

**AGENDA – MEETING
GREENE COUNTY BOARD OF COUNTY COMMISSIONERS
10:00 AM – THE WELLNESS CENTER MONDAY, MARCH 1, 2021**

A. CALL TO ORDER

Invocation/Pledge to the Flag

B. APPROVAL OF AGENDA

C. CONSENT AGENDA

1. February 15, 2021 Regular Meeting Minutes
2. Releases/Refunds

D. PUBLIC COMMENTS

E. PRESENTATIONS

1. Jennifer Smith; Girl Scout Week Proclamation
2. David Jones; AMI System Update

F. COUNTY MANAGERS REPORT

1. Intelligent Portfolio
2. Amendment; Position Classification
3. Budget Amendment; Water

G. COUNTY ATTORNEY COMMENTS

H. COMMISSIONER'S REPORT AND RECOMMENDATION

I. CLOSED SESSION – Personnel

J. ADJOURN

Commissioners
Bennie Heath - Chairman
James T. Shackleford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burruss



C
County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Consent Agenda

Date: March 1, 2021

The Consent Agenda for the March 1, 2021 Regular meeting consists of the following items:

- 1.) February 15, 2021, Regular Meeting Minutes
- 2.) Releases/Refunds

Action Recommended:

Motion to accept the Consent Agenda

Board Action is Needed

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www.greenecountync.gov

The mission of Greene County Government is to serve and improve the lives of all citizens by providing high-quality, cost-effective services in an open, professional and ethical environment

NORTH CAROLINA
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, February 15, 2021 at 7:00 P.m. in the Wellness Center. Present for the meeting: Chairman Bennie Heath, Vice Chairman James T. Shackelford Jr, Commissioners Jerry Jones, Susan Blizzard, and Derek Burress, County Manager Kyle DeHaven, County Attorney Gay Stanley and Deputy Clerk Kathy Mooring.

A. Call to Order

Chairman Bennie Heath called the meeting to order, and asked Commissioner Shackelford to give the Invocation and lead the Pledge to the Flag.

B. Approval of Agenda

Chairman Heath asked for a motion to approve the agenda as is.

On motion by Commissioner Jones and seconded by Commissioner Shackelford, the Board voted unanimously to approve the Agenda.

C. Consent Agenda

Chairman Heath asked if there were any changes/modification to the Consent Agenda as presented.

On motion by Commissioner Jones and seconded by Commissioner Shackelford the Board voted unanimously to approve the Consent Agenda.

- February 1, 2021 Regular Meeting Minutes
- Releases/Refunds
- Budget Amendment; Transportation (5)
- Budget Amendment; DSS (2)
- Budget Amendment; Elections
- Budget Amendment; Health

Refunds: NCVTS Tax & Tag

Kelly Weaver Rouse	\$38.85				
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Releases: Ad Valorem Tax

Sherri Davis Creech	\$42.00				
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Refunds: Ad Valorem Tax

Hill, Dana	\$42.00	Hill, Tootsie	\$42.00		
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D. PUBLIC COMMENTS

None

E. PRESENTATION

1. Joy Brock, Director Greene County Public Health Department. Ms. Brock gave an update on the COVID-19 numbers for Greene County, testing and vaccinations. See attached.

2. Becky Sutton, Greene County Tax Administrator. Ms. Sutton presented the monthly collection report for January 2021. She asked the Board to order her to advertise the tax liens.

On motion by Commissioner Jones and seconded by Commissioner Shackleford the Board voted unanimously to approve the order for Ms. Sutton to advertise the tax liens.

Ms. Sutton then presented the schedule for the Board of Equalization and Review to meet per general Statutes. The schedule is as follows: The Board will convene Monday, April 12, 2021 at 6 p.m. and will meet as needed on April 13th, 14th, and 15th at 6 p.m. as needed and will adjourn on Monday April 19, 2021 at 6 p.m.

On motion by Commissioner Jones and seconded by Commissioner Shackleford the Board voted unanimously to approve the Board of Equalization and Review Schedule as presented.

3. Emily Hardy and Cayln Taylor, FFA Chapter Secretary presented the FFA Week Proclamation for the Boards approval. Ms. Taylor went over what they will be doing for FFA Week as a whole.

On motion by Commissioner Jones and seconded by Commissioner Blizzard the Board voted unanimously to approve the FFA Week Proclamation.

4. Harold Thomas, Economic Development. Mr. Thomas presented a Proposed Replacement to the Business Incentive Grants Policy. See proposed replacement policy attached.

On motion by Commissioner Jones and seconded by Commissioner Shackelford the Board voted unanimously to approve the proposed replacement.

F. COUNTY MANAGER REPORT

1. Mr. DeHaven presented a recommendation from the newly established Greene County Transportation Committee for the Shine intersection. The recommendation is for flashing yellow lights when traffic is entering the intersection from Shine and/or Free Gospel Road. This is in addition to the reduced speed limit that is already in place

On motion by Commissioner Jones and seconded by Commissioner Shackelford the Board voted unanimously to approve the addition of the flashing yellow lights at Shine intersection when traffic entering from Shine or Free Gospel Road.

2. Mr. DeHaven next presented per request to review the Board/Committee appointment policy. He asked the Board for direction on what they would like to see. Commissioner Blizzard went over some areas that she sees where changes are needed. She stated #2 on the policy is not done quarterly and it was suggested that be changed to monthly and include advertised in local paper, on County Website and Social Media and at Commissioner's meetings. Commissioner Blizzard noted that she would like to see somewhere in the policy that once application is received and before presented to the Board that applicant personal information be blacked out. Commissioner Burress stated he feels in #2 of the policy remove when to advertise all together and advertise as needed. In #7 Commissioner Burress feels the Chair of the requesting Board to send notification of a Board member failure to adhere to the attendance policy. And in #10 if filling an unexpired term or probationary term. Commissioner Burress recommends sending the policy to department heads for any recommendations they may have. Commissioner Burress made a motion to give department heads a chance to look at this application and to take no further action tonight. Commissioner Blizzard asked that the county the applicant resides in be added to the application. She asked County Attorney Gay Stanley what is the legal standing on giving out personal information. Ms. Stanley stated there is no statute that covers that but there is a certain waiver of privacy when filling out applications like this that in doing so this information can be made public. But that we can make a point of not releasing information that could lead to cyber stalking or identity theft. Commissioner Shackelford is asking that if a board is asking for a reappointment even though the person has already served their number of terms allowed the Board of Commissioners should consider that request. Chairman Heath asked for a second on Commissioner Burress's motion to get Department Heads involved and take no further action tonight, second by Commissioner Shackelford, the Board voted unanimously to approve this motion.

Commissioner Blizzard asked about the Greene County Transportation Mask Policy. Chairman Heath stated that was for information only.

G. County Attorney Report

Ms. Stanley stated she read the Transportation Mask Policy and it is a well written policy and the policy references the Presidents Executive Order and other Directives that refer to ADA Compliances and give the necessary guidance for our Transportation Department.

H. Commissioner's Report and Recommendations

Commissioner Blizzard asked for an update on the Farmers Market situation. Mr. DeHaven stated he has been working on this and has found that the Farmers Market is Duke Energy and the lines running to outside lighting are Pitt and Greene and he is working on this. Commissioner Blizzard also asked about the AMR program and stated she had asked for an update on that. Mr. DeHaven stated he has been looking into that with David Jones and Mr. Jones could not make it tonight but will be on the agenda at the March 1st meeting. Commissioner Blizzard asked about evaluations on the housing programs, she wanted to know if there is such a thing. Mr. DeHaven stated he would check into this. Commissioner Burress thanked the staff in securing funding for the 2021 ESFRLP program. He also congratulated Greene County residents Donald Clark and the Taylor Family (Bobby) for their accomplishments this past year with the USTA. Donald Clark was named USTA, Jr. Team Tennis Local Coordinator of the Year and the Taylor family was named USTA Family of the Year. The Arendell Parrot Academy held their annual Hall of Fame ceremony last week and two Greene County residents Dr. Bert Bright and Matt Beaman were inducted into the Hall of Fame. The FAB 40 Middle School Showcase was held in Jacksonville, NC this past weekend and Greene County Middle School had two student athletes to make the showcase: Isaiah Campbell and Shayquan Williams. Commissioner Burress spoke to House Majority Leader, John Bell. Representative Bell informed Commissioner Burress that he had recently met with the County Manager and he was made aware of many of the projects the county has in the works. Representative Bell also stated that he needs the county's list of funding requests in which the county wishes to receive funding for during the legislative session. Commissioner Burress advised the other Commissioners to watch their emails as they are getting spam emails. Commissioner Burress also asked for a phone system update for the Health Dept.

I. CLOSED SESSION – Economic Development

Motion by Commissioner Jones and seconded by Commissioner Shackleford, the Board voted unanimously to go into Closed Session.

Motion by Commissioner Blizzard and seconded by Commissioner Jones, the Board voted unanimously to come out of Closed Session.

J. ADJOURN

On motion by Commissioner Jones and second by Commissioner Shackleford to adjourn the meeting, the Board voted unanimously to adjourn.

Bennie Heath, Chairman

Attest:

Kyle J. DeHaven, Clerk to the Board

The numbers

- Total number of cases to 2,070. Out of the 2,070 lab-confirmed positive cases to date, 1,943 of the individuals have recovered, are doing well, and are out of isolation. Greene County currently has 83 active cases. Out of the 83 active cases, the Health Department is monitoring 73 of those individuals, 2 individuals are housed in a congregate setting (i.e. correctional facility, long-term care facility) and the other 8 individuals are currently hospitalized. Greene County has had 44 deaths.

COVID-19 testing

- OptumServe is still providing testing at the Farmers Market on Mondays from 8 a.m. – 5 p.m. and Thursdays from 10 a.m. – 7 p.m.
- From November 2nd – February 11th, 1,321 individuals have been tested at the Farmers Market
- Positivity rate for all the testing in Greene Co = 7.6%

Vaccine information

- Our health department has received 2,900 doses of the Moderna vaccine
- Other enrolled providers in Greene County that are activated in the COVID Vaccine Management System include Greene Co Health Care and one of the correctional institutions
- In January, we transferred 300 doses to Greene County Health Care to be used for 1st dose vaccines. Last week, we secured another 300 doses for them to be used for 2nd dose vaccines (sent to them this week).
- As of Friday afternoon, our health department has administered approximately 2,300 doses.
- Around 450 individuals have received their 1st and 2nd doses. (total 900 doses)
- Our health department has not wasted any doses of vaccine.
- Thursday of every week, health departments are notified of how much vaccine they are getting for the next week. Friday of every week (12 p.m. deadline) we have to complete the survey to accept or decline the allotment. We usually receive the vaccine on Monday or Tuesday of the following week.

- As of last Thursday, we have about 1,200 individuals on the wait list and those are individuals in Groups 1 (healthcare workers and long-term care staff and residents) & 2 (65 and older).
- As you know, Governor Cooper made his announcement last week about Group 3 (School and Childcare workers) being eligible for their vaccine beginning on Feb. 24. I have communicated to both the Superintendent of Greene County Schools, Patrick Miller, and Lenoir/Greene Partnership for Children Executive Director, Edward Chisolm, that we will not be ready to begin vaccinating on this date unless the State sends us vaccine earmarked specifically for that group. We need to vaccinate our wait list of Groups 1 & 2 before we move on to school and childcare workers. The School Superintendent and PFC Executive Director have already started collecting data so we know how many vaccines we'll need.
- Vaccine is limited, but we are hopeful that supply will continue to increase. Our main goal is to vaccinate everyone who is interested in receiving the COVID-19 vaccine as quickly and efficiently as possible.

We encourage everyone to keep doing the 3 W's – wear your face covering over your nose and mouth, wait 6 ft. apart and wash your hands

Information

- On our website at www.greenecountync.gov/health and our Facebook page @greenecountydepartmentofpublichealth

GREENE COUNTY BUSINESS
INVESTMENT PROGRAM FOR
COMPANIES WITH INVESTMENTS
LESS THAN \$2.5 MILLION
February 15, 2021

I. OVERVIEW

To expand economic development activities in Greene County, activities that will diversify the tax base, offer improved employment opportunities for its citizens and promote the economic growth and welfare of businesses and industries, the Board of County Commissioners has in the past provided programs to encourage the expansion and relocation of business. This Business Investment Program formalizes guidelines and establishes the parameters for local government economic incentives to encourage businesses, both existing and new, to make capital investments and create new jobs in Greene County.

II. PROGRAM PARAMETERS

The Business Investment Program requires a contractual agreement between the county and a company, and provides incentives based upon investment and job creation. When a company meets specific criteria, as outlined in the contractual agreement, a portion of their investment will be reimbursed by the county each year for up to five consecutive years.

Each project will be dealt with on an individual basis using guidelines established under the direction of the Board of County Commissioners. The guidelines for the program will be subjected to periodic review. Changing economic conditions may cause the Board of County Commissioners to modify, amend or even terminate the program subject to compliance with any Business Investment Program incentives in effect at the time.

Items for consideration in authorizing Business Investment Program incentives may include but are not limited to:

- the size of the project based upon investment in site development, plant facilities and infrastructure
- the number of and type of jobs created or saved
- the relationship between job development and total investment
- potential for future expansion and increased employment
- site specific issues that impact upon local infrastructure responsibilities
- site specific initiatives that may be pursued to stimulate other development in areas of the county may deem of significant benefit to the community

III. PROJECT QUALIFICATIONS

To be considered for the Business Investment Program a project will be required to meet certain basic criteria. These criteria are to be used as guidelines in project evaluations. Additional criteria may be applied to a specific project based upon the terms of the agreement between the business and county.

- Maximum investment not to exceed \$2.5 million
- Projects in Greene County (not in municipality). Municipalities can have their own program that would be in addition to what the county grants.
 - ❖ Investment incentive \$1,000 per \$100,000 investment
 - ❖ Jobs incentive \$400 per job

**GREENE COUNTY BUSINESS
INVESTMENT PROGRAM FOR
COMPANIES WITH INVESTMENTS
LESS THAN \$2.5 MILLION**

EXAMPLES

GREENE COUNTY

\$1,000.00
\$ 400.00

Incentive Per \$100,000 Investment

Incentive Per Job

PROJECT		INCENTIVE			
Investment	Jobs	Investment	Jobs	Total	Pay Back Years
\$ 500,000	5	\$ 5,000	\$ 2,000	\$ 7,000	1.87
\$ 500,000	20	\$ 5,000	\$ 8,000	\$ 13,000	3.47
\$1,000,000	10	\$ 10,000	\$ 4,000	\$ 14,000	1.87
\$1,000,000	30	\$ 10,000	\$ 12,000	\$ 22,000	2.93
\$2,000,000	15	\$ 20,000	\$ 6,000	\$ 26,000	1.73
\$2,000,000	40	\$ 20,000	\$ 16,000	\$ 36,000	2.40

Approved and adopted at a regular meeting of the Greene County Board of Commissioners on the 15th day of February 2021.

Bennie Heath, Chairman
Greene County Board of Commissioners

ATTEST:

Kyle J. DeHaven, Clerk to the Board

2

Refunds	NCVTS		"TAX & TAG"															
DATE:	3/1/2021																	
Taxpayer	Tax-year rate year	Date paid to DMV	Tag	Assessed value	Assessed value to be refunded	Fire District	Sticker Fee	Refund amount G01	Refund amount Fire District	Refund amount Sticker fee	Refund Interest	Total Refund	Reason					
Maria Sara Hernandez, 955 Vandford Thomas Rd, Snow Hill, NC 28580	2020	2/5/2021	CL93857	\$3,662.00	\$ 3,062.00	F10		\$ 24.06	\$ 3.06			\$ 27.12	Trailer overassessed. Corrected value. SCW					
Willard Ray Stevens, 712 W Harper St, Snow Hill, NC 28580	2020	2/11/2021	72493	\$6,100.00	\$ 5,600.00	T02		\$ 44.02	\$ 19.04			\$ 63.06	Antique auto exclusion approved on tag 72493. Refund amount over \$500. SCW					
Roy Thomas Miller, 1659 Hwy 123 N, Hookerton, NC 28538	2020	8/17/2020	69173	\$2,000.00	\$ 1,500.00	F01		\$ 11.79	\$ 1.62			\$ 13.41	Antique auto exclusion approved on tag 69173. Refund amount over \$500. SCW					
Mary Jones Hemby, 2825 Hwy 123 N, Hookerton, NC 28538	2020	2/1/2021	DLF1299	\$2,760.00		F03		\$ 21.69	\$ 2.46			\$ 24.15	Vehicle sold & tag surr. 2/10/2021. Refund 12 mths. SCW					
Calvin David Watson, 338 Pauls Path Rd, LaGrange, NC 28551	2020	11/3/2020	WZX3365	\$3,430.00		F09		\$ 17.97	\$ 1.83			\$ 19.80	Vehicle sold & tag surr. 2/10/2021. Refund 8 mths. SCW					
Winifred Harper Watson, 338 Pauls Path Rd, LaGrange, NC 28551	2020	10/26/2020	CAV8384	\$4,110.00		F09		\$ 21.53	\$ 2.19			\$ 23.72	Vehicle sold & tag surr. 2/10/2021. Refund 8 mths. SCW					
Brenda Moore Haymond, PO Box 218, Walstonburg, NC 27888	2019	6/30/2020	ACL4482	\$800.00		T03		\$ 2.62	\$ 1.67			\$ 4.29	Vehicle sold 1/19/2021; tag surr. 1/20/2021. Refund 5 mths. SCW					
Estate of Jimmy Benton Blizzard, 4080 Hwy 123 N, Snow Hill, NC 28580	2019	8/3/2020	YP1459	\$1,980.00		F03		\$ 10.37	\$ 1.16			\$ 11.53	Tag surr. 12/8/2020; vehicle sold 12/23/2020. Refund 8 mths. SCW					
Estate of Jimmy Benton Blizzard, 4080 Hwy 123 N, Snow Hill, NC 28580	2019	3/3/2020	YM6972	\$1,280.00		F03		\$ 2.51	\$ 0.28			\$ 2.79	Tag surr. 12/8/2020; vehicle sold 12/31/2020. Refund 3 mths. SCW					

Refunds: Ad Valorem Tax

[illegible]

Commissioners
Bennie Heath - Chairman
James T. Shackelford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

WHEREAS, the Greene County Board of Commissioners hereby establishes and sets aside a special time for the purpose of receiving such comments and suggestions in addition to public hearings

NOW, THEREFORE; BE IT RESOLVED that all comments and suggestions addressed to the Greene County Board of Commissioners during the Public Comment Period shall be subject to the following Public Comment Policy:

1. Policy Purpose

a. To establish a policy for citizens to appear before the Greene County Board of Commissioners at their regular meetings during the month.

2. Coverage

a. This policy, upon adoption by the Greene County Board of Commissioners, shall remain in effect until such time that it is altered, modified, or rescinded by the Greene County Board of Commissioners.

3. Policy

a. Anyone desiring to address the Board of Commissioners must sign up with the Deputy County Clerk 15 minutes prior to the scheduled meeting time of the Greene County Board of Commissioners meeting. The request should be in writing and on a form provided by the Deputy County Clerk. The form shall, as a minimum, provide the requestors name and address.

b. The Public Comment portion of the agenda will be placed at the beginning of the agenda but after all Public Hearings.

c. Each speaker must be recognized by the Chairman as having the exclusive right to be heard.

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d. Comments are limited to three minutes per speaker. A speaker cannot give their allotted time/minutes to another speaker to increase that persons allotted time.

e. Speakers must address the entire Greene County Board of Commissioners, not an individual member. Discussions between speakers and the audience will not be allowed.

f. Speakers will be civil in their language and presentation.

g. There shall be a maximum of three (3) participants on the same subject. It is recommended that if there are several people who wish to speak on the same subject that they choose one speaker to speak for all.

h. The time allotted for Public Comment will be 15 minutes. The Board of Commissioners can choose to extend the Public Comment Period, by a majority vote, an additional 15 minutes for a total of 30 minutes for public comments.

i. Individuals who sign up but cannot speak due to time constraints will be carried to the next regular meeting of the Greene County Board of Commissioners and placed first on the Public Comment Agenda.

j. For clarification, any Greene County Board of Commissioners may ask the speaker questions. The time used by a Greene County Board of Commissioners to ask a question, or the response to his/her question, will not be counted against the citizens three minute time allotment.

k. Public comment is not intended to require the Greene County Board of Commissioners to answer any impromptu questions. Action on items brought up during the Public Comment Period will be at the discretion of the Greene County Board of Commissioners.

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l. The public can address the Greene County Board of Commissioners on any issue other than public hearings items and those items that would be covered in closed session, which would include, but not be limited to attorney/client privilege, personnel, land acquisition and contract negotiations.

m. Anyone desiring to address the Greene County Board of Commissioners on a specific concern requiring more effective and informed action by the Greene County Board of Commissioners should contact the County Manager at least one week prior to the meeting for the topic to be reviewed for consideration to be placed on the agenda. Whenever possible, staff will address the concern directly, but if staff cannot address the issue, it will be placed on the agenda as early as practicable. The person making the request should provide sufficient information pertaining to their concerns to allow the Greene County Board of Commissioners to review the citizen concerns and/or request.

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"Greene County is an equal opportunity provider, employer and lender."
To file a complaint of discrimination write USDA, Director, Office of Civil Rights, 1400 Independence Ave., SW, Washington, DC 20250-9410 or call (800) 795-3272 or (202) 720-6382 (TDD)

E1

Commissioners
Bennie Heath - Chairman
James T. Shackleford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Jenifer smith; proclamation for Girl Scout Week

Date: March 1, 2021

Ms. Jennifer Smith will present a proclamation declaring the second week of March Girl Scout week. She will be available for questions and comments at this time.

Action Recommended:

Motion to approve Proclamation declaring the second week of March Girl Scout week

Board Action is Needed

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**REQUEST TO BE ON THE AGENDA FOR THE
GREENE COUNTY BOARD OF COMMISSIONERS**

BOARD MEETING YOU WISH TO PRESENT: March, 20²¹

TOPIC(S) TO BE PRESENTED: Girl Scout Week Proclamation

PRESENTER'S NAME:
Jennifer Smith

PRESENTER'S MAILING ADDRESS: 1403 Dogwood Lane Wilson, NC 27896

PHONE #: 2525605860 FAX #:

PRESENTER'S EMAIL ADDRESS: jsmith@nccoastalpines.org

The Greene County Board of Commissioners will meet on the 1st Monday of the month at 10:00 a.m. and the third Monday of the month at 7:00 p.m. On Mondays where a meeting and holiday coincide, the meeting will fall on the following Tuesday at the same time and place.

In accordance with §34.01 Rules of Procedure (F) of the Greene County, NC Code of Ordinances – “A request to have an item placed on the agenda must be received no later than 5:00 p.m. on the Tuesday preceding the meeting.” If the presenter would like to provide additional attachments/handouts to the board prior to the meeting, the material(s) must be received by the Greene County Manager’s Office no later than 12:00 pm of the Wednesday prior to the meeting. The request will be placed on the agenda as a presentation, which is defined as administrative and committee reports, unfinished business, and/or new business.

A Public Comment Period will be held at each meeting in accordance with §34.01 Rules of Procedure (G) of the Greene County, NC Code of Ordinances and the Greene County Public Comment Policy. The policies and ordinances can be found at www.greencountync.gov.

To submit the Request To Be On The Agenda For The Greene County Board Of Commissioners form:

- Call (252) 747-3446 or (252) 747-2866
- Email kathy.mooring@greenecountync.gov
- Mail or deliver to Greene County Office Complex, County Manager's Office, 229 Kingold Blvd, Snow Hill, NC 28580.



Girl Scout Proclamation for 2021

A Proclamation on the Importance of the All-Girl Space Offered by Girl Scouts

WHEREAS, March 12, 2021 marks the 109th anniversary of Girl Scouts of the USA, the largest and most successful leadership program for girls in the world; and

WHEREAS, as the world's premier leadership development organization for girls, Girl Scouts has emphasized public service, civic engagement, and fostering a sense of community in girls for over a century; and

WHEREAS, Girl Scouts works to champion the ambitions, cultivate the talents, and develop the skills of girls to be leaders in their own world, and in ours; and

WHEREAS, in these incredibly challenging times, Girl Scouts provides community, consistency, and connection for girls, and is a safe haven in all the uncertainty; and

WHEREAS, in the time of COVID-19, Girl Scouts offers girls skill-building digital programming and experiences girls can participate in safely from home as they continue their Girl Scout journeys; and

WHEREAS, at a time when civics education is missing from many schools, Girl Scouts has introduced new K–12 Civics badges to bring girls more experiences that deepen their understanding of democracy and government, prepare them for a lifetime of civic engagement, and motivate them to be catalysts for change; and

WHEREAS, Girl Scouts offers girls 21st century programming in science, technology, engineering, and math (STEM); the outdoors; entrepreneurship; and beyond, helping girls develop invaluable life skills and take the lead early and often; and

WHEREAS, Gold Award Girl Scouts already take on projects that have a measurable and sustainable impact on a community by first assessing a need, designing a solution, completing a project, and inspiring others to sustain it; and

WHEREAS, today, more than 50 million women are Girl Scout alums; and

WHEREAS, Girl Scouts – North Carolina Coastal Pines serves girls across Central and Eastern North Carolina

NOW, THEREFORE, I Bennie Heath by virtue of the authority vested in me as Chairman of the Greene County Board of Commissioners, do hereby applaud the Girl Scout Movement and Girl Scouts – North Carolina Coastal Pines for providing girls with a safe, inclusive, all-girl space where they can hone their skills and develop leadership abilities, and I declare the second of week of March to be Girl Scout Week.

Bennie Heath, Chairman Date
Greene County Board of Commissioners

Commissioners
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Jerry Jones
Susan Blizzard
Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: David Jones; AMI Water System update

Date: March 1, 2021

Mr. David Jones will present to the Board of Commissioners an update of the AMI water system as request by Commissioner Blizzard. He will be available for questions and comments at this time.

Action Recommended:

Informational

No Board Action is Needed

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County Attorney
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Intelligent Portfolio

Date: March 1, 2021

A proposal from Intelligent portfolio is attached. This software offers many benefits that can add value to the output provided by the finance department. Features that can be utilized include project based budgeting and customized cash management and reporting functions. These benefits can be discussed in as much or as little detail as desired. This software has an annual cost of \$5,000.

Action Recommended:

Motion to approve implementation of the intelligent portfolio software

Board Action is Needed

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Intelligent Portfolio (Debt & Cash Manager)

Intelligent Portfolio tracks critical information on outstanding debt from issuance through maturity. Intelligent Portfolio is relied upon by counties, cities, towns, and K-12 to manage their debt.

Key Benefits & Features

- Central repository for all critical bond information.
- Professional support staff provides excellent ongoing user support and technical assistance.
- Program designed to support your unique debt profile.
- Dozens of standard reports to meet all requirements for payment reconciliation and budget forecasting.
- On-site or virtual training is provided. User-friendly interface is easy to learn.
- Database security permissions have multiple levels to ensure only authorized use.

Debt Tracking

- View your debt portfolio at a glance quickly from the dashboard.
- Store all bond types in the database.
- Forecast debt service for any fiscal year basis, using any "as of" start date.
- Flexible organization accommodates different capital programs.
- Outstanding debt service reports are automatically updated to reflect refunding changes made to the database.
- Consolidate outstanding debt service for a complete and accurate picture of future debt service.
- Track and reconcile debt service payments.
- Track bond authorizations including 'authorized but unissued' amounts (coming soon).
- Maintain a complete history of refunded bonds.
- Track loans either as level payment or bond schedule types.
- Report call and refunding status by maturity.
- Track ratings and millage information.
- Real-time available capacity.

Enterprise level Cash & Investments (coming soon)

- Import banking and investment accounts to view transactions and account balances.
- Organize banking accounts as non-spendable, restricted, assigned, unassigned, or committed (coming soon).

Project Funding

- User-defined hierarchy of unique program definitions is designed to facilitate the allocation of bond debt service.
- Multi-purpose bond issues are easily allocated to different capital projects or operating departments of a municipality by percentage.
- Refund selected projects across many bond series.
- Project allocations reporting.

General

- Multiple reporting options available. Choose reporting frequency and content for debt service schedules.
- Search the database for bonds matching user criteria (coming soon).
- Insert reports into Word, or PowerPoint presentations.
- Save reports as spreadsheets for further analysis or to produce graphs.
- Import/export data or copy from a spreadsheet.
- Preset drop-down menus have complete lists of alternative choices reducing errors across different users.
- SQL is used as the standard data access language.
- Data conversions are offered for initial database population.
- Documents such as official statements are stored by series and are easily viewed on screen or can be downloaded.

For more information, please contact us.



Proposal for:



GREENE COUNTY

A Place To Grow. The Way To Live



Intelligent
portfolio

Benefit Summary

Navigator Solutions Group is pleased to offer Intelligent Portfolio, a debt, and cash management solution for local governments. Intelligent Portfolio is a unique solution that will provide Greene County real-time debt balances, reporting, document organization, business bank and investment account balances, and available borrowing capacity levels from one centralized platform. This affordable solution keeps once siloed information live for reporting, planning, and transparency.

Cloud-based Architecture and Hosting – Built as a web-based application, Intelligent Portfolio is accessible from any web browser and is hosted by industry leader Amazon Web Services (AWS) for the most reliable and scalable cloud services. AWS serves more than 2,300 government, 7,000 education, and 22,000 nonprofit organizations worldwide. Built with security in mind on a private, cloud-based server powered by Amazon Web Services utilizing redundant back-up. Role-based authorization with a 256-bit encryption.

Multi-user Flexibility – Intelligent Portfolio offers Greene County ultimate flexibility to extend appropriate, role-based access to the software. Examples may include, but are not limited to finance team members, bond counsel, advisors, auditors, consultants. Additionally, options are available for shared benefits between a county and treasurers servicing debt on behalf of the other county subdivisions. i.e. schools or fire districts.

Cash Management – Greene County may choose to customize the Dashboard with business bank and investment accounts to monitor cash and transactions through our third-party partner, [Plaid](#). Plaid is a financial services company based in San Francisco, California that builds digital finance products enabling software applications secure connectivity with institutional bank accounts.

Reporting – Standard system reporting will provide Greene County instant access to its current financial footprint, *historical reporting, and future projections critical for analysis, planning, and more informed decision making.

Storage - Unlimited storage provides users quick retrieval of all debt documents including official statements, agreements, resolutions, ordinances, bids, contracts, etc. organized by instrument. This provides Greene County organized information in a consolidated database for more efficiencies for auditors and post-issuance compliance.

**Historical reporting for current fiscal year and one-year prior. Restrictions may apply depending upon issuance status.*

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Public Portal – Greene County will have the option to share outstanding debt, summaries, descriptions, and locations through the Public Portal allowing community members to stay informed of the Counties capital projects.

Implementation and Training

Navigator Solutions Group provides comprehensive implementation and training services. We will collect all relevant data for current outstanding debt and payment schedules for each debt instrument, standardize formatting, test, and import to populate Greene County's instance of the software. Web-based or in-person system training is provided and includes detailed understanding of system use and functionality.

Conclusion

On behalf of the Navigator Solutions Group team, thank you for your consideration of our product and partnership. We are committed to your success offering valuable solution efficiencies and superior support for a long-lasting mutually beneficial relationship with Greene County.

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Date: 12-9-20

Quotation valid until: 1-31-21

Prepared for:

Mr. Kyle DeHaven, County Manager
Ms. Beverly Stroud, Finance Manager
Greene County Government
229 Kingold Blvd.
Snow Hill, NC 28580

Comments or Special Instructions:

Annual subscription includes unlimited users, unlimited data, hosting services, updates, system backup, and software support.

Implementation and training, includes data analysis, format standardization, data import, testing, and user training.

Annual renewal dates are based upon system go-live unless otherwise directed. We do offer pro-rated options to better accommodate desired renewal dates as well as multi-year discounts (3-year – 10% annual subscription discount or 5-year – 15% annual subscription discount).

QUANTITY	DESCRIPTION	PRICE	TOTAL
1	Intelligent Portfolio Annual Subscription	\$ 5,000.00	\$ 5,000.00
1	Implementation and Training – Promo discount Included	\$ 0.00	\$ 0.00
SUBTOTAL			\$ 5,000.00
TAX RATE			6.75%
SALES TAX			\$ 337.50
TOTAL			\$ 5,337.50

Approved by: _____

Date: _____

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Commissioners
Bennie Heath - Chairman
James T. Shackleford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burruss



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Amendment to Position Classification Plan

Date: March 1, 2021

An amendment to the position classification plan is needed. Currently, the administrative support position for the building inspections department is part time. With this department joining planning and zoning, the support level will increase to that of what a full-time person is needed. I recommend this position to go full time starting March 1.

Action Recommended:

Motion to approve the amendment to the position classification plan

Board Action is Needed

229 Kingold Blvd., Suite D • Snow Hill, NC 28580 • (252) 747-3446 • FAX (252) 747-3884
www.greenecountync.gov

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Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: BA; Water

Date: March 1, 2021

A budget amendment is needed in the water department. This Budget Amendment is to transfer funds to the CDBG-I project. The amount needed to be transferred is \$22,300. This will allow for the cleanest accounting in our attempt to close out this program budget.

Action Recommended:

Motion to approve the BA as provided

Board Action may be Needed

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GREENE COUNTY

LINE ITEM TRANSFER/BUDGET AMENDMENT

3/1/21

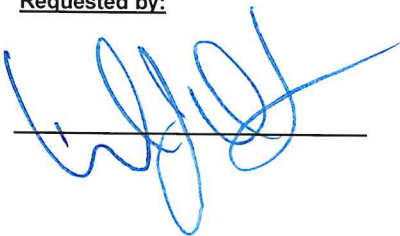
UTILITY

LINE ITEM TRANSFER					
<u>FROM</u>			<u>TO</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
Total		\$ -	Total		\$ -

BUDGET AMENDMENT					
<u>REVENUES</u>			<u>EXPENDITURES</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
RETAINED EARNINGS	61000-329701	\$ 22,300.00	TRANSFER TO FUND 56	61941-580056	\$ 22,300.00
Total		\$ 22,300.00	Total		\$ 22,300.00

Explanation: TRANSFER FROM SEWER TO CDBG-I; COUNTY LOCAL CONTRIBUTION

Requested by:



Approved by:
