

NORTH CAROLINA
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, February 7, 2022 at 10:00 a.m. in the Greene County Operations Center. Present for the meeting: Chairman Bennie Heath, Vice Chairman James T. Shackleford Jr, Commissioners Jerry Jones, Susan Blizzard and Derek Burrell, County Manager Kyle DeHaven, County Attorney Gay Stanley and Deputy Clerk Kathy Mooring.

A. Call to Order

Chairman Bennie Heath called the meeting to order, and asked Commissioner Jones to give the invocation and lead the Pledge to the Flag.

B. Approval of Agenda

Chairman Heath asked for any changes to the agenda, there were none.

On motion by Commissioner Jones and seconded by Commissioner Shackleford, the Board voted unanimously to approve the agenda.

C. Consent Agenda

Chairman Heath asked if there were any changes to the Consent Agenda. Commissioner Blizzard stated that all had been given corrected minutes for the January 18, 2022 meeting.

On motion by Commissioner Jones and second by Commissioner Blizzard the Board voted unanimously to approve the Consent Agenda.

- January 18, 2022 Regular Meeting Minutes
- Releases/Refunds
- Consideration of Late Application for Present Use Value
- Budget Amendment; Sheriff

Refunds: NCVTS Tax & Tag

Angela Sauls Harrison	\$201.21	Dalvin Earl Nichols	\$12.68	Charles Maris Chapman, Jr.	\$42.77
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Christi Ann Gray	\$10.46	Ricardo Aguilar	\$1.45	Shena Laquel Reed	\$98.81
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Releases: Ad Valorem Tax

William Henry Sadler	\$25.46	Thomas Norman	\$45.00		
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Refunds: Ad Valorem Tax

Brandi Bielby	\$45.00				
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D. Public Comments

1. Jason Tyndall, 3712 Friendship Church Rd, Farmville, NC. Mr. Tyndall asked to be considered for the Interim Sheriff position. He handed out a packet about himself to the Commissioners and went over his qualifications.
2. Charles Carter, 159 Murphrey St., Farmville, NC. Mr. Carter came to speak about concerns for the appointment of an interim sheriff at this time. He read the General Statute about appointing an interim sheriff, he gave his opinion of the General Statute and said that the Board would be going against the law if they proceed with appointing an interim sheriff today.

E. Presentation

1. Jessica Anderson, Greene County Cooperative Extension.

Ms. Anderson introduced the new livestock agent – Kaelyn Mohrfeld. Ms. Mohrfeld went over her background and stated she is very happy to be here working for Greene County Cooperative Extension.

2. Stephanie Wiggins, Tax Department.

Ms. Wiggins presented the collections report and asked for the order to advertise the tax liens.

On motion by Commissioner Jones and seconded by Commissioner Shackleford the Board voted unanimously to approve the order to advertise.

Ms. Wiggins then proceeded to request the dates of April 4, 2022 to convene the Board of Equalization & Review and April 18, 2022 to adjourn the Board of Equalization & Review.

On motion by Commissioner Jones and seconded by Commissioner Shackleford the Board voted unanimously to approve these dates as requested.

F. County Manager Report

1. Mr. DeHaven asked to remove the EMS Fee Schedule Amendment from the table. Mr. DeHaven then presented the schedule amendment and went over the charge codes and what they mean as requested by the Board at the last meeting. Commissioner Blizzard then asked the difference between recommended and proposed fee. Mr. DeHaven explained that the recommended fee is what the billing company suggests we charge and the proposed fee is what the EMS Department has proposed we charge to ensure the county gets what is owed them. Commissioner Blizzard then asked about the from date and the through date. It was explained that the from date will be the date the proposed amendment is approved and the through date will stay as is until changes are again made.

On motion by Commissioner Jones and seconded by Commissioner Shackleford the Board voted unanimously to approve the EMS Fee Schedule Amendment.

2. Mr. DeHaven next presented a Conflict of Interest Policy that is recommended for the ARP funds and is needed for the SCIF funds. He noted that in our personnel policy, we address conflict of interests, but did not have a stand-alone policy. He noted this policy has been drafted by the State and we have inserted Greene County as needed. He noted this is the standard form the State recommends to maintain conflict of interest compliance. Commissioner Blizzard asked if we have any conflict of interest at this time, the County Attorney Gay Stanley answered none that she is aware of. Commissioner Blizzard then asked about policy 1.e. of the document, if this is within their department or any department, Ms. Stanley answered this would be any department and everyone would have to disclose any conflicts on a yearly basis. Commissioner Blizzard asked if we would have to question all staff about any conflicts and have all staff sign the policy form. Ms. Stanley said they will start doing this on a yearly basis with all staff and Commissioners. Mr. DeHaven stated this would be done at the fiscal term for staff and for Boards after new appointments or elections and would be done by the new Human Resources Officer once they are hired. Commissioner Burress has no problem disclosing any conflicts of interest but he does have a problem with paragraph 3 of the policy which states that "An interested Commissioner, board member, officer, or staff member shall not participate in any discussion or debate of the Board of Commissioners, or of any committee thereof, in which the subject of discussion is a contract, transaction, or situation in which there may be a conflict of interest." He feels they should be able to participate in the discussion but not be able to vote on any decision making event.

On motion by Commissioner Jones and seconded by Commissioner Shackleford the Board voted 4 to 1 (Commissioner Burress) to approve the Conflict of Interest Policy.

3. Mr. DeHaven next presented a Capital Project Budget Ordinance Amendment. Mr. DeHaven stated this Budget Ordinance Amendment will be used to renovate the former Veterans Offices for placement of HR at fiscal turn, and update the public bathrooms and kitchen. It will also be used for new double entry doors on the east and west sides of the building and a single entry door on the north side of the building and we would then incorporate security as recommended by DEPS. Commissioner Jones stated he would like to see trash receptacles by the bathroom doors.

On motion by Commissioner Jones and seconded Commissioner Shackleford the Board voted unanimously to approve the Capital Project Budget Ordinance Amendment.

4. Mr. DeHaven next presented a need to appoint an interim sheriff as Sheriff Smith is retiring February 28, 2022. County Attorney Gay Stanley went over the General Statutes concerning appointing an interim sheriff. Commissioner Jones made a motion to hold off appointing an interim sheriff until the March 7, 2022 meeting and allowing the Chief Deputy be the acting Sheriff from March 1st – March 7th meeting. This motion was seconded by Commissioner Blizzard, the Board voted unanimously to approve this motion. Commissioner Blizzard also suggested that there be a closed session for personnel at the next meeting to discuss all applicants who want to be considered for the Interim Sheriff position.

5. Mr. DeHaven next presented an ARP Fund update. Mr. DeHaven noted that the Final Rule Effective Date is April 1, 2022. The interim final rule remains in effect until that date. Funds used consistently with the IFR while it is in effect are in compliance with the SLFRF program.

Water, sewer and broadband Infrastructure: The final rule significantly broadens eligible broadband infrastructure investments to address challenges with broadband access, affordability, and reliability, and adds additional eligible water and sewer infrastructure investments, including a broader range of lead remediation and stormwater management projects.

Premium Pay: The final rule delivers more streamlined options to provide premium pay, by broadening the share of eligible workers who can receive premium pay without a written justification while maintaining a focus on lower-income and frontline workers performing essential work.

Public Health and Economic Impacts: In addition to programs and services, the final rule clarifies that recipients can use funds for capital expenditures that support an eligible COVID-19 public health or economic response. For example, recipients may build certain affordable housing, childcare facilities, schools, hospitals, and other projects consistent with final rule requirements.

Replacing Lost Public Sector Revenue: The final rule offers a standard allowance for revenue loss of up to \$10 million, allowing recipients to select between a standard amount of revenue loss or complete a full revenue loss calculation. Recipients that select the standard allowance may use that amount – in many cases their full award – for government services, with streamlined reporting requirements.

Final Rule has been distributed in January 2022 and takes effect April 2022.

Key Changes and Clarifications in the Final Rule: The final rule delivers broader flexibility and greater simplicity in the program, responsive to feedback in the comment process.

G. County Attorney Report

No comment.

H. Commissioner's Report and Recommendations

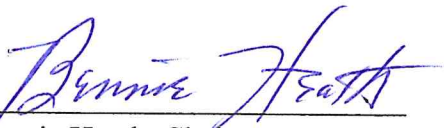
Commissioner Blizzard stated there is a local family in need, they are homeless. They are a mother and her 3 children. Interfaith has secured a home for them. It needs some work and cleaning. Volunteers got together this past weekend and did all this work and requested that the fees at the landfill be waived. Commissioner Blizzard made a motion to waive the tipping fees at the landfill, Commissioner Burress seconded this motion. Chairman Heath called for a vote; the Board voted unanimously to approve waiving the tipping fees. Commissioner Blizzard recognized Joy Brock and the Health Department staff for all the hard work they have put in during the COVID pandemic. She reminded all to follow the 3 W's as much as possible. Commissioner Burress congratulated the Greene County Emergency Services on updating their level of care to the paramedic level. He also asked that we keep the family and friends of Mr. James "Jim" Hardy and the Maury Fire Department in our thoughts and prayers. Mr. Hardy served Maury as an Assistant Fire Chief for 34 years and was on the Board of Directors for 39 years. He also noted that the Jason and Scuffleton fire departments announced that they had acquired new fire engines. He also noted that the Arba Fire Department is planning to hold a "tax relief" drawing on April 15th at 7 p.m. Tickets are \$20.00 and can be purchased from any department member. He also congratulated Simply Natural Creamery and Jersey Farm on being awarded a \$247,000 "Value-Added Producer Grant" to provide funds as working capital to expand the production and marketing of wholesale ice cream products. He also noted how proud he is to be from Greene County after witnessing nearly 40 individuals get together this past weekend to help a family in need. Commissioner Burress proceeded to note that this past weekend the convenience site he utilizes was overflowing with trash and he wanted to know why this site was open if the containers were so full. Mr. DeHaven stated that this was being looked into. He also asked what happens when the scales at the landfill are down, does the landfill close

entirely or what. He was told that each situation varies and no the landfill does not close when the scale goes down.

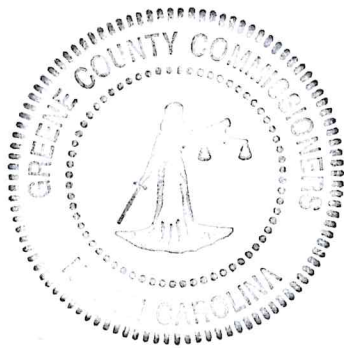
Chairman Heath gave an update on the COVID numbers and noted that our numbers are starting to look better after this most recent waive of positive cases.

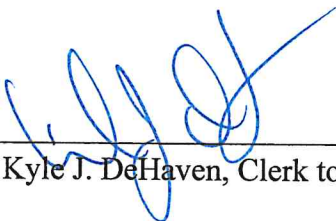
I. ADJOURN

On motion by Commissioner Blizzard and second by Commissioner Jones to adjourn the meeting, the Board voted unanimously to adjourn.


Bennie Heath, Chairman

Attest:





Kyle J. DeHaven, Clerk to the Board

GREENE COUNTY

LINE ITEM TRANSFER/BUDGET AMENDMENT

1/14/22

SHERIFF

LINE ITEM TRANSFER					
<u>FROM</u>			<u>TO</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
Total		\$ -	Total		\$ -

BUDGET AMENDMENT					
<u>REVENUES</u>			<u>EXPENDITURES</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
SHERIFF'S JAG GRANT REV	11170-433111	\$ 24,473.00	SHERIFF JAG GRANT EXP	11431-540220	\$ 24,473.00
Total		\$ 24,473.00	Total		\$ 24,473.00

Explanation: Sheriff's Office Justice Assistance Grant (JAG)

Requested by:

[Handwritten signature]

Approved by:

Approved by:

Commissioners
Bennie Heath - Chairman
James T. Shackelford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

GREENE COUNTY

Conflict of Interest Policy

The purpose of the following policy and procedures is to prevent the personal interest of staff members, officers, board members and Commissioners of Greene County from interfering with the performance of their duties to Greene County, or resulting in personal financial, professional, and/or political gain on the part of such persons at the expense of Greene County.

Definitions: Conflict of Interest (also Conflict) means a conflict, or the appearance of a conflict between the private interests and official responsibilities of a person in a position of trust. Persons in a position of trust include staff members, officers, board members and Commissioners of Greene County. Governing Board (also Board) means the Greene County Board of Commissioners. Board member means a member of any of the Greene County boards, including but not limited to, the Board of Adjustments, the Planning Boards, the Board of Elections, Board of Health, Board of Social Services, the ABC Board, and all other advisory boards. Commissioner means an individual member of the Greene County Board of Commissioners. Staff member means a person who receives all or part of his/her income from the payroll of Greene County.

Policy:

1. Full disclosure, by notice in writing, shall be made by the interested parties to the full Board of Commissioners in all conflicts of interest, including but not limited to the following:
 - a) A director is related to another director.
 - b) A director is related to a staff member.
 - c) A director is also a staff member.
 - d) A staff member in a supervisory capacity is related to another staff member whom he/she supervises.
 - e) A director or staff member receives payment from Greene County for any contract, subcontract, goods, or services other than as part of his/her regular job responsibilities or as reimbursement for reasonable expenses incurred as provided in the bylaws and board policy.
 - f) A director or staff member is a member of the governing body of a contributor to Greene County.
 - g) A director or staff member may have personal, financial, professional, or political gain at the expense of Greene County.
 - h) A director or staff member engages in activities that may cause a loss of public credibility in Greene County or create a public impression of impropriety.
2. Following full disclosure of a possible conflict of interest or any condition listed above, the Board of Commissioners shall determine whether a conflict of interest exists and, if so, the Board shall vote to authorize or reject the transaction and/or condition. Both votes shall be by a majority vote without

229 Kingold Blvd., Suite D • Snow Hill, NC 28580 • (252) 747-3446 • FAX (252) 747-3884
www.greenecountync.gov

The mission of Greene County Government is to serve and improve the lives of all citizens by providing high-quality, cost-effective services in an open, professional and ethical environment

Commissioners
Bennie Heath - Chairman
James T. Shackleford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

counting the vote of any interested Commissioner, even if the disinterested Commissioners are less than a quorum, provided that at least one consenting Commissioner is disinterested.

3. An interested Commissioner, board member, officer, or staff member shall not participate in any discussion or debate of the Board of Commissioners, or of any committee thereof, in which the subject of discussion is a contract, transaction, or situation in which there may be a conflict of interest.
4. No Commissioner, board member, officer, or staff member shall participate in the selection, award, or administration of a procurement transaction in which federal or state funds are used, where to his/her knowledge, any of the following has a financial interest in that transaction: (1) the staff member, officer, board member or Commissioner; (2) any member of his/her immediate family; (3) his/her partner; (4) an organization in which any of the above is an officer, director, or employee; or (5) a person or organization with whom any of the above is negotiating or has any arrangement concerning prospective employment.
5. Existence of any of the above-listed conditions shall render a contract or a transaction voidable unless full disclosure of personal interest is made in writing to the Board of Commissioners and such transaction was approved by the board in full knowledge of such interest.
6. The disinterested Commissioners are authorized to impose by majority vote other reasonable sanctions as necessary to recover associated costs against a Commissioner, board member, officer, or staff member for failure to disclose a conflict of interest as described in Paragraph 1 or for any appearance of a conflict.
7. Appeal from sanctions imposed pursuant to Paragraph 5 and 6 above shall be prescribed by law in those courts of the State of North Carolina with jurisdiction over both the parties and the subject matter of the appeal.
8. In the event that Greene County has incurred costs or attorney fees as a result of legal action, litigation, or appeal brought by or on behalf of an interested Commissioner or staff member due to a conflict of interest and consequent sanctions and in the event that Greene County prevails in such legal action, litigation, or appeal, Greene County shall be entitled to recover all of its costs and attorney fees from the unsuccessful party.

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9. A copy of this policy shall be given to all Commissioners, board member, officers, and staff members upon commencement of such person's relationship with Greene County. Each Commissioner, board member, officer, and staff member shall sign and date the policy at the beginning of his or her term of service or employment and each year thereafter. Failure to sign does not nullify the policy.

Signed:

(signature)

(name printed)

(date)

To ensure the policy is being regularly enforced and monitored for compliance, the County Manager shall remind board and staff members of the policy annually by email and shall require board and staff members to disclose annually any interests that may give rise to conflict.

Use the section below to disclose any interests that may give rise to conflict:

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2/7/22

LINE ITEM TRANSFER					
FROM			TO		
Account Name	Acct #	Amount	Account Name	Acct #	Amount
Total		\$ -	Total		\$ -
BUDGET AMENDMENT					
REVENUES			EXPENDITURES		
Account Name	Acct #	Amount	Account Name	Acct #	Amount
FUND BALANCE APPROPRIATED	11198-439800	\$ 100,000.00	TRANSFER TO COMPLEX RENOVATION	11990-580012	\$ 100,000.00
COUNTY DOLLARS	12223-440612	\$ 100,000.00	RENOVATION EXPENSE	12936-519000	\$ 100,000.00
Total		\$ 200,000.00	Total		\$ 200,000.00
AMENDMENT TO APPROPRIATE FUNDS FOR THE COMPLEX RENOVATION					

Requested by:

Approved by:

Benny Hall