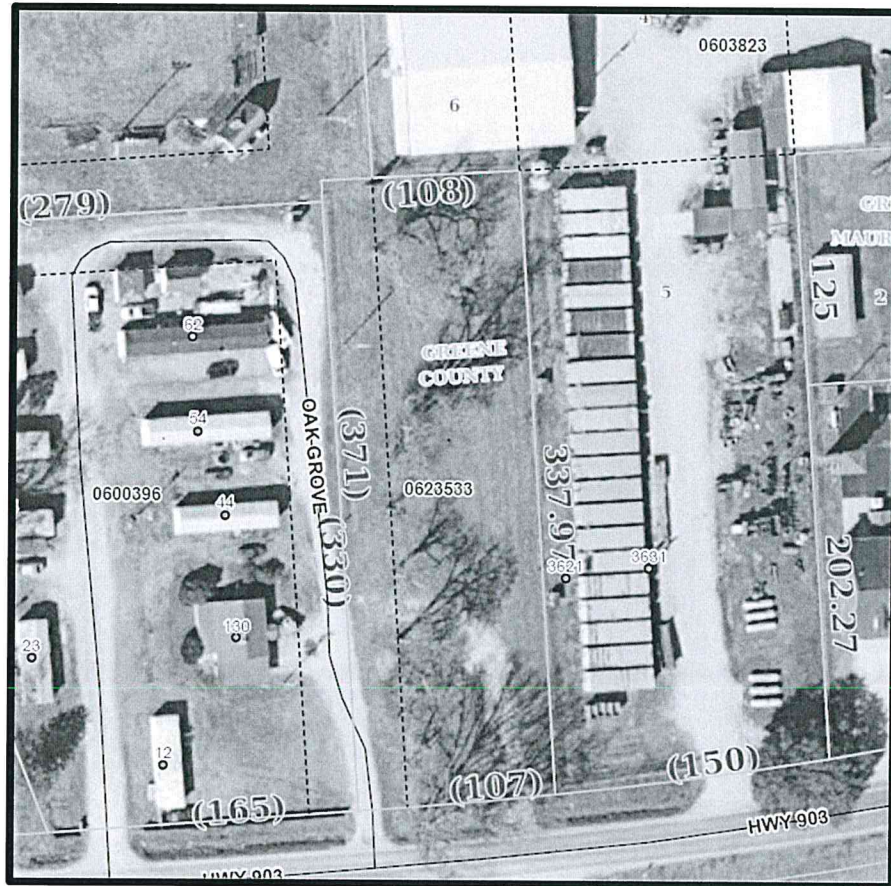
Action Recommended:

Motion to Award Construction of RFP to DesignCo

Board Action is Needed

Board of Commissioners Meeting Presentation
Recommendation of Award of Construction and
Capital Project Budget Ordinance
Greene County EMS – Maury Site
June 19, 2023

Greene County owns property in Maury with access to NC 903 where it is proposed to construct a new EMS station. The following is a map exhibit showing approximate location of the EMS site:



A Request for Proposals was prepared for design-build. Proposals were received on May 19, 2023. The following is a summary of proposals received:

<u>Company</u>	<u>Bid Proposal</u>
Barco Building Systems, Inc.	\$728,451*
Designco Construction, Inc.	\$735,456
Farrior & Sons, Inc.	\$791,000

Based on the proposals submitted, Barco Building Systems, Inc.'s quote is based on a 46'x73' metal building. While providing two (2) bays with four (4) overhead doors (provide drive-thru capability), the building is not sized suitable to accommodate storage of four (4) ambulances.

Barco submitted an alternative cost proposal for a 62'x60' building (comparable size proposed by Designco (65'x60') and Farrior & Sons(60'x60')) that can accommodate the desired capability to store four (4) ambulances. Barco's alternative quote is \$759,438. Based on equivalent-sized building, the following is a summary of cost proposals:

<u>Company</u>	<u>Bid Proposal</u>
Designco Construction, Inc.	\$735,456
Barco Building Systems, Inc.	\$759,438
Farrior & Sons, Inc.	\$791,000

Prices were competitive. All submittals include finished building with appliances.

Based on the bids received and based on a comparison of proposals capable of providing storage for four (4) ambulances, the lowest price was submitted by Designco Construction, Inc. Based on the proposal submitted by Designco Construction, Inc., an award has been prepared for Board consideration.

In support of an award, the following exhibits are provided:

- Resolution Adopting Capital Project Budget Ordinance and Awarding Construction Contract

Action Recommended: Adoption of Resolution Adopting Capital Project Budget and Awarding Construction.

**RESOLUTION
ADOPTING CAPITAL PROJECT BUDGET AND
AWARDING CONSTRUCTION CONTRACTS
GREENE COUNTY EMS – MAURY SITE
GREENE COUNTY**

WHEREAS, Greene County desires to construct an Emergency Medical Services (EMS) facility within Maury on property currently owned by the County that has access to NC 903, and

WHEREAS, Bids for design-build of a new facility were received on May 19, 2023, and

WHEREAS, Designco Construction, Inc. submitted the lowest bid (based on requirement of storage of four (4) ambulances within building) in the amount of \$735,456.00, and

WHEREAS, It is recommended that construction be awarded to Designco Construction, Inc. for their low bid,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF GREENE COUNTY:

That the attached budget is approved.

That construction be awarded to Designco Construction, Inc. for the low bid amount of \$735,456.00.

That the Chairman and County Manager are authorized and directed to execute all documents associated with award of construction contracts on behalf of Greene County.

That all project change orders shall be presented to the Board of Commissioners for formal approval.

Adopted this the _____ day of _____, 2023 at Snow Hill, North Carolina.

Bennie Heath, Chairman
Greene County Board of Commissioners

(SEAL)

ATTEST:

Kyle J. DeHaven
Clerk to the Board

EMS BUILDING - MAURY SITE
GREENE COUNTY
JUNE 19, 2023

		BUDGET <u>5-Jun-23</u>	ADDS/ <u>DEDUCTS</u>	AMENDED <u>BUDGET</u>
	<u>REVENUES</u>			
xx-xxxx-xxxx	Greene County	\$764,456.00	\$0.00	\$764,456.00
xx-xxxx-xxxx	Sales Tax Refund	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	TOTAL REVENUES	\$764,456.00	\$0.00	\$764,456.00
	<u>EXPENSES</u>			
	Construction			
xx-xxxx-xxxx	<i>Designco Construction, Inc.</i>	<u>\$735,456.00</u>	<u>\$0.00</u>	<u>\$735,456.00</u>
	Subtotal Construction	\$735,456.00	\$0.00	\$735,456.00
xx-xxxx-xxxx	Contingency	\$25,000.00	\$0.00	\$25,000.00
xx-xxxx-xxxx	Technical	<u>\$4,000.00</u>	<u>\$0.00</u>	<u>\$4,000.00</u>
	TOTAL EXPENSES	\$764,456.00	\$0.00	\$764,456.00

Board of Commissioners

Bennie Heath, Chairman
James T. Shackleford, Vice-Chair
Derek Burress
Ray Johnson
Jerry Jones

**County Manager**

Kyle J. DeHaven

County Attorney

Gay Stanley

Finance Director

Paula Loftin

From: Kyle J. DeHaven, County Manager

Re: Budget Amendment; SERDRF Mitigation Grant

Date: June 19, 2023

A BA is needed to appropriate funds for a SERDRF grant received from the General Assembly that was received into the General Fund in a prior fiscal year. The work has been completed and we need the funds to be placed back into the current year GF so we can pay the contractors. This project placed 3 stream gauges in Contentnea Creek to monitor water level and warn of flooding potential. These stream gauges will be maintained by NC Emergency Management.

Action Recommended:

Motion to approve the BA as presented

Board Action is Needed

**GREENE COUNTY
Emergency Management
BUDGET AMENDMENT
6/12/23**

LINE ITEM TRANSFER					
<u>FROM</u>			<u>TO</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
Total		0.00	Total		-

Budget Amendment					
<u>REVENUES</u>			<u>EXPENDITURES</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
Fund Balance Appropriated	11198 - 439800	50,000.00	SERDRF Flood Mitiagation Grant	11441 - 51811021	50,000.00
Total			Total		

Explanation:

OSBM Mitigation Grant (FY22)

Requested by:

Brock Kearney

Approved by:

Board of Commissioners

Bennie Heath, Chairman
James T. Shackleford, Vice-Chair
Derek Burress
Ray Johnson
Jerry Jones

**County Manager**

Kyle J. DeHaven

County Attorney

Gay Stanley

Finance Director

Paula Loftin

From: Kyle J. DeHaven, County Manager

Re: Resolution; Appreciation of 36 years of Service for Ms. Nancy Murphy

Date: June 19, 2023

A Resolution has been prepared to show appreciation to Ms. Nancy Murphy for her years of service and contribution to the Office of the Register of Deeds. It further declares July 1, 2023 as Nancy Murphy Day. A Placque containing this Resolution has been prepared for Ms. Murphy and will be presented to her at the meeting.

Action Recommended:

Motion to approve the Resolution as provided.

Board Action is Needed

Board of Commissioners
Bennie Heath, Chairman
James T. Shackleford, Vice-Chair
Derek Burress
Ray Johnson
Jerry Jones



County Manager
Kyle J. DeHaven
County Attorney
Gay Stanley
Finance Director
Paula Loftin

**RESOLUTION EXPRESSING APPRECIATION FOR 36 YEARS OF SERVICE
BY THE HONORABLE NANCY MURPHY TO THE COUNTY OF GREENE**

WHEREAS, the Honorable Nancy Murphy is retiring on July 1, 2023, as the Greene County Register of Deeds with more than 36 years of service to the County of Greene; and

WHEREAS, Nancy Murphy began her career in the Greene County Register of Deeds Department on October 1st, 1986, as a Deputy Register of Deeds, and became the Assistant Register of Deeds in January of 1988, and served in this position until she was elected Register of Deeds and sworn in December 5th, 2000 and will serve in this position until her retirement; and

WHEREAS, Nancy Murphy's contributions to Greene County have positively impacted countless residents and fellow employees, fostering an environment of excellence and compassion; and

WHEREAS, Nancy Murphy's retirement marks the end of an era and provides an opportunity for us to honor her outstanding achievements and express our heartfelt gratitude for her dedicated service;

NOW, THEREFORE, BE IT RESOLVED by the Greene County Board of Commissioners, that:

1. July 1, 2023, is hereby proclaimed as "Nancy Murphy Day" in Greene County, North Carolina, in recognition of Nancy Murphy's exceptional contributions and 36 years of dedicated service to our local government.
2. The Board of Commissioner express to Nancy Murphy on behalf of themselves, the other County officials and employees, and the citizens of Greene County their deep appreciation and gratitude for the dedicated service rendered on behalf of the County of Greene.
3. We offer Nancy our very best wishes for success, happiness, prosperity and good health in all future endeavors.

This Resolution shall be incorporated into the official minutes of the Greene County Board of Commissioners, and shall be in full force and effect from and after the 1st day of July, 2023.

ATTEST:

Bennie Heath, Chairman
Greene County Board of Commissioners

Kyle DeHaven, Clerk to the Board



Coates' Canons NC Local Government Law

Quick-Reference Guide for Closed Sessions

Published: 03/13/14

Author Name: Frayda Bluestein

The North Carolina open meetings law requires most official meetings of public bodies to be open to the public. The law also lists nine permitted purposes for meeting in closed session. It sets rules for announcing and conducting closed sessions, and cases have interpreted these provisions, providing additional guidance. This blog post outlines the general requirements for closed sessions, as well as special rules that apply to particular types of closed sessions. It also debunks three common misperceptions about closed sessions.

General Requirements:

- Comply with notice requirements for the meeting, even if the entire meeting will consist of a closed session.
- Begin the meeting in open session.
- Adopt a motion to go into closed session.
- State in the motion the authorized purpose(s) for the closed session. There is no legal requirement to include the statutory citation.
- In two special cases, include additional information in the motion. (See bolded information in the list below.)
- Return to open session after completing the closed session.
- Create minutes and general accounts of closed session. See blog post [here](#).
- Determine whether minutes and general accounts may be withheld to avoid frustrating the purpose of the closed session. See blog post [here](#).

Requirements for Specific Types of Closed Sessions as Listed in G.S. 143-318.11(a):

- To protect confidential or privileged information – (a)(1)
 - **Motion must state the name or citation of the law that renders the information confidential or privileged.**
 - Attendance is limited to people who legally have access to the confidential or privileged information.
- To consult with an attorney to protect the attorney-client privilege – (a)(3)
 - **For discussion of existing litigation, motion must identify the parties in the lawsuit.**
 - The attorney must participate in the meeting for the purpose of providing legal consultation with the public body.
 - Allows the public body to instruct the attorney about pending matters, including approving a settlement.
 - Settlements approved in closed session must be reported to the public body in open session within a reasonable time after the settlement is concluded.
 - Attendance is limited to people who are within the attorney-client privilege.
- Discussing the location or expansion of industries or other businesses in the area served by the public body – (a)(4)
 - Approval of specific economic development incentives, contracts, or expenditures must be taken in open session.
 - There are no legal limitations on who may attend.
- Establishing or instructing staff or agents on the public body's negotiating position for acquisition of real property or employment contracts – (a)(5).
 - Does not apply to the *sale* of property by the public body.
 - Does not allow discussion of *which* property to acquire.
 - Requires the public body, upon request, to disclose before it enters the closed session (1) the property's current owner, (2) the property's location, and (3) the purposes for which the public body intends use the property. See *Boney Publishers, Inc. v. Burlington City Council*, 151 N.C. App. 651 (2002).
 - Allows members of the public body to agree on a final position as an instruction to the staff member or agent.
 - There are no legal limitations on who may attend.
- The personnel exception – (a)(6)
 - Does not apply to general policy issues. Discussion must be about one or more individual employees.
 - Does not apply to independent contractors, except possibly the unit's contracted attorney. See blog post [here](#).
 - Does not apply to discussions about members of the public body itself, including applicants for appointment to the public body.
 - Does not apply to discussions about members of any other public bodies, including applicants for appointment to those public bodies.
 - Final action to appoint or discharge an employee must be made in open session.
 - If the discussion involves confidential information or records (which it often does), attendance is limited to those who have legal access the confidential information. Otherwise, there is no legal limitation on who may attend.

Common misperceptions about closed sessions.

- **Misperception:** It is illegal for anyone to disclose information from any closed session. **Correction:** There is no statutory prohibition on disclosing information, but some information is confidential under other laws. See blog post [here](#).
- **Misperception:** It is illegal for a public body to vote or take final action in closed session. **Correction:** Some types of votes and final action are allowed based on the language of particular closed session purposes. See blog post [here](#).
- **Misperception:** Only the public body and select employees members may attend closed sessions. **Correction:** The board is generally free to invite anyone it deems appropriate to participate in a closed session except in those cases noted above, when the legal purpose for the closed session restricts who may attend.

Want to learn more about open meetings? Register for all or part of our upcoming three-part open meetings webinar series. [Go here](#) for more information and to register.

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