

AGENDA – MEETING
GREENE COUNTY BOARD OF COUNTY COMMISSIONERS
7:00 PM — GREENE COUNTY OPERATIONS CENTER
MONDAY, MARCH 18, 2024

A. CALL TO ORDER

Invocation/Pledge to the Flag

B. APPROVAL OF AGENDA

C. CONSENT AGENDA

1. March 4, 2024 Regular Meeting Minutes
2. Releases/Refunds
3. Monthly Collection Report
4. Consideration of Late Present Use Value Application
5. Monthly Finance Report
6. Budget Amendment; Health
7. Budget Amendment; Animal Services

D. PUBLIC COMMENTS

E. PRESENTATIONS

1. Jami Williams; Introduction of New Chamber of Commerce Director

F. COUNTY MANAGER

1. Trillium Advisory Board Appointment
2. Proposed Fee Schedule Amendment; EMS
3. Sole Source Purchase Request; Communications
4. Resolution in Support of Proposed Senior Center Grant Application

G. COUNTY ATTORNEY COMMENTS

H. COMMISSIONER'S REPORT AND RECOMMENDATION

I. ADJOURN

Board of Commissioners

Bennie Heath, Chairman
James T. Shackleford, Vice-Chair
Derek Burress
Ray Johnson
Jerry Jones

**County Manager**

Kyle J. DeHaven

County Attorney

Gay Stanley

Interim Finance Director

Sandy Shirtz

From: Kyle J. DeHaven, County Manager

Re: Consent Agenda

Date: March 18, 2024

The Consent Agenda for the March 18, 2024 Regular meeting consists of the following items:

- 1.) March 4, 2024 Regular Meeting Minutes
- 2.) Releases/Refunds
- 3.) Monthly Collection Report
- 4.) Consideration of late Present Use Value Application
- 5.) Monthly Finance Report
- 6.) BA; Health
- 7.) BA; Animal Services

Action Recommended:

Motion to accept the Consent Agenda

Board Action is Needed

NORTH CAROLINA
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, March 4, 2024, at 10:00 a.m. in the Greene County Operations Center. Present for the meeting: Chairman Bennie Heath, Vice Chairman James T. Shackleford Jr, Commissioners Jerry Jones, Derek Burress, and Ray Johnson. County Manager Kyle DeHaven, County Attorney Gay Stanley, and Deputy Clerk Kathy Mooring.

A. Call to Order

Chairman Bennie Heath called the meeting to order at 10:00 a.m., and asked Commissioner Derek Burress to give the Invocation and lead the Pledge to the Flag.

There were four Greene County staff in attendance and two people from the public present.

B. Approval of Agenda

Chairman Heath stated he had a couple of changes to the agenda. He added a Closed Session for Attorney/Client Privilege and he added E4 Award RFP for the Old Elections Building to the County Manager section

On motion by Commissioner Jones and seconded by Commissioner Johnson, the Board voted unanimously to approve the agenda.

C. Consent Agenda

Chairman Heath asked for any changes/corrections to the Consent Agenda. Seeing as none, he called for a motion to approve.

On motion by Commissioner Jones and second by Commissioner Shackleford, the Board voted unanimously to approve the Consent Agenda as presented.

-February 19, 2024 Regular Meeting Minutes
-Release/Refunds

Refunds: NCVTS Tax & Tag

Thurman Dallas Worthington	\$106.54	Lilian Monica Speight	\$253.89		
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D. Public Comments

None

E. County Manager

1. Mr. DeHaven presented Change Order #1 for EMS Station 3. A series of change orders are requested assigned as Change Order #1. The first in the series is the addition of wall amount outlets and data boxes, TV height. The second is to change out the asphalt apron that was in the bid to a concrete apron like EMS Station 2 has. The third in the series is the addition of 3 parking spots in the rear of the building for employee parking. The total of this series of change orders is \$12,171.50. Commissioner Jones asked if we are still within budget and Mr. DeHaven stated we are.

On motion by Commissioner Jones and seconded by Commissioner Johnson, the Board voted unanimously to approve the change order.

2. Mr. DeHaven next presented a request to accept an award of a grant for Animal Shelter. A grant application was submitted and awarded from the Animal Shelter Support Fund. The amount received is \$50,000 and these funds will be used for fencing, painting and flooring. Commissioner Johnson verified that this money will be used for the Animal Shelter as there have been questions on social media regarding the use of these funds.

On motion by Commissioner Jones and seconded by Commissioner Johnson, the Board voted unanimously to approve the acceptance of this grant for the Animal Shelter.

3. Mr. DeHaven next presented a Lease Agreement for the County Recreation complex athletic fields with Top Gun Sports. This agreement gives Top Gun Sports exclusive rights to the fields on the dates included in Exhibit A. This lease also identifies the rental terms and conditions. Chairman Heath asked about our staff working when the fields are leased. Mr. DeHaven stated if our staff work the fields during this time Top Gun Sports would be responsible for paying them, unless they are working our concession stand. Commissioner Burress asked that he (County Manager) verify this information.

On motion by Commissioner Jones and seconded by Commissioner Johnson, the Board voted unanimously to approve this agreement.

4. Mr. DeHaven next presented a request to award a contract to DesignCo Construction for the lowest cost bid on the RFP for the “old elections building”. Commissioner Burress asked if the County Manager and the sheriff had met with the companies bidding on this RFP. Mr. DeHaven stated they had and asked the companies to submit bids according to the specifications in the RFP and to put any additional costs as attachments to their bids. Commissioner Burress questioned the difference in the bids; and, again, Mr. DeHaven stated he was comparing apples to apples. Commissioner Johnson said it is Mr. DeHaven’s responsibility to go with the lowest cost bidder.

On motion by Commissioner Jones and seconded by Commissioner Johnson, the Board voted unanimously to award the contract to DesignCo Construction.

F. County Attorney Report

The County Attorney commented on NCGS 143-318.10(c) as a college student published an article in the Standard which incorrectly implied the Board of Commissioners erred in failing to name litigants to a lawsuit in previous closed sessions. The County Attorney read NCGS 143-318.10(c) “A public body may hold a closed session only upon a motion duly made and adopted at an open meeting. Every motion to close a meeting shall cite one or more of the permissible purposes listed in subsection (a) of this section. A motion based on subdivision (a)(3) of this section shall identify the parties in each existing lawsuit concerning which the public body expects to receive advice during the closed session.” The County Attorney explained that a lawsuit does not exist until it has been filed in a court and a party has no way of knowing a lawsuit exist until the party is served with a copy of a Complaint. The lawsuit at issue in the article was not served until October 2, 2023 and service was not completed on all defendants until October 23, 2023.

The next Commissioner Meeting following service of the lawsuit that the County Attorney was present was held on November 6, 2023. The November 6, 2023 Agenda correctly reflects Closed Session for Attorney Client/Privilege, Economic Development, Personnel.

The Motion for Closed Session was correctly made on November 6, 2023, identifying those 3 reasons for closed session. The Commissioner making the motion could not have known about the suit as the County Attorney had not yet had an opportunity to meet with the Board regarding the matter. Any prior discussions in closed session regarding the alleged incidents would have been confidential not just under attorney client / privilege but also confidential personnel matters.

G. Commissioner’s Report and Recommendations

Chairman Heath stated that the LCC Workforce Development will hold its meeting/breakfast with the Boys & Girls Club on Tuesday, April 23rd from 7:30 – 9 a.m. Ormondsville Church is having a Pancake dinner on Friday, March 8th and the American Legion Post 94 will have a Pancake dinner on Saturday, March 9th. Commissioner Johnson said that the travel baseball team

will be hosting a Golf Tournament at Cutter Creek on April 5th to raise funds to travel to Cooperstown and Shine Fire Department will have its steak dinner and reverse raffle on April 6th. Also, Commissioner Johnson said Jerusalem Church will have a Pancake dinner on March 30th.

H. CLOSED SESSION – Attorney/Client Privilege

Motion/Second into closed session – Commissioners Jones and Johnson

Motion/Second out of closed session – Commissioners Jones and Johnson

I. ADJOURN

On motion by Commissioner Jones and second by Commissioner Johnson to adjourn the meeting, the Board voted unanimously to adjourn. The meeting adjourned at 7:45 p.m.

Bennie Heath, Chairman

Attest:

Kyle J. DeHaven, Clerk to the Board

[illegible]

[illegible]

Stephanie C. Wiggins
Tax Administrator



GREENE COUNTY
A Place To Grow. The Way To Live.

229 Kingold Blvd
P.O. Box 482
Snow Hill, NC 28580
Phone 252-747-3615

Date: March 6, 2024

To: Greene County Board of Commissioners

From: Stephanie Wiggins - Tax Administrator

Subject: GS 105-350 (7)

Monthly

All levy

Report of amount collected on each year's taxes and amount remaining
uncollected - Collections posted as of February 29, 2024

Year		Current		FY 2023-2024	Amount Remaining	%
		Month		Collections YTD	Uncollected	Collected
		Adj. Payments+interest		Adj. Payments+interest		
2013		\$ -		\$ 703.82	\$ 19,266.65	99.79%
2014		\$ -		\$ 182.32	\$ 6,248.26	99.93%
2015		\$ -		\$ 200.25	\$ 4,876.65	99.94%
2016		\$ -		\$ 191.12	\$ 5,311.75	99.94%
2017		\$ -		\$ 233.24	\$ 6,012.81	99.93%
2018		\$ 100.00		\$ 2,517.69	\$ 7,541.14	99.92%
2019		\$ 141.82		\$ 4,002.69	\$ 15,929.15	99.83%
2020		\$ 210.07		\$ 4,088.59	\$ 15,304.84	99.84%
2021		\$ 1,453.79		\$ 7,494.48	\$ 29,343.44	99.72%
2022		\$ 4,539.21		\$ 58,761.08	\$ 45,715.54	99.58%
2023		\$ 215,094.29		\$ 10,883,692.03	\$ 562,274.18	95.08%
Total		\$ 221,539.18		\$ 10,962,067.31	\$ 717,824.41	

MTD Levy added for 2023				
\$	131.22			
Beginning Receivable		ytd add'l levy	payments (principal only)	ytd interest(+)
\$	-	\$ 11,459,100.81	\$ 10,882,121.41	\$ 23,602.99
YTD:	releases	adjustments	refunds	write offs
	\$ 37,061.20	\$ 323.61	\$ (23,829.61)	\$ 1,797.24

Stephanie C. Wiggins
Tax Administrator



229 Kingold Blvd
P.O. Box 482
Snow Hill, NC 28580

Phone 252-747-3615
Fax 252-747-5067

To: Mr. Kyle DeHaven, Greene County Manager
Greene County Board of Commissioners

From: Stephanie C. Wiggins, Greene County Tax Administrator

Date: March 18, 2024

Re: Tax Office Issues

Consideration of Late Application for Present Use Value

The assessor has no authority to approve a late application for the present use value deferment. However, GS 105-282.1(a1) states "upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the date of the listing period may be approved by the Board of Commissioners". If approved, the application is for the current year and is not retroactive. Due to information on the application being confidential, a copy of the application is not attached.

Attached is a letter from a taxpayer requesting your consideration of his late application. The applicant and parcel meet the eligibility requirements. Consideration of this late application would be appreciated and is recommended since the Board has previously considered other late applications.

Present Use Application (agriculture):
William R Long, Jr, Admin. – Parcel 0200235

Stephanie Wiggins
Tax Administrator



229 Kingold Blvd.
P.O. Box 482
Snow Hill, NC 28580
(252) 747-3615
(252) 747-5067 FAX

TO: Greene County Board of Commissioners

FROM: William R Long Jr, Administrator of Mary Caroline Lewis Long Estate

DATE: March 2, 2024

RE: Request for acceptance of late present use value application on
Parcel 0200235

Please accept my request for acceptance of my late application for present use value on the above referenced parcel. My reason for filing untimely is

My mother died in June of last year which put this property into her estate.
However, due to some challenges with her Will, I was only recently appointed
as executor and trustee. I learned of this filing requirement too late to submit
the filing on time. I am respectfully requesting acceptance of my late value
application on Parcel 0200235.

William R. Long, Jr.
William R Long, Jr, Administrator

March 2, 2024
Date

RECEIVED

MAR - 5 2024

**GREENE COUNTY
TAX DEPARTMENT**

GREENE COUNTY FINANCIAL SUMMARY

February 29, 2024



GENERAL FUND				
REVENUES	Budget	February	YTD	YTD%
AD VALOREM TAXES	(10,426,000)	(315,800)	(10,067,262)	96.56%
TAXES/LICENSES-OTHER	(5,950,621)	(536,865)	(2,641,500)	44.39%
SALES & SERVICES	(2,039,971)	(126,995)	(1,132,376)	55.51%
MISC. GENERAL REVENUE	(1,306,959)	(51)	(51)	0.00%
PROGRAM SPECIFIC REVENUE	(782,958)	(88,384)	(1,042,661)	133.17%
SOCIAL SERVICES REVENUE	(2,647,457)	(77,034)	(501,482)	18.94%
PUBLIC HEALTH REVENUE	(1,905,554)	(180,073)	(985,595)	51.72%
TRANSFERS IN	0	(177,486)	(867,499)	0.00%
FUND BALANCE APPROPRIATED	(1,744,975)	-	-	0.00%
TOTAL REVENUES	(26,804,495)	(1,502,688)	(17,238,426)	64.31%
EXPENSES	Budget	February	YTD	YTD%
GOVERNING BODY	277,970	15,288	189,028	68.00%
GENERAL GOVERNMENT	579,196	2,275	469,924	81.13%
ADMINISTRATION	992,027	83,862	634,102	63.92%
TAX	670,107	45,108	372,416	55.58%
COURT	25,210	1,251	21,674	85.97%
ELECTIONS	230,779	14,834	136,580	59.18%
REGISTER OF DEEDS	282,444	23,306	176,972	62.66%
BUILDING INSPECTIONS	475,593	36,504	322,165	67.74%
ANIMAL CONTROL	279,965	22,616	185,167	66.14%
SHERIFF	2,448,709	179,494	1,565,868	63.95%
JAIL	1,988,324	133,566	1,556,723	78.29%
EMERGENCY MANAGEMENT	303,105	19,349	235,600	77.73%
EMERGENCY MEDICAL SERVICES	2,548,482	194,914	1,911,268	75.00%
COMMUNICATIONS/DISPATCH	709,027	61,115	528,895	74.59%
PUBLIC BUILDINGS	1,523,375	70,928	1,276,539	83.80%
FORESTRY	82,423	5,331	30,711	37.26%
ECONOMIC DEVELOPMENT	343,529	13,198	229,998	66.95%
JUVENILE RESTITUTION	55,253	4,490	31,433	56.89%
COOPERATIVE EXTENSION	252,402	18,137	126,906	50.28%
SOIL CONSERVATION	261,788	12,591	211,682	80.86%
VETERANS	31,786	2,496	21,954	69.07%
DJJD YOUTH PROGRAM	46,675	3,823	31,368	67.21%
SCHOOL	3,930,828	425,965	2,577,742	65.58%
COMMUNITY COLLEGE	240,000	20,000	160,000	66.67%
LIBRARY	143,685	11,974	95,790	66.67%
MENTAL HEALTH	66,018	5,502	44,012	66.67%
RECREATION	452,870	37,212	319,301	70.51%
FARMERS MARKET	16,500	391	4,169	25.27%
DEPT OF SOCIAL SERVICES	3,844,985	329,566	2,195,918	57.11%
PUBLIC HEALTH	2,773,530	131,743	1,314,322	47.39%
SENIOR SERVICES	455,110	20,467	246,921	54.26%
TRANSFERS OUT	472,800	458	3,376	0.71%
TOTAL EXPENSES	26,804,495	1,947,750	17,228,523	64.27%
REVENUES UNDER (OVER) EXPENSES	0	445,063	(9,903)	

UTILITY FUND				
REVENUES	Budget	February	YTD	YTD%
CHARGES FOR SERVICES-WATER	(2,580,484)	(225,168)	(1,831,985)	70.99%
CHARGES FOR SERVICES-SEWER	(759,900)	(55,167)	(491,656)	64.70%
ALTERNATIVE WATER FEES	(790,000)	(68,063)	(536,848)	67.96%
LATE FEES/SERVICE CHARGES	(98,000)	(10,090)	(75,960)	77.51%
MISCELLANEOUS REVENUE	(34,000)	(7,798)	(75,298)	221.46%
FUND BALANCE APPROPRIATED	-	-	-	0.00%
TOTAL REVENUES	(4,262,384)	(366,286)	(3,011,747)	70.66%
EXPENSES	Budget	February	YTD	YTD%
SALARIES/FRINGES	706,074	56,162	453,928	64.29%
OPERATING	3,069,089	250,789	1,367,386	44.55%
DEBT PRINCIPAL/INTEREST	92,221	-	-	0.00%
CAPITAL OUTLAY	70,000	-	-	0.00%
DEPRECIATION	225,000	-	-	0.00%
TRANSFERS OUT	100,000.00	-	-	0.00%
TOTAL EXPENSES	4,262,384	306,951	1,821,314	42.73%
REVENUES UNDER (OVER) EXPENSES	0	(59,335)	(1,190,433)	

LANDFILL FUND				
REVENUES	Budget	February	YTD	YTD%
SOLID WASTE FEES	(704,884)	(21,506)	(645,777)	91.61%
SOLID WASTE/SCRAP TIRE/WHITE GOODS TAX	(51,000)	(14,425)	(28,837)	56.54%
MISCELLANEOUS REVENUE	(400)	(2,391)	(19,846)	4961.50%
CHARGES FOR SERVICES	(153,000)	(18,024)	(138,872)	90.77%
TRANSFERS IN	-	-	-	0.00%
FUND BALANCE APPROPRIATED	-	-	-	0.00%
TOTAL REVENUES	(909,284)	(56,346)	(833,332)	91.65%
EXPENSES	Budget	February	YTD	YTD%
LANDFILL OPERATING	390,784	53,091	258,215	66.08%
COLLECTIONS OPERATING	486,900	48,226	323,027	66.34%
LANDFILL CLOSURE	-	-	-	0.00%
SCRAP TIRE	28,000	6,954	17,118	61.13%
WHITE GOODS	3,600	-	1,653	45.92%
CAPITAL OUTLAY	-	-	-	0.00%
TOTAL EXPENSES	909,284	108,272	600,013	65.99%
REVENUES UNDER (OVER) EXPENSES	0	51,926	(233,319)	

TRANSPORTATION FUND				
REVENUES	Budget	February	YTD	YTD%
CHARGES FOR SERVICES	(197,450)	(141)	(62,545)	31.68%
GRANTS	(395,878)	(19,006)	(183,949)	46.47%
MISCELLANEOUS REVENUE	-	(767)	(4,259)	100.00%
FUND BALANCE APPROPRIATED	-	-	-	0.00%
TOTAL REVENUES	(593,328)	(19,914)	(250,753)	42.26%
EXPENSES	Budget	February	YTD	YTD%
SALARIES/FRINGES	349,633	37,550	270,893	77.48%
OPERATING	115,970	7,815	85,304	73.56%
CAPITAL	115,267	-	19,544	16.96%
TRANSFERS OUT	12,458	-	-	0.00%
TOTAL EXPENSES	593,328	45,365	375,741	63.33%
REVENUES UNDER (OVER) EXPENSES	0	25,451	124,988	

FUND BALANCES			
	2022-2023	2021-2022	2020-2021
NONSPENDABLE: PREPAIDS	5,873	126,031	466,479
STABILIZATION BY STATE STATUTE	2,903,185	3,144,425	2,171,353
REGISTER OF DEEDS	13,587	7,407	36,040
HUMAN SERVICES	2,288,763	1,972,934	1,555,453
SHERIFF DEPARTMENT	1,164,234	889,422	18,923
ECONOMIC DEVELOPMENT	31,548	28,730	0
USDA LOAN PAYMENTS	1,270,841	1,243,690	1,242,334
GREENE COUNTY ABC BOARD	211,286	151,252	104,373
TAX REVALUATION	106,678	55,193	5,190
SPECIAL REVENUE FUNDS	-	-	310,280
ENVIRONMENTAL PROTECTIONS	50,000	50,000	-
CAPITAL PROJECT FUNDS	-	-	859,141
SUBSEQUENT YEAR'S EXPENDITURES	515,000	100,000	135,925
UNASSIGNED FUND BALANCE	10,993,039	11,298,280	7,183,758
TOTAL FUND BALANCES	19,554,034	19,067,364	14,089,249

BUDGET REVISIONS

<u>Revenues</u>			<u>Expenditures</u>		
<u>Account #</u>			<u>Account #</u>		
11-172-4382-12	CH REIMB Escrow	+ 100,000.00	11-554-5302-00	Child Health Program CAPITAL OUTLAY >\$5000	+ 100,000.00
11-172-4382-04	FP REIMB Escrow	+ 100,000.00	11-555-5302-00	Family Planning Program CAPITAL OUTLAY >\$5000	+ 100,000.00
11-172-4381-05	ARPA Temporary Savings Fund Public Health Svcs	+ 50,000.00	11-559-5171-00	ARPA TSF Operating	+ 10,000.00
			11-559-5275-00	ARPA TSF Contracted Svcs	+ 40,000.00
11-172-4385-04	Food & Lodging State	+ 3,886.00	11-562-5171-00	F&L Operating Expense	+ 3,886.00
11-172-4384-06	Community Health Foundation Grant	+ 498.00	11-572-5171-00	Community Health Foundation Grant O/E	+ 498.00
TOTAL		+ 254,384.00	TOTAL		+ 254,384.00

CH REIMB Escrow \$100,000: The Greene County Department of Public Health is using Escrow funds to pay for clinic renovations in the Health Department section of the Health and Human Services Building. Medicaid Escrow Revenue is spent in the program in which the revenue was earned.

FP REIMB Escrow \$100,000: The Greene County Department of Public Health is using Escrow funds to pay for clinic renovations in the Health Department section of the Health and Human Services Building. Medicaid Escrow Revenue is spent in the program in which the revenue was earned.

ARPA TSF \$50,000: The Greene County Department of Public Health was awarded state funding to further enhance the ability of the local health department to deliver essential services and core functions of public health to address the specific health needs or health status indicators selected by the local health department.

Food & Lodging \$3,886: The Greene County Department of Public Health was granted state funding for the completion of 76% of food, lodging, and institution inspections and maintaining an internal Quality Assurance Plan which was reviewed by an Environmental Health Regional Specialist.

NC Community Foundation (Greene County Fund) \$498: The Greene County Department of Public Health was awarded a grant to participate in the Pediatric Literacy Book Giveaway. We received a total of \$1,498 to purchase age-appropriate books for children seen our Child Health Clinic at the Health Department.

Requested by: Jay Brock

Approved by: _____

Board of Commissioners

Bennie Heath, Chairman
James T. Shackleford, Vice-
Chair
Derek Burress
Ray Johnson
Jerry Jones

**County Manager**

Kyle J. DeHaven

County Attorney

Gay Stanley

Interim Finance Director

Sandy Shirtz

From: Kyle J. DeHaven, County Manager

Re: Jami Williams; Introduction of new Chamber of Commerce Director

Date: March 18, 2024

A request is received to allow Ms. Jami Williams to introduce herself as the New Chamber of Commerce Director. She requests Board Members for the Chamber to which she will have the opportunity to clarify and provide more information.

Action Recommended:

Informational

No Board Action is Needed

REQUEST TO BE ON THE AGENDA FOR THE GREENE COUNTY BOARD OF COMMISSIONERS

BOARD MEETING YOU WISH TO PRESENT: March 18th, 2024

TOPIC(S) TO BE PRESENTED: Introduction of the New Director of the Greene
County Chamber of Commerce, and request Board Members for the Chamber

PRESENTER'S NAME:
Jami Williams

PRESENTER'S MAILING ADDRESS: 104 Chelsea Dr Snow Hill NC 28580

PHONE #: 760-214-2518

FAX #: _____

PRESENTER'S EMAIL ADDRESS: greenecountychambernc@gmail.com

The Greene County Board of Commissioners will meet on the 1st Monday of the month at 10:00 a.m. and the third Monday of the month at 7:00 p.m. On Mondays where a meeting and holiday coincide, the meeting will fall on the following Tuesday at the same time and place.

In accordance with §34.01 Rules of Procedure (F) of the Greene County, NC Code of Ordinances – “A request to have an item placed on the agenda must be received no later than 5:00 p.m. on the Tuesday preceding the meeting.” If the presenter would like to provide additional attachments/handouts to the board prior to the meeting, the material(s) must be received by the Greene County Manager's Office no later than 12:00 pm of the Wednesday prior to the meeting. The request will be placed on the agenda as a presentation, which is defined as administrative and committee reports, unfinished business, and/or new business.

A Public Comment Period will be held at each meeting in accordance with §34.01 Rules of Procedure (G) of the Greene County, NC Code of Ordinances and the Greene County Public Comment Policy. The policies and ordinances can be found at www.greencountync.gov.

To submit the Request To Be On The Agenda For The Greene County Board Of Commissioners form:

- Call (252) 747-3446 or (252) 747-2866
- Email kathy.mooring@greencountync.gov
- Mail or deliver to Greene County Office Complex, County Manager's Office, 229 Kingold Blvd, Snow Hill, NC 28580.

Board of Commissioners

Bennie Heath, Chairman
James T. Shackleford, Vice-
Chair
Derek Burress
Ray Johnson
Jerry Jones

**County Manager**

Kyle J. DeHaven

County Attorney

Gay Stanley

Interim Finance Director

Sandy Shirtz

From: Kyle J. DeHaven, County Manager

Re: Trillium Regional Advisory Board Appointment

Date: March 18, 2024

Appointments to the Trillium Regional Advisory Board are necessary per general statute. G.S. 122C-118.1 defines the criteria necessary to fill the board legally.

Action Recommended:

Motion to appoint a County Commissioner and a County representative.

Board Action is Needed

§ 122C-118.1. Structure of area board.

(a) An area board shall have no fewer than 11 and no more than 21 voting members. The board of county commissioners, or the boards of county commissioners within the area, shall appoint members consistent with the requirements provided in subsection (b) of this section. The process for appointing members shall ensure participation from each of the constituent counties of a multicounty area authority. If the board or boards fail to comply with the requirements of subsection (b) of this section, the Secretary shall appoint the unrepresented category. The boards of county commissioners within a multicounty area with a catchment population of at least 1,250,000 shall have the option to appoint members of the area board in a manner or with a composition other than as required by this section by each county adopting a resolution to that effect and receiving written approval from the Secretary. A member of the board may be removed with or without cause by the initial appointing authority. The area board may declare vacant the office of an appointed member who does not attend three consecutive scheduled meetings without justifiable excuse. The chair of the area board shall notify the appropriate appointing authority of any vacancy. Vacancies on the board shall be filled by the initial appointing authority before the end of the term of the vacated seat or within 90 days of the vacancy, whichever occurs first, and the appointments shall be for the remainder of the unexpired term.

(b) Within the maximum membership provided in subsection (a) of this section, the membership of the area board shall reside within the catchment area and be composed as follows:

- (1) At least one member who is a current county commissioner.
- (2) The chair of the local Consumer and Family Advisory Committee (CFAC) or the chair's designee.
- (3) At least one family member of the local CFAC, as recommended by the local CFAC, representing the interests of the following:
 - a. Individuals with mental illness.
 - b. Individuals in recovery from addiction.
 - c. Individuals with intellectual or other developmental disabilities.
- (4) At least one openly declared consumer member of the local CFAC, as recommended by the local CFAC, representing the interests of the following:
 - a. Individuals with mental illness.
 - b. Individuals with intellectual or other developmental disabilities.
 - c. Individuals in recovery from addiction.
- (5) An individual with health care expertise and experience in the fields of mental health, intellectual or other developmental disabilities, or substance abuse services.
- (6) An individual with health care administration expertise consistent with the scale and nature of the managed care organization.
- (7) An individual with financial expertise consistent with the scale and nature of the managed care organization.
- (8) An individual with insurance expertise consistent with the scale and nature of the managed care organization.
- (9) An individual with social services expertise and experience in the fields of mental health, intellectual or other developmental disabilities, or substance abuse services.
- (10) An attorney with health care expertise.
- (11) A member who represents the general public and who is not employed by or affiliated with the Department of Health and Human Services, as appointed by the Secretary.

- (12) The President of the LME/MCO Provider Council or the President's designee to serve as a nonvoting member who shall participate only in Board activities that are open to the public.
- (13) An administrator of a hospital providing mental health, developmental disabilities, and substance abuse emergency services to serve as a nonvoting member who shall participate only in Board activities that are open to the public.

Except as provided in subdivisions (12) and (13) of this subsection, an individual that contracts with a local management entity (LME) for the delivery of mental health, developmental disabilities, and substance abuse services may not serve on the board of the LME for the period during which the contract for services is in effect. No person registered as a lobbyist under Chapter 120C of the General Statutes shall be appointed to or serve on an area authority board. Of the members described in subdivisions (2) through (4) of this subsection, the boards of county commissioners shall ensure there is at least one member representing the interest of each of the following: (i) individuals with mental illness, (ii) individuals with intellectual or other developmental disabilities, and (iii) individuals in recovery from addiction.

(c) The board of county commissioners may elect to appoint a member of the area authority board to fill concurrently no more than two categories of membership if the member has the qualifications or attributes of the two categories of membership.

(d) Any member of an area board who is a county commissioner serves on the board in an ex officio capacity at the pleasure of the initial appointing authority, for a term not to exceed the earlier of three years or the member's service as a county commissioner. Any member of an area board who is a county manager serves on the board at the pleasure of the initial appointing authority, for a term not to exceed the earlier of three years or the duration of the member's employment as a county manager. The terms of members on the area board shall be for three years, except that upon the initial formation of an area board in compliance with subsection (a) of this section, one-third shall be appointed for one year, one-third for two years, and all remaining members for three years. Members shall not be appointed for more than three consecutive terms.

(e) Upon request, the board shall provide information pertaining to the membership of the board that is a public record under Chapter 132 of the General Statutes.

(f) An area authority that adds one or more counties to its existing catchment area under G.S. 122C-115(c1) shall ensure that the expanded catchment area is represented through membership on the area board, with or without adding area board members under this section, as provided in G.S. 122C-118.1(a). (2001-437, s. 1.11(b); 2002-159, s. 40(a); 2006-142, s. 4(e); 2007-504, s. 1.4; 2010-31, s. 10.7; 2012-151, s. 3(a); 2013-85, ss. 6, 7; 2017-6, s. 3; 2018-146, ss. 3.1(a), (b), 6.1.)

Board of Commissioners

Bennie Heath, Chairman
James T. Shackleford, Vice-
Chair
Derek Burress
Ray Johnson
Jerry Jones

**County Manager**

Kyle J. DeHaven

County Attorney

Gay Stanley

Interim Finance Director

Sandy Shirtz

From: Kyle J. DeHaven, County Manager

Re: Proposed Fee Schedule Amendment; EMS

Date: March 18, 2024

A proposed fee schedule increase for three services provided by our EMS system is attached. Our third-party billing company has alerted us to an increase in billing allowances, and thereby recommends we raise our rates to stay above insurances. These changes are identified in the attached document.

Action Recommended:

Motion to approve proposed Fee schedule Amendment

Board Action is Needed

COMPANY CODE	CHARGE CODE	HCPCS	SERVICE DESCRIPTION	CHARGE ZONE CODE	CURRENT CHARGE	FROM DATE	THROUGH DATE	RECOMMENDED FEE BY COLLETON	PROPOSE D FEE
GCEMS	ALSE	A0427	Ambulance service, advanced life support, emergency transport, level 1 (ALS 1 emergency)	NULL	\$ 622.37	1/1/1900	12/31/2999	\$ 633.44	\$ 633.44
GCEMS	BLSE	A0429	Ambulance service, basic life support, emergency transport (BLS, emergency)	NULL	\$ 524.10	1/1/1900	12/31/2999	\$ 533.42	\$ 533.42
GCEMS	SPTCR	A0434	Specialty care transport (SCT)	NULL	\$ 1,009.52	1/1/1900	12/31/2999	\$ 1,083.52	\$ 1,083.52

Board of Commissioners

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Chair
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Jerry Jones

**County Manager**

Kyle J. DeHaven

County Attorney

Gay Stanley

Interim Finance Director

Sandy Shirtz

From: Kyle J. DeHaven, County Manager

Re: Approval of Sole Source Purchase request; Communications

Date: March 18, 2024

Recently a BA was submitted appropriating funds in fund 16(Emergency Telephone System Fund) for the purchase of a new recording system. The purpose was to replace a system that had reached its end of useful life with a new system to serve our needs. Our current vendor, Carolina Recording Systems, has provided us a quote to replace the equipment that has reached end of life. CRS is the only certified manufacturer dealer with the ability to migrate our data from our existing recorder to the new recorder proposed for use, and has provided us with certification verifying they are the sole service provider. Pursuant to Greene County Purchasing Policy, Article 5, Section X and NCGS 143-129E (6), the usage of Sole Source purchases requires the approval of the Board of Commissioners.

Action Recommended:

Motion to approve the Sole Source Purchase Request

Board Action is Needed



P.O Box 11311 Charlotte, NC 28220
Phone: (888) 776-0202
Fax: (888) 776-0201

March 4, 2024

Greene County Emergency Services
Attn: Deborah Haddock
312 South East 2nd St
Snow Hill, NC, 28580

RE: Eventide NexLog 740 DX System
Upgrade

To Whom It May Concern:

Carolina Recording Systems (CRS) is proposing an upgrade of the current Eventide NexLog 740 recording solution to the NG911 Eventide NexLog740DX recording solution for Greene County Emergency Services. CRS is the current provider of the logging recorder solution and maintenance at Greene County Emergency Services. CRS is the only certified manufacturer dealer with the ability to migrate the data from the existing NexLog 740 to the NexLog 740DX along with license transfer credits.

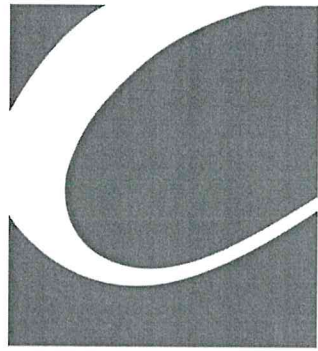
This letter serves as verification that Carolina Recording Systems is the only Premier Dealer for Eventide products for North Carolina, South Carolina, West Virginia, Virginia, and Washington DC. At Carolina Recording Systems, our sole focus is selling and servicing mission critical recording solutions. We have more certified Recording System Specialists Technicians than any other provider in the region to provide on-site and remote support. Carolina Recording Systems is the sole source provider of the products and solutions inclusive of 24x7x365 maintenance, unlimited training, and annual preventative maintenance service on the recording system.

Regards,

A handwritten signature in black ink, appearing to read 'Gary Loflin', is written over a horizontal line.

Gary Loflin President
Carolina Recording Systems

Enclosures: Eventide Premier Dealer Letter of Authorization



**CAROLINA
RECORDING
SYSTEMS®**

**Greene County Emergency Services - Greene County
Emergency Services - New Recorder**

Quote # Q-00070
Version #:

PREPARED FOR:

Greene County Emergency Services

Deborah Haddock
deborah.haddock@greencountync.gov

01/12/2024

Deborah Haddock
Greene County Emergency Services
312 South East 2nd St
Snow Hill, NC 28580

RE: Quote # Q-00070

Dear Deborah Haddock,

Carolina Recording Systems (CRS) is thrilled to submit the enclosed proposal for Greene County Emergency Services. We have had the privilege of serving Greene County Emergency Services for many years, and we are grateful for the strong partnership we have built together.

As part of our commitment to delivering cutting-edge solutions and ensuring continued efficiency of your operations, we are excited to present a proposal for the refresh of your current logging recording system to the Eventide NexLog 740DX. Our goal is to enhance performance, increase reliability, and security while ensuring seamless integrations with your existing systems.

The dedicated CRS team is passionate about creating an unparalleled partnership with our customers and those they serve to ensure exceptional and focused service. We believe that this refresh will improve the performance of your operations and position Greene County Emergency Services for future growth.

Thank you for this opportunity. We value our partnership Greene County Emergency Services and remain dedicated to delivering exceptional service and innovative solutions.

Respectfully,

Rodney Watson
Sr. Account Manager
Carolina Recording Systems

EXECUTIVE SUMMARY

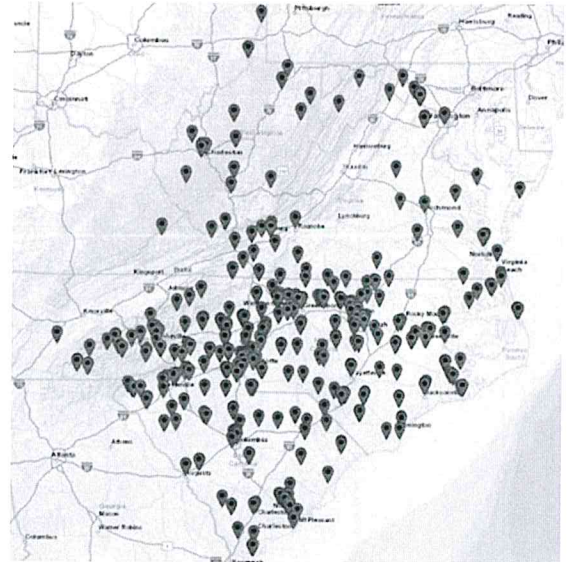
Carolina Recording Systems is a leading managed service provider of mission-critical communication recording systems based in Charlotte, North Carolina. Operating since 2001, we pride ourselves in supplying solutions designed specifically to exceed the needs and requirements of mission-critical communication centers.

The Carolina Recording Systems Difference

Carolina Recording Systems understands the importance of personal relationships, customer service and accessibility. As a trusted partner to Greene County Emergency Services, our team's sole focus is to provide unrivaled customer service and direct support with knowledgeable Customer Account Managers, experienced and manufacturer certified Recording System Specialists, and focused Project Management.

Dedicated Customer Service & Support

With a history of successful collaborations, we have demonstrated our ability to understand and meet the requirements of Greene County Emergency Services. We specialize in implementing and supporting solutions to enhance performance and increase efficiency. Our focus is to deliver solutions that align with your goals by prioritizing open communication and collaboration to ensure the success of every project. Our Recording Systems Support Specialists are available 24x7 to monitor system alerts, provide remote and on-site support and unlimited training.



EXPERIENCE

Proposed Solution

To fulfill the recording requirements of Greene County Emergency Services, we are proposing the Eventide NexLog DX mission-critical communications recording system. Eventide currently has over 6,000 recorders deployed around the world, providing mission critical recording to over 3,600 Emergency Communication Centers. Eventide's recording systems are designed, assembled, tested, and supported exclusively in the USA.

Eventide's NexLog DX mission-critical communications logging system reliably captures, stores, protects, reproduces, and helps you manage important interactions and critical data. NexLog logging systems have been designed to help you securely document and retrieve incidents, comply with regulations, and improve your facility's operations. Eventide's NexLog recorders are stable purpose-built Linux appliances with over 45 integrations with other systems and applications found in Emergency Communications Centers.

System Design and Specifications

The Eventide NexLog operates on the purpose-built Linux operating system configured with multiple levels of resilience, including dual hot-swap redundant power supplies, redundant hard disk drives, redundant network capability (via NIC bonding), and multiple choices for archive redundancy and network archiving to another NexLog recorder. Eventide's recording systems are designed, assembled, tested, and supported exclusively in the USA.

Configuration, playback, retrieval, and incident management are accessed via a secured web interface. The web-based application eliminates the need for software to install or updates to manage. The system can also be accessed over a VPN without the need to install additional software, creating a simplified PC deployment process.

A multi-tier security system controls user access based on role and channel assignments. Password policy options include complex enforcement, automatic aging, change reminders, expiration, and lock-out. System access can also be controlled by an SMB share or active directory. In addition, each user's access and actions are audited and available for review.

The proposed NexLog recorder is equipped with RAID Array Storage that combines multiple hard disks into a logical drive for redundancy and increased performance. In the event of a drive failure, the logical drive is not affected. Data integrity and recording functions are unaffected and redundancy is automatically restored once the failed component is replaced.

STATEMENT OF WORK

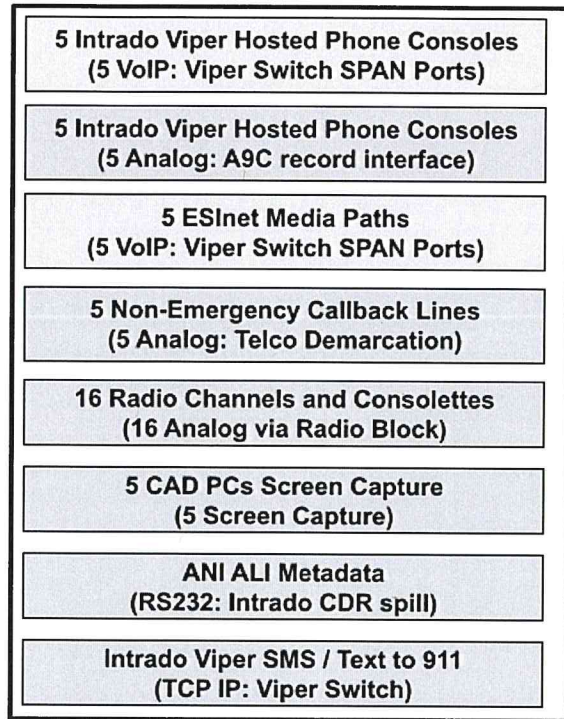
CRS will complete the following steps for Greene County Emergency Services:

- Conduct an initial project kickoff and site walkthrough to assess installation environment and requirements and structure cabling details and requirements.
- Document critical technical details required to complete recorder configuration such as TCP/IP addresses, system hostname, NTP server, channel definition and requirements, etc.
- Complete NexLog DX system burn-in and staging to ensure no immediate component failure.
- If purchased, complete NAS system burn-in and staging to ensure no immediate component failure.
- Configure basic recording solution system parameters as a part of the system staging process for recorder(s).
- Transport the recording solution to the Greene County Emergency Services data center for onsite staging.
- Mount new 66 blocks and run new analog cabling.
- Rack and power the NexLog DX(s), and NAS if purchased, within respective data center locations.
- Configure advanced recording solution system parameters required for radio and phone integration for recorder(s).
- If purchased, install screen agents onto CAD systems for agent desktop recording for recorder(s).
- If purchased, configure add-on integrations for recorder.
- Conduct end user training for Greene County Emergency Services personnel.

In addition to completing the above steps as a part of the recording solution implementation, CRS will provide a dedicated project manager to ensure consistent project status communication and on-time, on budget project delivery.

Customer Responsibilities

- Provide access to facilities for the installation team.
- Ensure availability of necessary network connections.
- Coordinate with relevant personnel for integration purposes.
- Coordinate with required third party vendors to provide the proper inputs, identified and terminated,
- Ensure required third party licensing, installation, and integration work is completed by appropriate vendor.



Eventide NexLog 740 DX



Network Attached Storage

LETTER OF CERTIFICATION

Eventide®

January 1, 2023

To: Whom it may concern:

Subject: Eventide Fully Certified Factory Trained Sales & Service Center

Eventide has certified **Carolina Recording Systems** as the only Premier Dealer and fully authorized Eventide **factory trained sales and service center** for the region covering North Carolina, South Carolina, West Virginia, Virginia, Tennessee, District of Columbia & Maryland. As such, superior sales support and after sales service support can be guaranteed.

Carolina Recording Systems is the **only company** in this region to receive this certification from Eventide.

Cordially,



Gordon Moore General Manager Eventide

Copy:

Byron Burns Owner

Carolina Recording Systems Ph: (704) 578-8025

Fax: (888) 776-0201

byron.burns@crsnc.com

ACCOUNT MANAGER:

SHIP TO:

BILL TO:

QUOTE # Q-00070

QUOTE DATE:

01/12/2024

QUOTE EXPIRATION:

03/29/2024

Rodney Watson
Sr. Account Manager

(864) 619-9271
rodney.watson@crsnc.com

Deborah Haddock
deborah.haddock@greenec
ountync.gov
312 South East 2nd St
Snow Hill, NC 28580

Deborah Haddock
deborah.haddock@greenec
ountync.gov
312 South East 2nd St
Snow Hill, NC 28580

EVENTIDE NexLog 740 DX

PRODUCT DETAILS		QUANTITY	UNIT PRICE	EXT. PRICE
NexLog740DX	NexLog 740 DX-Series base system: 3U rack-mountable, Core i5 CPU, 16GB DDR4 RAM, 2 x2TB fixed-Mount HDDs (RAID 1), 1 Blu-ray Multi-Drive, 2 Network Ports (100/1000), Embedded Linux, NexLog DX-Series software, web- based configuration manager, audio controls & amplified speaker on front panel, dual hot-swap 120-240VAC 50/60Hz power supplies and first year hardware warranty. Requires ongoing Eventide DX Software Update Subscription (DXSUS) for access to critical DX-Series Software & Security Updates.	1	\$9,600.00	\$9,600.00
DX701	Integrated 7" Color LCD Touch Screen Display for NexLog 740 DX-Series	1	\$1,750.00	\$1,750.00
DX730	Standard NexLog 740 DX-Series Archive: 1 Blu-ray Drive (also supports single-side DVD-RAM media)	1	\$0.00	\$0.00
DX706-1	Upgrade NexLog 740 DX-Series (at time of order) to 2x4TB HotSwap MegaRAID1=4TB storage	1	\$5,190.00	\$5,190.00
324430-DX	Rack Mount Slides - 26" 4 Post, 3U (for NexLog 740DX)	1	\$360.00	\$360.00
109033-003	Quick Install Kit (9 ft. Cable + "66" Block):	2	\$220.00	\$440.00
DXANA24	24-Channel Analog PCIe (PCI Express) Card, 24 Ch. Licenses	1	\$7,250.00	\$7,250.00
DXANA8	8-Channel Analog PCIe (PCI Express) Card, 8 Ch. Licenses	1	\$3,200.00	\$3,200.00
DX754	Dual Port 100MB/1000 PCIe (PCI Express) Network Card (for NexLog 740 DX-Series recorder only)	1	\$660.00	\$660.00

271052	Internal IP Recorder with First 8 G.711 Channels	1	\$4,200.00	\$4,200.00
DX939	DX Series 8 Channel VoIP Add-On	1	\$1,920.00	\$1,920.00
271139	Eventide Interface license (audio) for West VIPER 911 IP/SPAN Recording	1	\$2,950.00	\$2,950.00
271171	SMS Recording Enabler for IP channels (for West VIPER, Emergitech)	1	\$2,400.00	\$2,400.00
209029	911 NENA ANI/ALI CAD Spill Integration - USA/Canada only	1	\$2,100.00	\$2,100.00
DX905	Intrado VIPER Enhanced CDR Integration	1	\$5,500.00	\$5,500.00
271083	8 pack MediaWorks DX (web) concurrent license	1	\$1,090.00	\$1,090.00
271077	Quality Assurance DX Software (Quality Factor): FIRST 20 Agents (Requires MediaWorks Plus/DX)	1	\$3,020.00	\$3,020.00
271070	Windows Screen Recording (First 5 PCs on recorder)	1	\$3,020.00	\$3,020.00

PERIPHERALS

PRODUCT DETAILS		QUANTITY	UNIT PRICE	EXT. PRICE
NAS-S60T-A04	Network Attached Storage Server - 1U Rack-Mount with 4TB Hot Swap RAID Storage, Intel CPU, Windows Server 2022 Standard	1	\$5,995.00	\$5,995.00

INSTALLATION SERVICES

PRODUCT DETAILS		QUANTITY	UNIT PRICE	EXT. PRICE
INSTALL	Connection, configuration and testing of resources	1	\$9,500.00	\$9,500.00

P.O. Box 11311
Charlotte, NC 28220
www.crsnc.com (888)
661-0202



SHIPPING

PRODUCT DETAILS		QUANTITY	UNIT PRICE	EXT. PRICE
MAN S&H	Manufacturer Shipping and Handling	2	\$175.00	\$350.00

QUOTE SUMMARY		AMOUNT
Eventide NexLog 740 DX		\$54,650.00
Peripherals		\$5,995.00
Installation Services		\$9,500.00
Shipping		\$350.00
TOTAL:		\$70,495.00

Taxes, shipping, handling, and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.
Order Remittance: Contact your CRS Account Manager for processing.

ACCEPTANCE**CRS / Carolina Recording Systems, LLC****Greene County Emergency Services**

SIGNATURE

NAME

Rodney Watson

DATE

01/12/2024

SIGNATURE

NAME

Deborah Haddock

DATE

01/12/2024

Board of Commissioners

Bennie Heath, Chairman
James T. Shackleford, Vice-
Chair
Derek Burress
Ray Johnson
Jerry Jones

**County Manager**

Kyle J. DeHaven

County Attorney

Gay Stanley

Interim Finance Director

Sandy Shirtz

From: Kyle J. DeHaven, County Manager

Re: Resolution in Support of Relocating the Sr. Center

Date: March 18, 2024

A Resolution is attached supporting the proposed relocation and construction of a new Senior Center. If funding were to be attained, the opportunity to relocate the Sr. Facility to the Athletic Complex could benefit both departments.

Action Recommended:

Motion to approve the Resolution as provided

Board Action is Needed

Board of Commissioners
Bennie Heath – Chairman
James T. Shackleford – Vice-Chair
Derek Burress
Ray Johnson
Jerry Jones



County Manager
Kyle J. DeHaven
County Attorney
Gay Stanley
Finance Director
Sandy Shirtz

RESOLUTION
IN SUPPORT OF A PROPOSED RELOCATION OF
THE GREENE COUNTY SENIOR CENTER

WHEREAS, the Greene County Board of County Commissioners are concerned for the welfare and opportunities available to senior citizens in Greene County; and, the Board is committed to supporting its senior citizens through creation of an inclusive community where all residents, regardless of age, are recognized for their value and respected;

WHEREAS, having an appropriate and welcoming Senior Center is vital to this commitment as the center plays a crucial role in promoting healthy aging and preventing social isolation for the elderly in Greene County through recreational outings, workshops, and daily social events such as community lunches;

WHEREAS, the Greene County Senior Center is a center of excellence due to the programs and staff of the Center; the building itself is no longer able to serve the needs of the senior citizens of Greene County as it is in need of repair, remodeling and expansion. The current Senior Center's original building was built approximately 95 years ago and an addition was added approximately 30 years ago making it difficult and expensive to update and remodel the current center to today's needs. Additionally, the land on which the current center is located is in poor condition and does not provide for stability to expand the center; and,

WHEREAS, Greene County is the owner of land located on Kingold Boulevard in Snow Hill, NC. Said land currently contains the Greene County Recreation Complex which includes the County's Wellness Center, ball fields, playground, and Farmer's market. The Greene County Board of County Commissioners believe that this location is not only appropriate and convenient for construction of a new Senior Center, but could better serve the community as a whole utilizing this location. The location would allow citizens of all ages to come together by being in closer proximity to each other. A new Senior Center at this location would provide the senior citizens of Greene County with easy access to the Wellness Center, Farmer's Market, walking trails, and ball fields allowing them more opportunities for socializing, exercise, shopping and community involvement. Additionally, it would provide the younger generations of Greene County with more interaction with their elders and opportunities to learn from the vast experience of their elders.

Board of Commissioners

Bennie Heath – Chairman

James T. Shackleford – Vice-Chair

Derek Burress

Ray Johnson

Jerry Jones



GREENE COUNTY
NORTH CAROLINA

County Manager

Kyle J. DeHaven

County Attorney

Gay Stanley

Finance Director

Sandy Shirtz

NOW, THEREFORE, BE IT RESOLVED by the Greene County Board of Commissioners to construct a new Senior Center at the Greene County Recreation Complex Kingold Boulevard in Snow Hill, NC to foster a more inclusive community by bringing generations together in one location while dedicating a building to the mental, emotional and physical well-being of the senior citizens of Greene County.

Adopted this the ____ day of _____, 2024.

Bennie Heath, Chairman
Greene County Board of Commissioners

ATTEST:

Kyle DeHaven, Clerk to the Board

SEAL