

AGENDA – MEETING
GREENE COUNTY BOARD OF COUNTY COMMISSIONERS
10:00 AM – GREENE COUNTY OPERATIONS CENTER
MONDAY, FEBRUARY 7, 2022

A. CALL TO ORDER

Invocation/Pledge to the Flag

B. APPROVAL OF AGENDA

C. CONSENT AGENDA

1. January 18, 2022 Regular Meeting Minutes
2. Releases/Refunds
3. Consideration of Late Application Present Use Value
4. Budget Amendment; Sheriff

D. PUBLIC COMMENTS

E. PRESENTATIONS

1. Jessica Anderson; Extension
2. Stephanie Wiggins; Collection Report Order to Advertise, Board of Equalization and Review

F. COUNTY MANAGERS REPORT

1. Proposed EMS Fee Schedule Amendment (Take off Table)
2. Conflict of Interest Policy
3. Capital Project Budget Ordinance Amendment
4. Appointment of Interim Sheriff
5. ARP Update

G. COUNTY ATTORNEY COMMENTS

H. COMMISSIONER'S REPORT AND RECOMMENDATION

I. ADJOURN

Commissioners
Bennie Heath - Chairman
James T. Shackleford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burrell



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Consent Agenda

Date: February 7, 2022

The Consent Agenda for the February 7, 2022 Regular meeting consists of the following items:

- 1.) January 18, 2022, Regular Meeting Minutes
- 2.) Releases/Refunds
- 3.) Consideration of Late Present Use Applications
- 4.) BA; Sheriff

Action Recommended:

Motion to accept the Consent Agenda

Board Action is Needed

229 Kingold Blvd., Suite D • Snow Hill, NC 28580 • (252) 747-3446 • FAX (252) 747-3884
www.greencountync.gov

The mission of Greene County Government is to serve and improve the lives of all citizens by providing high-quality, cost-effective services in an open, professional and ethical environment

NORTH CAROLINA
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Tuesday, January 18, 2022 at 7:00 p.m. in the Greene County Operations Center. Present for the meeting: Chairman Bennie Heath, Vice Chairman James T. Shackelford Jr, Commissioners Jerry Jones, Susan Blizzard and Derek Burrell, County Manager Kyle DeHaven, County Attorney Gay Stanley and Deputy Clerk Kathy Mooring.

A. Call to Order

Chairman Bennie Heath called the meeting to order, and asked Commissioner Blizzard to give the invocation and lead the Pledge to the Flag.

B. Approval of Agenda

Chairman Heath asked for any changes to the agenda, there were none.

On motion by Commissioner Jones and seconded by Commissioner Blizzard, the Board voted unanimously to approve the agenda.

C. Consent Agenda

Chairman Heath asked if there were any changes to the Consent Agenda. Commissioner Blizzard that all had been given corrected minutes for the January 3, 2022 meeting.

On motion by Commissioner Jones and second by Commissioner Shackelford the Board voted unanimously to approve the Consent Agenda.

- January 3, 2022 Regular Meeting Minutes
- Releases/Refunds
- Consideration of Late Application for Present Use Value
- Monthly Collection Report
- Budget Amendment; Health
- Budget Amendment; Sheriff (2)
- Budget Amendment; EMS (2)
- Budget Amendment; Extension
- Budget Amendment; Senior Center

Refunds: NCVTS Tax & Tag

Stephen Dow Craft	\$195.70	Jody Craig Tyson	\$197.81	Norris Walton Hall, Jr.	\$4.01
Jose Isabell Alonso	\$80.15				

Releases: Ad Valorem Tax

Jerome Whitehurst	\$90.00	Jerome Whitehurst	\$90.00	Jerome Whitehurst	\$45.00
JWR Investments II, LLC	\$45.00	JWR Investments II, LLC	\$45.00	JWR Investments II, LLC	\$45.00
Scott A. Brown	\$45.00	Susan Moye	\$45.00	Thomas Denny Garner	\$270.00
Rory Allen Wood	\$45.00	Rory Allen Wood	\$45.00	Rory Allen Wood	\$45.00
James Hardison	\$45.00	James Hardison	\$45.00	James Hardison	\$45.00
Phyllis Vandiford	\$45.00	Servando Perez	\$45.00	Melvin E. Albritton Jr.	\$45.00
Melvin E. Albritton Jr.	\$45.00	Melvin E. Albritton Jr.	\$270.00	Melvin E. Albritton Jr.	\$405.00
Sherri Creech	\$45.00	Diane Smith	\$45.00		

Refunds: Ad Valorem Tax

Antonio Blow	\$45.00	Antonio Blow	\$45.00	Antonio Blow	\$45.00
Joseph Jackson Edmondson	\$45.00	Thomas Denny Garner	\$90.00	Thomas Denny Garner	\$45.00
Gregory Alexander Baggett	\$45.00	Jeffrey T Smith	\$45.00		

D. Public Comments

None

E. Presentation

1. Melanie Morgan; Neuse Regional Library Agreement.

Ms. Morgan started her presentation announcing that Neuse Regional Libraries has won three out of five awards presented by the North Carolina Public Library Association. They are very excited about these awards and wanted to share in this accomplishment. Ms. Morgan presented the agreement that is renewed every 10 years.

On motion by Commissioner Jones and seconded by Commissioner Shackleford the Board voted unanimously to approve the Neuse Regional Library Agreement.

2. April Adams; Cherry Bekaert & Holland, Audited Financial Statements.

Ms. Adams presented the audited financial statements for the County for FY 20/21. Overall, the audit was very good for the county and Commissioner Blizzard noted a few grammatical errors that will be corrected before the final print of the audit.

On motion by Commissioner Jones and seconded by Commissioner Shackleford the Board voted unanimously to approve the audit with needed corrections.

F. County Manager Report

1. Mr. DeHaven presented applications for the Planning board as submitted by the Director of the Planning Department. The positions were advertised as directed and three applications were received. The Planning Director recommends appointing Donald Beamon and reappointing James Davenport and Erwin Sugg.

On motion by Commissioner Jones and seconded by Commissioner Shackleford the Board voted unanimously to approve the appointment of Donald Beamon and reappointment of James Davenport and Erwin Sugg.

2. Mr. DeHaven next presented a request from the Director of the Planning Department to appoint Mr. Leslie V. Mooring to the Board of Adjustments. The vacancy was advertised as directed and only one application (Mr. Mooring) was received. The Planning Director recommends appointing Mr. Mooring.

On motion by Commissioner Jones and seconded by Commissioner Shackleford the Board voted unanimously to appoint Mr. Mooring to the Board of Adjustments.

3. Mr. DeHaven next presented a grant awarded to Greene County from the Tobacco Trust Fund for the renovation of the farmers market. The grant will fund the addition of a meeting space

encompassing the first two bays of the building. This project total was quoted at \$86,000.00 and this quote will still be honored. The grant awarded Greene County is \$56,000.00 which leave a commitment of funds from Greene County in the amount of \$30,000.00. The terms of the Grant are to be completed by 12/31/2023.

On motion by Commissioner Jones and seconded Commissioner Shackleford the Board voted unanimously to accept the grant from the Tobacco Trust Fund.

4. Mr. DeHaven next presented a revised records retention schedule issued by the NC Department of Natural and Cultural Resources. Mr. DeHaven noted that in the past the Greene County Board of Commissioners has accepted the NCDNCR's records retention schedule. Mr. DeHaven asked the Board of Commissioners to accept the new and updated version of the Records Retention Schedule.

On motion by Commissioner Shackleford and seconded by Commissioner Jones the Board voted unanimously to accept the revised Records Retention Schedule.

5. Mr. DeHaven next presented the Proposed EMS Fee Schedule Amendment. He noted a change in our EMS fees has been recommended by our billing company, Colleton. He said Colleton is recommending this so we do not leave money on the table for services provided. He noted these rates are in line with other providers around us. Commissioner Blizzard had some questions that needed further explanation. Commissioner Jones asked that this be tabled till the next meeting to have Brock Kearney and Jeremy Anderson come to explain these fees to the Board. Chairman Heath tabled this till the next meeting.

6. Mr. DeHaven next presented a Year in Review. He went over the list of accomplishments completed or nearly completed by the County in calendar year 2021. He wanted to recognize the departments and staff that contributed to the successful completion of these projects and tasks.

G. County Attorney Report

No comment.

H. Commissioner's Report and Recommendations

Chairman Heath gave a COVID update with the last of the numbers provided late last week. Commissioner Burress thanked the Chairman for affording him the opportunity to speak tonight. Commissioner Burress noted that the Year in Review that the County Manager just presented is his list of county accomplishments that he created and posted on his Facebook page. He also apologized to any department that he may have left off the list. He thanked NC Department of Transportation for keeping our roads safe this past weekend as well as our first responders and

law enforcement officers during the storm. He noted that a Greene Central athlete was featured making a tackle on the NFL Network. For this players appearance on national television, Greene Central will be getting \$1,500 for athletic equipment. He also noted that four individuals with Greene County ties were inducted into the George Whitfield Sports Hall of Fame during its annual "Hot Stove" banquet. Dr. Bert Bright and Matt Beaman were inducted along with two former Snow Hill American Legion assistant coaches; Jim Montague and Jason Mills. He also noted that "Kids on Stage" brought home awards from Atlanta and the middle school chorus team having several members to make all-state. Commissioner Burress attended a meeting hosted by the NCACC this past week involving the National Opioid Settlement and noted that Greene County will be receiving \$794,157 over the next 18 years. He asked that the staff give the commissioners an update on the final rule on the ARP Funds that will go into effective April 1, 2022. He also reminded all in attendance and watching from home that the county has many job openings and they can view all of them on our website. He also reminded the county manager to his request back on November 15th, 2021 asking for a detailed presentation on the county's sick leave policy. Commissioner Blizzard asked the County Manager to have columns added to the financial report showing ARP Funds received and spent and also to update commissioners on the changes for ARP Funds.

I. CLOSED SESSION - Personnel

Motion/Second In: Commissioner Jones/Commissioner Blizzard

Motion/Second Out: Commissioner Blizzard/Commissioner Jones

J. ADJOURN

On motion by Commissioner Jones and second by Commissioner Shackelford to adjourn the meeting, the Board voted unanimously to adjourn.

Bennie Heath, Chairman

Attest:

Kyle J. DeHaven, Clerk to the Board

Refunds	NCVTS		"TAX & TAG"											
DATE:	2/7/2022													
Taxpayer	Tax-year rate year	Date paid to DMV	Tag	Assessed value	Assessed value to be refunded	Fire District	Sticker Fee	Refund amount G01	Refund amount Fire District	Refund amount Sticker fee	Refund Interest	Total Refund	Reason	
Angela Sauls Harrison, 3248 Alta Jason Rd, LaGrange, NC 28551	2021	1/12/2022	77491	\$24,200.00	\$ 23,700.00	F04		\$186.28	\$14.93			\$201.21	Antique auto exclusion approved. Refund amount over \$500. SCW	
Dalvin Earl Nichols, 923 Tyson Chapel Church Rd, Farmville, NC 27828	2021	9/28/2021	THD8579	\$1,690.00		T02		\$8.85	\$3.83			\$12.68	Vehicle sold & tag surr. 1/12/2022. Refund 8 mths. SCW	
Charles Maris Chapman, Jr, 1369 Oakes Rd, Hookerton, NC 28538	2020	6/10/2021	ALM8968	\$11,480.00		F01		\$37.60	\$5.17			\$42.77	Tag surr. 12/14/2021; vehicle retitled 1/10/2022. Refund 5 mths. SCW	
Christi Ann Gray, 360 Charlie Ormond Rd, Snow Hill, NC 28580	2021	12/21/2021	JAF8088	\$1,170.00		F01		\$9.20	\$1.26			\$10.46	Tag surr. & vehicle sold 1/18/2022. Refund 12 mths. SCW	
Ricardo Aguilar, 10072 Hwy 58 N, Stantonsburg, NC 27883	2020	1/29/2021	BS11591	\$963.00		F02		\$1.26	\$0.19			\$1.45	Tag surr. & vehicle sold 1/20/2022. Refund 2 mths. SCW	
Shena Laquel Reed, 5321 Hwy 258 N, Farmville, NC 27828	2020	9/30/2021	HKW5167	\$14,870.00		F10		\$87.66	\$11.15			\$98.81	Tag surr. & vehicle sold 12/30/2021. Refund 9 mths. SCW	

[illegible]

[illegible]

C3

Stephanie C. Wiggins
Tax Administrator



229 Kingold Blvd
P.O. Box 482
Snow Hill, NC 28580

Phone 252-747-3615
Fax 252-747-5067

To: Mr. Kyle DeHaven, Greene County Manager
Greene County Board of Commissioners

From: Stephanie C. Wiggins, Greene County Tax Administrator

Date: February 7, 2022

Re: Tax Office Issues

Consideration of Late Application for Present Use Value

The assessor has no authority to approve a late application for the present use value deferment. However, GS 105-282.1(a1) states "upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the date of the listing period may be approved by the Board of Commissioners". If approved, the application is for the current year and is not retroactive. Due to information on the application being confidential, a copy of the application is not attached.

Attached is a letter from a taxpayer requesting your consideration of their late application. The applicant and parcel meet the eligibility requirements. Consideration of this late application would be appreciated and is recommended since the Board has previously considered other late applications.

Present Use Application (agriculture):
Bruce G. Hardison, II, et al – Parcel 0205472

Stephanie Wiggins
Tax Administrator



229 Kingold Blvd.
P.O. Box 482
Snow Hill, NC 28580
(252) 747-3615

TO: Greene County Board of Commissioners

FROM: Hardison, Bruce Gordon II
Blizzard, Jenny H
Benton, Wayne & Cynthia
Moore, Beadie

DATE: January 31, 2022

RE: Request for acceptance of late present use value application on
Parcel 0205472

Please accept my request for acceptance of my late application for present use value on
the above referenced parcels. My reason for filing untimely is

The application was sent to the wrong
address.

Bruce Gordon Hardison II
Hardison, Bruce Gordon II

1-31-22
Date

Jenny H. Blizzard
Blizzard, Jenny H

1/31/22
Date

Wayne Benton
Benton, Wayne

1-31-22
Date

Cynthia Benton
Benton, Cynthia

1-31-22
Date

Beadie Moore
Moore, Beadie

1-31-22
Date

GREENE COUNTY

LINE ITEM TRANSFER/BUDGET AMENDMENT

1/14/22

SHERIFF

LINE ITEM TRANSFER					
<u>FROM</u>			<u>TO</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
Total		\$ -	Total		\$ -
BUDGET AMENDMENT					
<u>REVENUES</u>			<u>EXPENDITURES</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
SHERIFF'S JAG GRANT REV	11170-433111	\$ 24,473.00	SHERIFF JAG GRANT EXP	11431-540220	\$ 24,473.00
Total		\$ 24,473.00	Total		\$ 24,473.00
Explanation: Sheriff's Office Justice Assistance Grant (JAG)					

Requested by:

[Handwritten signature]

Approved by:

E1

Commissioners
Bennie Heath - Chairman
James T. Shackleford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Jessica Anderson

Date: February 7, 2022

Ms. Jessica Anderson, Extension Director, will introduce the new Livestock Agent, Kaelyn Mohrfeld.

Action Recommended:

Informational

NO Board Action Needed

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The mission of Greene County Government is to serve and improve the lives of all citizens by providing high-quality, cost-effective services in an open, professional and ethical environment

REQUEST TO BE ON THE AGENDA FOR THE GREENE COUNTY BOARD OF COMMISSIONERS

BOARD MEETING YOU WISH TO PRESENT: Feb 7, 2022

TOPIC(S) TO BE PRESENTED: New Livestock Agent
@ Cooperative Extension - Kaelyn Mohrfeld

PRESENTER'S NAME: Jessica Anderson

PRESENTER'S MAILING ADDRESS: 466 US 13
Snow Hill

PHONE #: 252-747-5831 FAX #: _____

PRESENTER'S EMAIL ADDRESS: jessica_a_anderson@ncsu.edu

The Greene County Board of Commissioners will meet on the 1st Monday of the month at 10:00 a.m. and the third Monday of the month at 7:00 p.m. On Mondays where a meeting and holiday coincide, the meeting will fall on the following Tuesday at the same time and place.

In accordance with §34.01 Rules of Procedure (F) of the Greene County, NC Code of Ordinances – “A request to have an item placed on the agenda must be received no later than 5:00 p.m. on the Tuesday preceding the meeting.” If the presenter would like to provide additional attachments/handouts to the board prior to the meeting, the material(s) must be received by the Greene County Manager's Office no later than 12:00 pm of the Wednesday prior to the meeting. The request will be placed on the agenda as a presentation, which is defined as administrative and committee reports, unfinished business, and/or new business.

A Public Comment Period will be held at each meeting in accordance with §34.01 Rules of Procedure (G) of the Greene County, NC Code of Ordinances and the Greene County Public Comment Policy. The policies and ordinances can be found at www.greenecountync.gov.

To submit the Request To Be On The Agenda For The Greene County Board Of Commissioners form:

- Call (252) 747-3446 or (252) 747-2866
- Email kathy.mooring@greenecountync.gov
- Mail or deliver to Greene County Office Complex, County Manager's Office, 229 Kingold Blvd, Snow Hill, NC 28580.

E2

Commissioners
Bennie Heath - Chairman
James T. Shackleford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burruss



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Stephanie Wiggins; 1.) Annual Collection Report & Order to Advertise 2) Board of E & R

Date: February 7, 2022

Ms. Stephanie Wiggins, Tax Administrator, will present the 2021 annual collection report as of January 31, 2022. The Board of Commissioners must then Order the Collector to advertise the tax liens on unpaid property.

Ms. Wiggins will ask that dates be set for the Board of Equalization and Review. She has requested April 4th and April 18th, 2022 as the two dates.

Action Recommended:

Motion to approve order to advertise liens, and motion to approve dates for Board of Equalization and Review

No Board Action is Needed

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Date: February 7, 2022

To: Greene County Board of Commissioners

From: Stephanie Wiggins - Tax Administrator

Subject: GS 105-350 (7) **Monthly** **All levy**
 Report of amount collected on each year's taxes and amount remaining
 uncollected - Collections posted as January 31, 2022

Year		Current		FY 2021-2022	Amount Remaining	%
		Month		Collections YTD	Uncollected	Collected
		Adj. Payments+interest		Adj. Payments+interest		
2011		\$ 767.18		\$ 3,887.34	\$ 9,941.09	99.89%
2012		\$ 41.82		\$ 394.90	\$ 12,107.21	99.87%
2013		\$ -		\$ 282.96	\$ 19,987.49	99.78%
2014		\$ -		\$ 80.43	\$ 6,812.43	99.92%
2015		\$ 500.00		\$ 906.86	\$ 7,574.38	99.91%
2016		\$ 1,000.00		\$ 2,255.43	\$ 13,451.34	99.85%
2017		\$ 234.78		\$ 2,477.19	\$ 14,490.14	99.84%
2018		\$ 963.18		\$ 5,837.56	\$ 19,823.88	99.78%
2019		\$ 1,504.00		\$ 12,887.89	\$ 31,954.80	99.66%
2020		\$ 4,751.63		\$ 62,300.38	\$ 42,649.67	99.55%
2021		\$ 2,102,177.94		\$ 9,803,344.91	\$ 700,811.71	93.32%
Total		\$ 2,111,940.53		\$ 9,894,655.85	\$ 879,604.14	

MTD Levy added for 2021				
Beginning Receivable		ytd add'l levy	payments (principal only)	ytd interest(+)
\$ -		\$ 10,541,358.75	\$ 9,839,802.17	\$ 14,333.37
YTD:	releases	adjustments	refunds	write offs
	\$ 55,516.76	\$ 3,981.26	\$ (53,093.69)	\$ 2,303.06

Becky R. Sutton
Tax Administrator



229 Kingold Blvd.
P.O. Box 482
Snow Hill, NC 28580

(252) 747-3615
FAX (252) 747-5067

To: Mr. Kyle DeHaven, Greene County Manager
Greene County Board of Commissioners

From: Stephanie C. Wiggins, Greene County Tax Administrator

Date: February 7, 2022

Re: Tax Office Issues

Collection Report – Order to Advise

Attached you will find the collection report for January, 2022. Please note that the amount remaining uncollected on the report includes all property taxes (real property and personal property). NCGS 105-369 requires the collector to report to the Board the amount of unpaid taxes for the current year that constitutes liens on real property. As of January 31, 2022, the amount is \$559,680.73. Upon receipt of this report, the Board of Commissioners must order the collector to advertise the tax liens.

For informational purposes, maintaining our collection rate is a constant battle. As of January 31, 2022, the collection rate was 93.32%. Increasing the rate from 93.32% to 99.17% (audited collection rate for tax year 2021) by June 30, 2022 does not happen because our taxpayers simply decide to pay. It takes the diligence of the entire tax department to work these accounts and encourage the taxpayers to pay. Every year, we analyze our strategy and try to make it more productive and more efficient.

Board of Equalization and Review

Per NCGS 105-322-(e), the Board of Equalization and Review should convene not earlier than the first Monday in April and not later than the first Monday in May; adjournment should be on or before the third Monday following its first meeting. These meetings must be advertised at least 3 weeks prior to convening. I respectfully request that the Board of Equalization and Review be scheduled to convene on April 4, 2022 and adjourn on April 18, 2022.

Motion to approve is needed on both items.

Commissioners
 Bennie Heath - Chairman
 James T. Shackelford-Vice Chair
 Jerry Jones
 Susan Blizzard
 Derek Burress



County Manager
 Kyle J. DeHaven

Finance Officer
 Beverly T. Stroud

County Attorney
 Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Proposed EMS Fee Schedule Amendment

Date: February, 2022

A change in our EMS fees has been recommended by our billing company, Colleton. They are recommending this so we do not leave money on the table for services provided. These rates are in line with other providers around us.

Action Recommended:

Motion to accept proposed EMS fee schedule Amendment

Board Action is Needed

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COMPANY CODE	CHARGE CODE	HCPCS	SERVICE DESCRIPTION	ICD-9
GCEMS	MILE	A0425	Ground mileage, per statute mile	NU
GCEMS	ALS	A0426	Ambulance service, advanced life support, non-emergency transport, level 1 (ALS 1)	NU
GCEMS	ALSE	A0427	Ambulance service, advanced life support, emergency transport, level 1 (ALS 1 emerge	NU
GCEMS	BLS	A0428	Ambulance service, basic life support, non-emergency transport (BLS)	NU
GCEMS	BLSE	A0429	Ambulance service, basic life support, emergency transport (BLS, emergency)	NU
GCEMS	ALS2	A0433	Advanced life support, level 2 (ALS 2)	NU
GCEMS	SPTCR	A0434	Specialty care transport (SCT)	NU
GCEMS	TNTAL	A0998	Ambulance response and treatment, no transport	NU
GCEMS	TNTBL	A0998	Ambulance response and treatment, no transport	NU
GCEMS	MILE+			NU
GCEMS	OOCM		Out of County Mileage	NU
GCEMS	ALS	A0426	Ambulance service, advanced life support, non-emergency transport, level 1 (ALS 1)	PH
GCEMS	ALSE	A0427	Ambulance service, advanced life support, emergency transport, level 1 (ALS 1 emerge	PH
GCEMS	BLS	A0428	Ambulance service, basic life support, non-emergency transport (BLS)	PH
GCEMS	BLSE	A0429	Ambulance service, basic life support, emergency transport (BLS, emergency)	PH
GCEMS	ALS2	A0433	Advanced life support, level 2 (ALS 2)	PH
GCEMS	RT			NU
GCFRU	MILE	A0425	Ground mileage, per statute mile	NU
GCFRU	ALS	A0426	Ambulance service, advanced life support, non-emergency transport, level 1 (ALS 1)	NU
GCFRU	ALSE	A0427	Ambulance service, advanced life support, emergency transport, level 1 (ALS 1 emerge	NU
GCFRU	BLS	A0428	Ambulance service, basic life support, non-emergency transport (BLS)	NU
GCFRU	BLSE	A0429	Ambulance service, basic life support, emergency transport (BLS, emergency)	NU
GCFRU	ALS2	A0433	Advanced life support, level 2 (ALS 2)	NU
GCFRU	SPTCR	A0434	Specialty care transport (SCT)	NU
GCFRU	TNRAL	A0998	Ambulance response and treatment, no transport	NU
GCFRU	TNTAL	A0998	Ambulance response and treatment, no transport	NU
GCFRU	MILE+			NU
GCFRU	MILER			NU
GCFRU	OOCM		Out of County Mileage	NU
GCFRU	ALS	A0426	Ambulance service, advanced life support, non-emergency transport, level 1 (ALS 1)	PH
GCFRU	ALSE	A0427	Ambulance service, advanced life support, emergency transport, level 1 (ALS 1 emerge	PH
GCFRU	BLS	A0428	Ambulance service, basic life support, non-emergency transport (BLS)	PH
GCFRU	BLSE	A0429	Ambulance service, basic life support, emergency transport (BLS, emergency)	PH
GCFRU	ALS2	A0433	Advanced life support, level 2 (ALS 2)	PH
GCFRU	RT			NU
GCHOO	ALS	A0426	Ambulance service, advanced life support, non-emergency transport, level 1 (ALS 1)	NU
GCHOO	ALSE	A0427	Ambulance service, advanced life support, emergency transport, level 1 (ALS 1 emerge	NU
GCHOO	BLS	A0428	Ambulance service, basic life support, non-emergency transport (BLS)	NU

GCHOO	BLSE	A0429	Ambulance service, basic life support, emergency transport (BLS, emergency)	NU
GCHOO	ALS2	A0433	Advanced life support, level 2 (ALS 2)	NU
GCHOO	SPTCR	A0434	Specialty care transport (SCT)	NU
GCHOO	TNTAL	A0998	Ambulance response and treatment, no transport	NU
GCHOO	TNTBL	A0998	Ambulance response and treatment, no transport	NU
GCHOO	MILE+			NU
GCHOO	MILE3			NU
GCHOO	OOCM		Out of County Mileage	NU
GCHOO	ALS	A0426	Ambulance service, advanced life support, non-emergency transport, level 1 (ALS 1)	PH
GCHOO	ALSE	A0427	Ambulance service, advanced life support, emergency transport, level 1 (ALS 1 emerge	PH
GCHOO	BLS	A0428	Ambulance service, basic life support, non-emergency transport (BLS)	PH
GCHOO	BLSE	A0429	Ambulance service, basic life support, emergency transport (BLS, emergency)	PH
GCHOO	ALS2	A0433	Advanced life support, level 2 (ALS 2)	PH
GCHOO	RT			PH
GCMAU	MILE	A0425	Ground mileage, per statute mile	NU
GCMAU	ALS	A0426	Ambulance service, advanced life support, non-emergency transport, level 1 (ALS 1)	NU
GCMAU	ALSE	A0427	Ambulance service, advanced life support, emergency transport, level 1 (ALS 1 emerge	NU
GCMAU	BLS	A0428	Ambulance service, basic life support, non-emergency transport (BLS)	NU
GCMAU	BLSE	A0429	Ambulance service, basic life support, emergency transport (BLS, emergency)	NU
GCMAU	ALS2	A0433	Advanced life support, level 2 (ALS 2)	NU
GCMAU	SPTCR	A0434	Specialty care transport (SCT)	NU
GCMAU	TNTAL	A0998	Ambulance response and treatment, no transport	NU
GCMAU	TNTBL	A0998	Ambulance response and treatment, no transport	NU
GCMAU	MILE+			NU
GCMAU	MILER			NU
GCMAU	OOCM		Out of County Mileage	NU
GCMAU	ALS	A0426	Ambulance service, advanced life support, non-emergency transport, level 1 (ALS 1)	PH
GCMAU	ALSE	A0427	Ambulance service, advanced life support, emergency transport, level 1 (ALS 1 emerge	PH
GCMAU	BLS	A0428	Ambulance service, basic life support, non-emergency transport (BLS)	PH
GCMAU	BLSE	A0429	Ambulance service, basic life support, emergency transport (BLS, emergency)	PH
GCMAU	ALS2	A0433	Advanced life support, level 2 (ALS 2)	PH
GCMAU	RT			PH

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Jerry Jones
Susan Blizzard
Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Conflict of Interest Policy

Date: February 7, 2022

Attached is a conflict of interest policy that is recommended for the ARP funds and is needed for the SCIF funds. In our personnel policy, we addressed conflicts of interests, but did not have a stand-alone policy. This policy has been drafted by the state and we have inserted Greene County in the blanks. This is the standard form they recommend to maintain conflict of interest compliance.

Action Recommended:

Motion to approve the proposed conflict of interest policy

Board Action is Needed

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GREENE COUNTY

Conflict of Interest Policy

The purpose of the following policy and procedures is to prevent the personal interest of staff members, officers, board members and Commissioners of Greene County from interfering with the performance of their duties to Greene County, or resulting in personal financial, professional, and/or political gain on the part of such persons at the expense of Greene County.

Definitions: Conflict of Interest (also Conflict) means a conflict, or the appearance of a conflict between the private interests and official responsibilities of a person in a position of trust. Persons in a position of trust include staff members, officers, board members and Commissioners of Greene County. Governing Board (also Board) means the Greene County Board of Commissioners. Board member means a member of any of the Greene County boards, including but not limited to, the Board of Adjustments, the Planning Boards, the Board of Elections, Board of Health, Board of Social Services, the ABC Board, and all other advisory boards. Commissioner means an individual member of the Greene County Board of Commissioners. Staff member means a person who receives all or part of his/her income from the payroll of Greene County.

Policy:

1. Full disclosure, by notice in writing, shall be made by the interested parties to the full Board of Commissioners in all conflicts of interest, including but not limited to the following:
 - a) A director is related to another director.
 - b) A director is related to a staff member.
 - c) A director is also a staff member.
 - d) A staff member in a supervisory capacity is related to another staff member whom he/she supervises.
 - e) A director or staff member receives payment from Greene County for any contract, subcontract, goods, or services other than as part of his/her regular job responsibilities or as reimbursement for reasonable expenses incurred as provided in the bylaws and board policy.
 - f) A director or staff member is a member of the governing body of a contributor to Greene County.
 - g) A director or staff member may have personal, financial, professional, or political gain at the expense of Greene County.
 - h) A director or staff member engages in activities that may cause a loss of public credibility in Greene County or create a public impression of impropriety.
2. Following full disclosure of a possible conflict of interest or any condition listed above, the Board of Commissioners shall determine whether a conflict of interest exists and, if so, the Board shall vote to authorize or reject the transaction and/or condition. Both votes shall be by a majority vote without

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counting the vote of any interested Commissioner, even if the disinterested Commissioners are less than a quorum, provided that at least one consenting Commissioner is disinterested.

3. An interested Commissioner, board member, officer, or staff member shall not participate in any discussion or debate of the Board of Commissioners, or of any committee thereof, in which the subject of discussion is a contract, transaction, or situation in which there may be a conflict of interest.
4. No Commissioner, board member, officer, or staff member shall participate in the selection, award, or administration of a procurement transaction in which federal or state funds are used, where to his/her knowledge, any of the following has a financial interest in that transaction: (1) the staff member, officer, board member or Commissioner; (2) any member of his/her immediate family; (3) his/her partner; (4) an organization in which any of the above is an officer, director, or employee; or (5) a person or organization with whom any of the above is negotiating or has any arrangement concerning prospective employment.
5. Existence of any of the above-listed conditions shall render a contract or a transaction voidable unless full disclosure of personal interest is made in writing to the Board of Commissioners and such transaction was approved by the board in full knowledge of such interest.
6. The disinterested Commissioners are authorized to impose by majority vote other reasonable sanctions as necessary to recover associated costs against a Commissioner, board member, officer, or staff member for failure to disclose a conflict of interest as described in Paragraph 1 or for any appearance of a conflict.
7. Appeal from sanctions imposed pursuant to Paragraph 5 and 6 above shall be prescribed by law in those courts of the State of North Carolina with jurisdiction over both the parties and the subject matter of the appeal.
8. In the event that Greene County has incurred costs or attorney fees as a result of legal action, litigation, or appeal brought by or on behalf of an interested Commissioner or staff member due to a conflict of interest and consequent sanctions and in the event that Greene County prevails in such legal action, litigation, or appeal, Greene County shall be entitled to recover all of its costs and attorney fees from the unsuccessful party.

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Derek Burruss



County Manager
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Beverly T. Stroud

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Gay Stanley

9. A copy of this policy shall be given to all Commissioners, board member, officers, and staff members upon commencement of such person's relationship with Greene County. Each Commissioner, board member, officer, and staff member shall sign and date the policy at the beginning of his or her term of service or employment and each year thereafter. Failure to sign does not nullify the policy.

Signed:

(signature)

(name printed)

(date)

To ensure the policy is being regularly enforced and monitored for compliance, the County Manager shall remind board and staff members of the policy annually by email and shall require board and staff members to disclose annually any interests that may give rise to conflict.

Use the section below to disclose any interests that may give rise to conflict:

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 Derek Burress



County Manager
 Kyle J. DeHaven

Finance Officer
 Beverly T. Stroud

County Attorney
 Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Capital Project Budget Ordinance Amendment

Date: February 7, 2022

A Capital Project Budget Ordinance Amendment is attached for the Complex. The initial plan to renovate the complex has been completed. Recall that the initial scope of work was to renovate the existing 45-year-old space to be more modern, efficient, create new space for like departments, and to secure the offices of the facility. These additional funds requested are to renovate the former Veteran's area to match for placement of HR at fiscal turn, and update the bathrooms and kitchen. It is also for new double entry doors on the east and west sides of the building and single entry doors on the north side of the building. We would then incorporate security as recommended by DEPS.

Action Recommended:

Motion to approve the Capital Project budget Ordinance Amendment

Board Action is Needed

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2/7/22

COMPLEX RENOVATION

LINE ITEM TRANSFER					
FROM			TO		
Account Name	Acct #	Amount	Account Name	Acct #	Amount
Total		\$ -	Total		\$ -
BUDGET AMENDMENT					
REVENUES			EXPENDITURES		
Account Name	Acct #	Amount	Account Name	Acct #	Amount
FUND BALANCE APPROPRIATED	11198-439800	\$ 100,000.00	TRANSFER TO COMPLEX RENOVATION	11990-580012	\$ 100,000.00
COUNTY DOLLARS	12223-440612	\$ 100,000.00	RENOVATION EXPENSE	12936-519000	\$ 100,000.00
Total		\$ 200,000.00	Total		\$ 200,000.00
AMENDMENT TO APPROPRIATE FUNDS FOR THE COMPLEX RENOVATION					

Requested by:

Approved by:

FL

Commissioners
Bennie Heath - Chairman
James T. Shackleford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Appointment; Interim Sheriff

Date: February 7, 2022

The appointment of an Interim Sheriff is needed for March 1st, 2022, as Sheriff Lemmie Smith has announced his retirement effective February 28th, 2022.

Action Recommended:

Motion to appoint an Interim Sheriff

Board Action is Needed

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Derek Burress



County Manager
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Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: ARP update

Date: February 7, 2022

An ARP update is being provided at the request of the Board since the final rule has been released. A basic overview of the new guidance and how it affects Greene County will be given.

Action Recommended:

Informational

No Board Action is Needed

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