

AGENDA – MEETING
GREENE COUNTY BOARD OF COUNTY COMMISSIONERS
10:00 AM – THE WELLNESS CENTER MONDAY, JANUARY 4, 2021

A. CALL TO ORDER

Invocation/Pledge to the Flag

B. APPROVAL OF AGENDA

C. CONSENT AGENDA

1. December 21, 2020 Regular Meeting Minutes
2. Releases/Refunds
3. Consideration of Late Applications for Elderly Exclusion & Present Use Value
4. Budget Amendment; Recreation
5. Budget Amendment; Transportation
6. Budget Amendment; Transportation

D. PUBLIC COMMENTS

E. COUNTY MANAGER

1. GTP Regional Advisory Board
2. Updated Request to be on the Agenda Form
3. Appointment to Board of Adjustments
4. Zoning of the ETJ
5. Resolution; Eden Church Rd Project Closeout

F. COUNTY ATTORNEY COMMENTS

G. COMMISSIONER'S REPORT AND RECOMMENDATION

H. ADJOURN

Commissioners
 Bennie Heath - Chairman
 James T. Shackleford-Vice Chair
 Jerry Jones
 Susan Blizzard
 Derek Burress



County Manager
 Kyle J. DeHaven
 Finance Officer
 Beverly T. Stroud
 County Attorney
 Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Consent Agenda

Date: January 4, 2021

The Consent Agenda for the January 4, 2021 Regular meeting consists of the following items:

- 1.) December 21, 2020, Regular Meeting Minutes
- 2.) Releases/Refunds
- 3.) Consideration of Late Applications for Present Use Value & Elderly Exclusion
- 4.) BA; Recreation
- 5.) BA; Transportation
- 6.) BA; Transportation

Action Recommended:

Motion to accept the Consent Agenda

Board Action is Needed

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www.greencountync.gov

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NORTH CAROLINA
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, December 21, 2020 at 7:00 p.m. in the Wellness Center. Present for the meeting: Chairman Bennie Heath, Vice Chairman James T. Shackelford Jr, Commissioners Jerry Jones, Susan Blizzard, and Derek Burress, County Manager Kyle DeHaven, County Attorney Gay Stanley. Deputy Clerk Kathy Mooring was absent.

A. Call to Order

Chairman Bennie Heath called the meeting to order, and asked Commissioner Shackelford to give the Invocation and lead the Pledge to the Flag.

B. Approval of Agenda

Chairman Heath asked that Personnel be added to J. Closed Session.

On motion by Commissioner Jones and seconded by Commissioner Shackelford, the Board voted unanimously to approve the Agenda with the addition of Personnel to the Closed Session.

C. Consent Agenda

Chairman Heath asked if there were any changes/modification to the Consent Agenda as presented.

On motion by Commissioner Blizzard and seconded by Commissioner Jones the Board voted unanimously to approve the Consent Agenda.

- December 7, 2020 Regular Meeting Minutes
- Releases/Refunds
- Consideration of Late Applications for Elderly or Disabled Exclusion & Present Use Value
- Monthly Collection Report
- Budget Amendment; Elections

Refunds: NCVTS Tax & Tag

Kenneth Wayne Beaman, Jr	\$225.37	James Albert Jernigan, II	\$98.78	Estate of Robert Leslie Tyson	\$57.65
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Estate of Robert Leslie Tyson	\$61.62	Estate of Robert Leslie Tyson	\$21.05	Billy Stroud, Jr.	\$13.18
William Edward Price	\$4.75	Karen Michelle Connerton	\$107.02	Tracy Earl Ellis	\$71.23
Lorenz Edgar Falls	\$82.89				

Releases: Ad Valorem Tax

Jerry C. Hunter, II	\$20.04	William E. Sugg, III	\$84.00	William E. Sugg, III	\$42.00
Rhonda Carter	\$42.00	Alan Smith	\$42.00		

Refunds: Ad Valorem Tax

Alan Smith	\$42.00				
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D. PUBLIC HEARING – CDBG-I Closeout

Mr. McKemey presented a brief overview of the project and asked the Chairman open the hearing for public comment. No public comments. Public Hearing closed by the Chairman. Mr. McKemey asked the Board to authorize the Chairman to approve the final minutes of this hearing when they are prepared. On motion by Commissioner Jones and seconded by Commissioner Shackleford the Board voted unanimously to allow the Chairman to approve the hearing minutes when complete.

Mr. McKemey then asked for a motion to approve the final budget as long as no additional funds are required from the County. On motion by Commissioner Jones and seconded by Commissioner Shackleford the Board voted 3-2 (Commissioners Blizzard and Burress) to approve the final budget as long as no additional funds are required from the County.

E. PUBLIC COMMENTS

1. Darian Ward, 5176 Speights Bridge Rd. Stantonburg. Mr. Ward asked for an update on the mitigation/elevation program. Mr. DeHaven took Mr. Ward's phone number and will call him with an update.

2. John Beckton, 5408 Speights Bridge Rd. Stantonburg. Mr. Beckton also asked for an update on the mitigation/elevation program. Mr. DeHaven took Mr. Becton's phone number and will call him with an update.

3. Jeremy Rich, 1106A Kingold Blvd, Snow Hill. Mr. Rich stated the Nfinity was awarded a grant on December 17th, which is a big step for Greene Co. to provide Broadband phone and cable. Nfinity now provides to 3,000 households and this will increase to 5,000 soon. He stated there are new companies in the industry now and that the county had used some before and they failed, he cautioned the County to use Nfinity.

4. Rhonda Miller, Snow Hill. Ms. Miller requested that all BOC Meetings stay at 7 p.m. She also request that the board to not vote on a new broadband company to come in she feels they need more information.

5. Salvador Tinoco, Snow Hill. Mr. Tinoco stated that internet is crucial to business and he stands behind Nfinity and asked that the Board to not vote tonight on allowing a new broadband company to come in here.

F. PRESENTATION

1. Jack McNairy; Harvest Beam Inc., Kinston, NC. Harvest Beam Inc. is a new broadband company that is applying for a grant through USDA and they are asking for a letter of support from Greene County. They recently purchased Spectrum, they have 4 licenses in Greene County but need a total of 28 licenses. Mr. McNairy presented packages and prices that they are looking to be able to provide the county businesses and residents. This is a new start up company but they feel they can succeed. He noted getting this grant is critical for them.

Motion by Commissioner Jones and seconded by Commissioner Shackleford to approve the letter of support and will do same letter for other companies if they ask for it. The Board voted unanimously to approve doing these letters of support.

G. County Manager's Report

1. Mr. DeHaven's first order of business was to present a request from the Snow Hill Town Manager to reconsider collecting the Town's taxes for a rate of 2.5% versus the 5% that county approved at the last meeting which is the same as the county does for the Town of Walstonburg. Mr. DeHaven stated this information is presented for informational purposes.

2. Mr. DeHaven next presented a proposed Ordinance Amendment for Chapter 34: Board of Commissioners, Section 34.01; Rules of Procedure. The proposed change would delete the meetings shall be held in the Greene County Offices at 7:00 p.m. to the meeting will be held at a time and in a place designated by the Board of County Commissioners when establishing the annual list of regular meetings Schedule. Commissioner Blizzard objects to the revision. Commissioner Burress verified that the annual schedule will designate the location for the whole year. Commissioner Jones noted that changes needed to allow for all county citizens to be able to attend meetings.

On motion by Commissioner Jones and seconded by Commissioner Shackelford the Board voted 4-1 to approve these changes to Ordinance Chapter 34. Commissioner Blizzard voted nay.

3. Mr. DeHaven next presented the 2021 Meeting Schedule for Adoption. The first meeting of every month will be at 10 a.m. and the second meeting of every month will be at 7 p.m. Commissioner Blizzard requested that the location be changed from the Armory to the Wellness Center as that is the current location being used.

On motion by Commissioner Jones and seconded by Commissioner Shackelford to approve the approve the schedule with day/night meetings to be held at the Wellness Center. The Board voted 3-2 to approve the motion. Commissioners Blizzard and Burress voted nay.

4. Mr. DeHaven next presented a Budget Amendment for Public Buildings to fund the purchase and repair of Energy Recovery Ventilator (ERV) for the Justice Center. These 2 units handle fresh air intake and humidity control. Total cost is approximately \$25,000.

On motion by Commissioner Jones and seconded by Commissioner Shackelford the Board voted unanimously to approve the budget amendment.

5. Mr. DeHaven next presented a Capital Project Budget Ordinance for the County Complex Renovation. Mr. DeHaven stated a Capital Project Budget Ordinance is being established for the phased renovation of the Government Complex. A plan to phase the work to renovate the aged facility while not interrupting the daily work has been made. Mr. DeHaven stated a Capital Project Budget in the amount of \$450,000 is being established to cover the expenses which can be capitalized for future depreciation purposes and the cost includes a badging system.

On motion by Commissioner Jones and seconded by Commissioner Shackelford, the Board voted unanimously to approve this Capital Project Budget Ordinance.

6. Mr. DeHaven next presented a contract for a new medical director with East Carolina University. Mr. DeHaven stated this agreement is between Greene County and East Carolina University through its Brody School of Medicine.

On motion by Commissioner Jones and seconded by Commissioner Blizzard the Board voted unanimously to approve this contract.

7. Mr. DeHaven next presented a Capital Project Budget Amendment for the Armory Renovation project. Mr. DeHaven stated a letter was written to Golden Leaf Foundation requesting an additional contribution for the project and it was granted. The additional amount contributed to the project was \$325,000. This capital project budget amendment reduces the contribution of the County and increases the contribution of the grantor.

On motion by Commissioner Jones and seconded by Commissioner Blizzard the Board voted unanimously to approve the Capital Project Budget Amendment.

8. Mr. DeHaven next presented applications for Appointment to the ABC Board. Mr. DeHaven stated this appointment is needed as a prior member did not fulfill the attendance requirement as required by the Board of Commissioners. The advertising process resulted in the County receiving 4 applicants.

On motion by Commissioner Jones to appoint Mr. Dana Hill and seconded by Commissioner Shackelford the Board voted unanimously to approve appointing Mr. Dana Hill to the ABC Board.

9. Mr. DeHaven next presented for approval an Agreement with Tarheel Amusement to place an ATM at the recreation complex.

On motion by Commissioner Jones to approve with a change to have the agreement to be between Greene County not Greene County Parks and Rec and seconded by Commissioner Shackelford the Board voted unanimously to approve the agreement.

Mr. DeHaven proposed a retreat with the Board this coming year and it was suggested that this be put on the back burner due to COVID-19.

H. County Attorney Report

Nothing at this time.

I. Commissioner's Report and Recommendations

When the Board came out of Closed Session Commissioner Burress had some comments to make. Commissioner Burress thanked the Elections Staff and workers as they finished the recount process since our last meeting. He also thanked Director Cash and Mr. DeHaven for their work on the new county website and work completed to make our meetings more accessible and ADA compliant adding captions. On the website they have created a separate page for bids and requests for proposals. Commissioner Burress also mentioned several local fire departments are having Christmas parties and awards banquets. Snow Hill FD – Gerald Beaman was named fire fighter of the year, Kaylee Hill was named most improved firefighter and Tyler Chase and Kelly Redford received the Chief's award. From Maury FD – Eric Keel was named firefighter of the year. From Walstonburg FD – a young man who is also working on his Eagle Scout project at the Greene County Pre-K Center by the name of Dorian Sutton was named firefighter of the year. In Scuffleton, because of the virus, everyone was named firefighter of the year and received an award. Due to the virus, other departments have canceled their party and banquet and they will announce their award recipients at a later date. Commissioner Burress wished Mrs. Sarah Sims a Happy Birthday as she turned 94 this week and received a visit from Santa Claus and had a mini-parade on her honor. Commissioner Burress also noted that the Town of Snow Hill will be starting a Water Main Project planned to start January 18th, 2021. They will be replacing a 100 year old water main and repairs are to take place over 150 days. Commissioner Burress requested a monthly financial statement showing where we are on the budget cycle. And he requested that department heads sign off on contracts and proposals showing who has reviewed the documents prior to submitting them to the commissioners. He noted this similar in other counties. All Commissioners wished all a Merry Christmas. Also we are in need of applicants for the Board of Adjustments.

J. CLOSED SESSION – Attorney Client Privilege

Motion by Commissioner Jones and seconded by Commissioner Blizzard, the Board voted unanimously to go into Closed Session.

Motion by Commissioner Jones and seconded by Commissioner Shackelford, the Board voted unanimously to come out of Closed Session.

K. ADJOURN

On motion by Commissioner Jones and second by Commissioner Blizzard to adjourn the meeting, the Board voted unanimously to adjourn.

Bennie Heath, Chairman

Attest:

Kyle J. DeHaven, Clerk to the Board

Commissioners
Bennie Heath - Chairman
James T. Shackleford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

D PUBLIC HEARING

2016 CDBG-I Closeout

The Greene County Board of Commissioners conducted a Public Hearing to receive Public Comment regarding the closeout of the 2016 CDBG-I project. Mr. Joe McKemey provided an overview of the project. Chairman Heath then opened the meeting for public comment. Hearing none, Chairman Heath closed the public hearing. Mr. Joe McKemey asked the Commissioners to authorize the Chairman to approve the minutes for the 2016CDBG-I Closeout public hearing, conducted on December 21, 2020 at 84 N Perry Dr, Snow Hill NC 28580 at 7:00pm.

Commissioner Jerry Jones made a motion to authorize the Chairman to approve the minutes for the CDBG-I Closeout public hearing, conducted on December 21, 2020 at 84 N Perry Dr, Snow Hill NC 28580 at 7:00pm. Commissioners James T. Shackleford seconded. The motion carried unanimously, 5-0.

Approved:

Bennie Heath, Chairman

Attest:

Kyle DeHaven, Clerk to the Board

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Commissioners
Bennie Heath - Chairman
James T. Shackelford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

I, Kyle DeHaven, Clerk to the Greene County Board of Commissioners, do hereby certify the attached is a true and correct copy of the minutes of the public hearing conducted December 21, 2020 by the Greene County Board of Commissioners.

A handwritten signature in black ink, appearing to be "K. DeHaven", written over a horizontal line.

Kyle DeHaven, Clerk to the Board

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C2

[illegible]

[illegible]

Refunds: Ad Valorem Tax

DATE:	1/4/2021										
Taxpayer	Year	Acct.	Property	Assessed value	Assessed value to be refunded	Refund amount G01 / Fire Districts	Refund amount (sw)	Total refund	Reason		
Gray, Shirley	2020	2622	300418				\$ 42.00	\$ 42.00	Private Hauler (CS) (brs)		
Wood, Dennis & Wood, Timothy	2020	55912	2660627				\$ 42.00	\$ 42.00	Private hauler (WI) (SCW)		
Wood, Dennis Ray	2020	45074	621857				\$ 42.00	\$ 42.00	Private hauler (WI) (SCW)		
Garner, Thomas Denny	2020	2368	300776				\$ 42.00	\$ 42.00	Private hauler(CS) (brs)		
Garner, Thomas Denny	2020	2368	305721				\$ 84.00	\$ 84.00	Private hauler 2 fees (CS) (brs)		
Garner, Thomas Denny	2020	2368	305722				\$ 252.00	\$ 252.00	Private hauler 6 fees(CS) (brs)		

Becky R. Sutton
Tax Administrator



229 Kingold Blvd.
P.O. Box 482
Snow Hill, NC 28580

(252) 747-3615
FAX (252) 747-5067

C3

December 30, 2020

To: Mr. Kyle DeHaven, Greene County Manager
Greene County Board of Commissioners

From: Becky R. Sutton
Greene County Tax Administrator

Tax Office Issues:

Consideration of Late Applications for Elderly or Disabled Exclusion and Present Use Value

The assessor has no authority to approve a late application for the Elderly or Disabled Exclusion or Present Use Value Deferment. However, GS 105-282.1(a1) states "upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the date of the listing period may be approved by the Board of Commissioners". If approved, the application is for the current year and is not retroactive. Due to information on the application being confidential, a copy of the application is not attached.

Attached are letters from taxpayers requesting your consideration of their late applications. The applicant and parcel meet the eligibility requirements. Consideration of these late applications would be appreciated and is recommended since the Board has previously considered other late applications.

Elderly/Disabled Exclusion:
Joyce Connor – Parcel 0301410

Present Use Value:
Samuel Stewart Tugwell and Janice Marie Moore - Parcels 0200376 & 0200378

RECEIVED

TO: Greene County Board of Commissioners

DEC 30 2020

FROM: Joyce C Connor

GREENE COUNTY
TAX DEPARTMENT

DATE: December 30, 2020

RE: Request for acceptance of late application for property tax relief
for the 2020 tax year on parcel number 0301410

Please accept my late application for property tax relief. My reason for filing
untimely is

Just FIVE out

Thank you,

Joyce Connor
Joyce C Connor

RECEIVED

TO: Greene County Board of Commissioners

DEC 23 2020

FROM: Samuel Stewart Tugwell & Janice Marie Moore

GREENE COUNTY
TAX DEPARTMENT

DATE:

RE: Request for acceptance of late present use value application on parcel
0200376 0200378

Please accept my request for acceptance of my late application for present use value on the above referenced parcel(s):

Due to the Covid Virus and waiting on instructions from our attorney regarding our father's estate, we were unable to file timely.

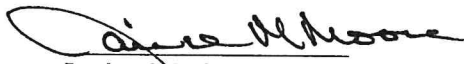
Attorney: Amanda Owens (252) 527-8000
White & Allen P.A., P.O. Box 3169, Kinston, NC
28502



12-21-2020

Date

Samuel Stewart Tugwell



12-21-2020

Date

Janice Marie Moore

c4

GREENE COUNTY
LINE ITEM TRANSFER/BUDGET AMENDMENT
12/21/20
RECREATIONS/CARES

LINE ITEM TRANSFER					
<u>FROM</u>			<u>TO</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
Total		\$ -	Total		\$ -

BUDGET AMENDMENT					
<u>REVENUES</u>			<u>EXPENDITURES</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
CARES-NC ALLIANCE YMCA REV	41170-434406	\$ 13,000.00	CARES ACT REIMBURSEMENT	41511-581126	\$ 13,000.00
Total		\$ 13,000.00	Total		\$ 13,000.00

Explanation: Budget for CARES funds received from NC Alliance of YMCAs for Track Out camp for remote learning

Requested by:

Approved by:

GREENE COUNTY

LINE ITEM TRANSFER/BUDGET AMENDMENT

1/4/21

TRANSPORTATION

LINE ITEM TRANSFER					
FROM			TO		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
Total		\$ -	Total		\$ -
BUDGET AMENDMENT					
REVENUES			EXPENDITURES		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
CARES ACT REVENUE	41132-434502	\$ 21,894.00	CARES ACT EXPENSE	41531-581126	\$ 21,894.00
MEDICAID FARES	65132-434803	\$ (21,894.00)	CARES ACT REIMBURSEMENT	65531-581126	\$ (21,894.00)
Total		\$ -	Total		\$ -
Explanation: CARES Act funds Transportation					

Requested by:

Misty Chase

Approved by:

Misty Chase

CL

GREENE COUNTY
LINE ITEM TRANSFER/BUDGET AMENDMENT

1/4/20

TRANSPORTATION

LINE ITEM TRANSFER					
<u>FROM</u>			<u>TO</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
Total		\$ -	Total		\$ -

BUDGET AMENDMENT					
<u>REVENUES</u>			<u>EXPENDITURES</u>		
<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>	<u>Account Name</u>	<u>Acct #</u>	<u>Amount</u>
CARES ACT REVENUE	41132-434502	\$ 50,399.00	CARES ACT EXPENSE	41531-581126	\$ 50,399.00
DOT ADMIN GRANT	65132-434509	\$ (50,399.00)	CARES ACT REIMBURSEMENT	65531-581126	\$ (50,399.00)
Total		\$ -	Total		\$ -

Explanation: CARES Act funds Transportation

Requested by:

Approved by:

Misty Chase

Commissioners
Bennie Heath - Chairman
James T. Shackleford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burruss



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

WHEREAS, the Greene County Board of Commissioners hereby establishes and sets aside a special time for the purpose of receiving such comments and suggestions in addition to public hearings

NOW, THEREFORE; BE IT RESOLVED that all comments and suggestions addressed to the Greene County Board of Commissioners during the Public Comment Period shall be subject to the following Public Comment Policy:

1. Policy Purpose

a. To establish a policy for citizens to appear before the Greene County Board of Commissioners at their regular meetings during the month.

2. Coverage

a. This policy, upon adoption by the Greene County Board of Commissioners, shall remain in effect until such time that it is altered, modified, or rescinded by the Greene County Board of Commissioners.

3. Policy

a. Anyone desiring to address the Board of Commissioners must sign up with the Deputy County Clerk between 6:45 pm and 7:00 pm on the night of the Greene County Board of Commissioners meeting. The request should be in writing and on a form provided by the Deputy County Clerk. The form shall, as a minimum, provide the requestors name and address.

b. The Public Comment portion of the agenda will be placed at the beginning of the agenda but after all Public Hearings.

c. Each speaker must be recognized by the Chairman as having the exclusive right to be heard.

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d. Comments are limited to three minutes per speaker. A speaker cannot give their allotted time/minutes to another speaker to increase that persons allotted time.

e. Speakers must address the entire Greene County Board of Commissioners, not an individual member. Discussions between speakers and the audience will not be allowed.

f. Speakers will be civil in their language and presentation.

g. There shall be a maximum of three (3) participants on the same subject. It is recommended that if there are several people who wish to speak on the same subject that they choose one speaker to speak for all.

h. The time allotted for Public Comment will be 15 minutes. The Board of Commissioners can choose to extend the Public Comment Period, by a majority vote, an additional 15 minutes for a total of 30 minutes for public comments.

i. Individuals who sign up but cannot speak due to time constraints will be carried to the next regular meeting of the Greene County Board of Commissioners and placed first on the Public Comment Agenda.

j. For clarification, any Greene County Board of Commissioners may ask the speaker questions. The time used by a Greene County Board of Commissioners to ask a question, or the response to his/her question, will not be counted against the citizens three minute time allotment.

k. Public comment is not intended to require the Greene County Board of Commissioners to answer any impromptu questions. Action on items brought up during the Public Comment Period will be at the discretion of the Greene County Board of Commissioners.

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l. The public can address the Greene County Board of Commissioners on any issue other than public hearings items and those items that would be covered in closed session, which would include, but not be limited to attorney/client privilege, personnel, land acquisition and contract negotiations.

m. Anyone desiring to address the Greene County Board of Commissioners on a specific concern requiring more effective and informed action by the Greene County Board of Commissioners should contact the County Manager at least one week prior to the meeting for the topic to be reviewed for consideration to be placed on the agenda. Whenever possible, staff will address the concern directly, but if staff cannot address the issue, it will be placed on the agenda as early as practicable. The person making the request should provide sufficient information pertaining to their concerns to allow the Greene County Board of Commissioners to review the citizen concerns and/or request.

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 Susan Blizzard
 Derek Burress



County Manager
 Kyle J. DeHaven

Finance Officer
 Beverly T. Stroud

County Attorney
 Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: GTP Regional Advisory Board

Date: January 4, 2021

Per the North Carolina Global Transpark Economic Development Region, A Regional Advisory Board is needed. The purpose of the board is to unite the focus of the region members towards a regional economic development strategy. The composition of the Board will be as follows; each regional member will appoint 3 members to serve on the Region advisory Board. Two of the positions from each County must be a Board of Commissioner member and the County Manager. The third member will be appointed by the County's Board of Commissioners.

Action Recommended:

Motion to appoint members of the Region Advisory Board

Board Action is Needed

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E2

Commissioners
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Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: updated request to be on the Agenda form

Date: January 4, 2021

An updated Request to be on the Agenda Form is provided for your review. This form follows the recently updated Ordinance and more clearly defines different speaking types.

Action Recommended:

Motion to approve the updated Agenda Presentation request form

Board Action is Needed

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REQUEST TO BE ON THE AGENDA FOR THE GREENE COUNTY BOARD OF COMMISSIONERS

BOARD MEETING YOU WISH TO PRESENT: _____, 20__

TOPIC(S) TO BE PRESENTED: _____

PRESENTER'S NAME:

PRESENTER'S MAILING ADDRESS:

PHONE #: _____ FAX #: _____

PRESENTER'S EMAIL ADDRESS:

The Greene County Board of Commissioners will meet on the 1st Monday of the month at 10:00 a.m. and the third Monday of the month at 7:00 p.m. On Mondays where a meeting and holiday coincide, the meeting will fall on the following Tuesday at the same time and place.

In accordance with §34.01 Rules of Procedure (F) of the Greene County, NC Code of Ordinances – “A request to have an item placed on the agenda must be received no later than 5:00 p.m. on the Tuesday preceding the meeting.” If the presenter would like to provide additional attachments/handouts to the board prior to the meeting, the material(s) must be received by the Greene County Manager's Office no later than 12:00 pm of the Wednesday prior to the meeting. The request will be placed on the agenda as Presentations, which is defined as administrative and committee reports, unfinished business, and new business.

A Public Comment Period will be held at each meeting in accordance with §34.01 Rules of Procedure (G) of the Greene County, NC Code of Ordinances and the Greene County Public Comment Policy. The policies and ordinances can be found at www.greenecountync.gov.

To submit the Request To Be On The Agenda For The Greene County Board Of Commissioners form:

- Call (252) 747-3446 or (252) 747-2866
- Email kathy.mooring@greenecountync.gov
- Mail or deliver to Greene County Office Complex, County Manager's Office, 229 Kingold Blvd, Snow Hill, NC 28580.

E3

Commissioners
Bennie Heath - Chairman
James T. Shackelford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Appointments; Board of Adjustments

Date: January 4, 2021

Applications for the Board of Adjustments have been advertised and two received. Per the request of the Planning Director, the appointment of the Mr. John Grant as the B.O.A. Member and Ms. Jessica Byrd as the alternate.

Action Recommended:

Motion to appoint the applicants as requested

Board Action is Needed

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www.greenecountync.gov

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Commissioners
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James T. Shackleford - Vice Chairman
Jerry Jones
Susan Blizzard
Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

December 23, 2020

To: Mr. Kyle DeHaven
Greene County Board Commissioners

Per direction of the Board of Commissioners, we advertised two separate notices in The Standard to accept new applications for positions on the Board of Adjustment. Recently we had a member of the Board of Adjustment resign, Derek Burress, who has now been elected to the Board of Commissioners. The County were also in search for positions as Alternates.

The positions were open for applications for 7 weeks and we received only two applicants. Those applicants were John Grant and Jessica Lynn Byrd.

My recommendation is to appoint John Grant as a Board Member and Jessica Lynn Byrd be appointed as an Alternate. This recommendation is based on the qualifications of each applicant. Mr. Grant studied Land Use in college, currently works for a Surveying Company located in the County and has been for several years. His educational and work experience gives him knowledge in Land Use and Zoning Regulations needed for this position. Mr. Grant is also already familiar and knowledgeable in the current Land Use Regulations of the County. Appointing Ms. Byrd as alternate will give her the opportunity to learn the process and regulations needed to act on this Board. As an Alternate, she will be involved in all matters that go before the Board of Adjustment just as with the sitting members. This will give Ms. Byrd the chance to step in when needed and to be eligible to take a position if it is vacated.

Each of the terms will be for three years per Greene County Ordinances.

Your consideration of this request would be greatly appreciated.

Respectfully,

Brandon Sutton

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To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Ave., SW, Washington, DC 20250-9410 or call (800) 795-3272 or (202) 720-6382 (TDD)

E4

Commissioners
Bennie Heath - Chairman
James T. Shackelford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Zoning of the ETJ

Date: January 4, 2021

Mr. Brandon Sutton has included for you're a review a brief of work to be completed in the near future by the planning department through there designated process.

Action Recommended:

Informational

NO Board Action is Needed

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Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

December 21, 2020

To: Mr. Kyle DeHaven
Greene County Board Commissioners

This is to inform the Commissioners of updates needed to the current County zoning map. Recently, the Town of Snow Hill voted to decrease the size of their ETJ (Extraterritorial Jurisdiction). This decision by the Town, without involving the County, has placed the County in the position to begin the process of zoning these areas. Since the Town released these areas, they now become County Jurisdiction and will fall under the County Ordinances. However, the County will have to zone these properties. This project will start immediately. Due to the Town relinquishing these areas, the Town has created a "gap" between what the County currently regulates as to zoning and their new ETJ location.

The Planning Department, beginning the first of the year, will begin the process with the Planning Board. The County will go through the full process of zoning these areas as required in the Greene County Zoning Ordinance for Zoning Map Amendments:

Section 3.7 ZONING MAP AMENDMENT (REZONING)

The Planning Department will continue to keep the Commissioners informed to the progress throughout this project. If any of you have any questions or concerns, please do not hesitate to contact me at any time.

Respectfully,

Brandon Sutton
Greene County Planning Director

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E5

Commissioners
Bennie Heath - Chairman
James T. Shackelford-Vice Chair
Jerry Jones
Susan Blizzard
Derek Burress



County Manager
Kyle J. DeHaven

Finance Officer
Beverly T. Stroud

County Attorney
Gay Stanley

From: Kyle J. DeHaven, County Manager

Re: Resolution, Eden Church Rd Project Closeout

Date: January 4, 2021

A project that was established but never had work performed on it needs to be closed out.

Action Recommended:

Motion to Approve the Resolution to Closeout the Eden Church Rd Project

Board Action is Needed

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**RESOLUTION
CLOSEOUT CAPITAL PROEJCT BUDGET ORDIANNCE
EDEN CHRUCH ROAD DITCH CROSSING WATER LINE REPLACEMENT
CONTRACT NO. 7 – WATER LINE RELOCATION
GREENE COUNTY**

WHEREAS, A Capital Project Budget Ordinance was established for a presumed leaking waterline along Eden Church Road, and

WHEREAS, Another source was contributing to the washout issue, eliminating the need for replacing the transmission water line, and

NOW< THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF GREENE COUNTY:

That the attached project is closed and complete

Adopted this 4th day of January 2021.

Greene County Board, Chairman

(SEAL)

ATTEST:

Kyle J. DeHaven,
Clerk to the Board