AGENDA – MEETING
GREENE COUNTY BOARD OF COUNTY COMMISSIONERS
10:00 AM—GREENE COUNTY OPERATIONS CENTER
TUESDAY, JANUARY 2, 2024

A. CALL TO ORDER

Invocation/Pledge to the Flag

B. APPROVAL OF AGENDA

C. CONSENT AGENDA

1. December 18, 2023 Regular Meeting Minutes
2. Releases/Refunds
3. Consideration of Late Present Use Value Applications

D. PUBLIC COMMENTS

E. PRESENTATIONS

1. Brock Kearney; Road Sign Update
2. Trey Cash; Economic Development Update

F. COUNTY MANAGER

1. Acceptance of Grant Award
2. Amendment; Educational Repayment Policy
3. Appointment; Interim Finance Officer
4. Year in Review

G. COUNTY ATTORNEY COMMENTS

H. COMMISSIONER'S REPORT AND RECOMMENDATION

I. CLOSED SESSION – Attorney/Client Privilege

J. ADJOURN

C

Re: Consent Agenda

Date: January 2, 2024

The Consent Agenda for the January 2, 2024 Regular meeting consists of the following items:

1.) December 18, 2023 Regular Meeting Minutes
2.) Releases/Refunds
3.) Consideration of late present use value applications

Action Recommended:

Motion to accept the Consent Agenda

Board Action is Needed

C1

NORTH CAROLINA
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, December 18, 2023, at 7:00 p.m. in the Greene County Operations Center. Present for the meeting: Chairman Bennie Heath, Vice Chairman James T. Shackleford Jr, Commissioners Jerry Jones, Ray Johnson and Derek Burress, County Manager Kyle DeHaven, County Attorney Gay Stanley, and Deputy Clerk Kathy Mooring.

A. Call to Order

Chairman Bennie Heath called the meeting to order at 7:00 p.m., and asked Commissioner Shackleford to give the Invocation and lead the Pledge to the Flag.

There were three Greene County staff in attendance and three people from the public were present.

B. Approval of Agenda

Chairman Heath asked if there were any changes or corrections to the Agenda. Seeing as there were none he called for a motion to approve the Agenda. After Commissioner Jones made a motion to approve the Agenda, Commissioner Burress held up a Resolution from the Department of Social Services Board and asked if this being added to the Agenda. He was then told that this would be discussed in the Closed Session. Chairman Heath asked to add Personnel to Closed Session.

On motion by Commissioner Jones and seconded by Commissioner Johnson, the Board voted unanimously to approve the agenda.

C. Consent Agenda

Chairman Heath asked for any changes to the consent agenda. Commissioner Jones noted there were two spelling errors in the December 4, 2023 minutes.

On motion by Commissioner Jones with the corrections and second by Commissioner Shackleford, the Board voted unanimously to approve the Consent Agenda.

-December 4, 2023 Regular Meeting Minutes
-Release/Refunds
-Monthly Collection Report
-Consideration of Late Present Use Value and Property Tax Relief Application
-Financial Report
-Budget Amendment; Senior Center
-Budget Amendment; Economic Development

Refunds: NCVTS Tax & Tag

Ricky Alan Yannarella	$39.64	Tasha Lashawna Strong	$8.44	Daniel Lozano Gonzalez	$136.60
Shena Laquel Reed	$336.49				

Releases: Ad Valorem Tax

Dennis Wood	$50.00	Dennis Wood	$50.00	Joyce Barnes Best	$50.00
Douglas Eugene Moore, Jr	$50.00	Rory Allen Wood, Jr	$50.00	Rory Allen Wood, Jr	$50.00
Rory Allen Wood, Jr.	$50.00				

Refunds: Ad Valorem Tax

George McCongia	$100.00	Martha Ann Colie Moore	$50.00		

D. Public Comments

1. Salvador Tinoco, 111 SE Second St., Snow Hill, NC. Mr. Tinoco asked about the Commissioner's pay raises that took place in July 2023. He asked why they received an increase of 106%, what about the employee's who got a 5% increase. Chairman Heath explained that this increase for the Commissioners was approved in the FY 23/24 Budget and that the Commissioners have not had a pay increase in many years as they chose not to get one when the County was in financial trouble and it has continued all this time. Mr. Tinoco would not listen and said he would be back.

E. Presentations

1. LeAnn Bagasala, Mauldin Jenkins CPA's and Advisors
Ms. Bagasala of Mauldin Jenkins presented the FY 22/23 Audited Financial Statements. Which was "unmodified" the highest rating. She provided the highlights and reviewed any weaknesses the firm found that may be improved on in the future. Commissioner Burress stated he had no questions about the audit itself and was pleased with its timely completion, and he expressed his confidence in the auditor's performance, however he recalled last year when, after the audit presentation he asked that he requested that they have a hard copy before the presentation to look at and be able to maybe ask questions during her presentation. Therefore, he advised he would be voting against accepting the audit again this year.

F. County Attorney Report

No comment.

G. Commissioner's Report and Recommendations
Chairman Heath wished all a safe and Merry Christmas.

Commissioner Jones reminded his fellow Commissioners of the LCC Christmas Breakfast the next morning.

Commissioner Burress congratulated Todd Whaley on becoming Snow Hill's new Fire Chief and thanked former Chief Linwood Bunn for his many years of exceptional service. Commissioner Burress stated that citizens have expressed concerns about the recently announced plans for a new industrial park. This is because the existing industrial site in Walstonburg has seen little development over the years, despite significant taxpayer investment. Commissioner Burress is questioning whether the County has abandoned efforts to develop the Walstonburg site in order to pursue a new project instead. He also wonders why more effort has not been made to recruit new businesses to the existing site, rather than developing a new industrial park. Commissioner Burress would like the County to issue a statement addressing these concerns. The statement should also explain how the new industrial park will have greater development potential through improved infrastructure and strategic partnerships to attract new businesses, reassuring taxpayers that their money will not go to waste. However, no motion was made. Commissioner Burress would like the County Attorney to look into the confusion and breakdown in communication regarding the termination of the Fort Run EMS contract. However, no motion was made. Commissioner Burress believes the County should not have terminated Fort Run's contract before gathering further facts to explain why the Department claimed no notice was received.

Commissioner Burress says he has received inquires this past week from concerned citizens and employees regarding changes to County Commissioners compensation. Commissioner Burress stated the monthly pay prior to July 1, 2023 was $485.23; and, as of July 1, 2023, that amount increased to $1,000. Commissioner Burress requested an official public statement at our next meeting to address and rectify any issues surrounding the Commissioners pay and our lack of openness. He stated we need to be honest, address these concerns, and correct any misinformation. However, no motion was made.
All Commissioners wished everyone a very Merry Christmas.

H. CLOSED SESSION – Attorney/Client Privilege, and Personnel

Motion/Second into closed session – Commissioners Jones and Shackleford
Motion/Second out of closed session – Commissioners Jones and Johnson

I. ADJOURN

On motion by Commissioner Jones and second by Commissioner Johnson to adjourn the meeting, the Board voted unanimously to adjourn. The meeting adjourned at 8:22 p.m.

____
Bennie Heath, Chairman

Attest:

____
Kyle J. DeHaven, Clerk to the Board

C2

Releases: Ad Valorem Tax									
DATE:	1/2/2024								
Taxpayer	Year	Account #	Property # & Bill #	Assessed value	Assessed value to be released	Release amount (fire district) (T03) (G01)(T02)	Release amount (sw)	Total released	Reason
Sugg, William Edward, III	2023	15915	0305302 10377				$ 100.00	$ 100.00	Private Hauler (gfl)(tfs)
Sugg, William Edward, III	2023	15915	0800371 10381				$ 50.00	$ 50.00	Private Hauler (gfl)(tfs)
Sugg Family Farming, Inc.	2023	63804	0304153 10250				$ 50.00	$ 50.00	Private Hauler (gfl)(tfs)
Sugg, Thomas	2023	42157	0305572 10282				$ 50.00	$ 50.00	Private Hauler (gfl)(tfs)
Sugg, Thomas	2023	42157	0323758 10284				$ 50.00	$ 50.00	Private Hauler (gfl)(tfs)
Sugg, Thomas	2023	42157	0300117 10344				$ 50.00	$ 50.00	Private Hauler (gfl)(tfs)
T&E Sugg equipment rental, LLC	2023	63851	2660590 2706				$ 100.00	$ 100.00	Private Hauler (gfl)(tfs)
Sugg, Thomas & William E.III	2023	63987	0301183 10371				$ 50.00	$ 50.00	Private Hauler (gfl)(tfs)
Brann, Fred	2023	706	0800106 1084				$ 50.00	$ 50.00	Private Hauler (gfl)(whw)

Refunds: Ad Valorem Tax

DATE: 1/2/2024

Taxpayer	Year	Acct.	Property & Bill #	Assessed value	Assessed value to be refunded	Refund amount G01 / Fire Districts	Refund amount (sw)	Total refund	Reason
Roberson, Helen J.	2023	75569	0300999 8989				$ 50.00	$ 50.00	Private Hauler (gfl)(tfs)
Edmondson Farms Poultry, LLC	2023	62106	2661452 857				$ 50.00	$ 50.00	Private Hauler (css)(tfs)
Edmondson, John Brooks & Stacy Dellano	2023	45102	0500266 2802				$ 100.00	$ 100.00	Private Hauler (css)(tfs)
Edmondson, John Brooks & Stacy Dellano	2023	45102	0600191 2806				$ 50.00	$ 50.00	Private Hauler (css)(tfs)
Edmondson, John Brooks & Stacy Dellano	2023	45102	0600476 2807				$ 50.00	$ 50.00	Private Hauler (css)(tfs)

C3

Stephanie C. Wiggins
Tax Administrator

GREENE COUNTY
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229 Kingold Blvd
P.O. Box 482
Snow Hill, NC 28580

Phone 252-747-3615
Fax 252-747-5067

To: Mr. Kyle DeHaven, Greene County Manager
Greene County Board of Commissioners

From: Stephanie C. Wiggins, Greene County Tax Administrator

Date: January 2, 2024

Re: Tax Office Issues

<u>Consideration of Late Applications for Present Use Value</u>

The assessor has no authority to approve a late application for the present use value deferment. However, GS 105-282.1(a1) states "upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the date of the listing period may be approved by the Board of Commissioners". If approved, the application is for the current year and is not retroactive. Due to information on the application being confidential, a copy of the application is not attached.

Attached are letters from taxpayers requesting your consideration of their late applications. The applicants and parcels meet the eligibility requirements. Consideration of these late applications would be appreciated and is recommended since the Board has previously considered other late applications.

Present Use Applications:

It's Farm Time, LLC – Parcels 0305943 and 0306803
Tyler & Myra McCullen – Parcel 0700093
William Lewis Jones, et al – Parcel 0606806
Vanessa Edwards West, et al – Parcels 0304786 and 0303290
Carol Sauls Newcomb, Trustee – Parcels 0700084, 0700085, 0700086, 0700284, 0724438, 0100443, 0700087, 0700324, 0724434

Stephanie Wiggins
Tax Administrator

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P.O. Box 482
Snow Hill, NC 28580
(252) 747-3615
(252) 747-5067 FAX

TO: Greene County Board of Commissioners

FROM: It's Farm Time, LLC

DATE: 12/22, 2023

RE: Request for acceptance of late present use value application on Parcels 0305943 & 0306803

Please accept my request for acceptance of my late application for present use value on the above referenced parcels. My reason for filing untimely is
The application must have been lost in the mail or within the mail at my office. I apologize for the mistake and appreciate your consideration.

Brad Mercer
Delegated Agent
Title

12/22/23
Date

RECEIVED

DEC 22 2023

GREENE COUNTY
TAX DEPARTMENT

Pending receipt of forestry management plan.

Stephanie Wiggins
Tax Administrator

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P.O. Box 482
Snow Hill, NC 28580
(252) 747-3615
(252) 747-5067 FAX

TO: Greene County Board of Commissioners

FROM: Tyler & Myra McCullen

DATE: 12/09, 2023

RE: Request for acceptance of late present use value application on Parcels 0700093

Please accept my request for acceptance of my late application for present use value on the above referenced parcels. My reason for filing untimely is
Acquired land too late.

Tyler McCullen — Date: 12/09/2023

Myra G McCullen — Date: 12/09/2023

RECEIVED
DEC 11 2023
GREENE COUNTY
TAX DEPARTMENT

Pending receipt of forestry management plan.

Stephanie Wiggins
Tax Administrator

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RECEIVED
DEC 15 2023
GREENE COUNTY
TAX DEPARTMENT

TO: Greene County Board of Commissioners

FROM: William Lewis Jones

DATE: 12-14-23, 2023

RE: Request for acceptance of late present use value application on Parcels 0606806

Please accept my request for acceptance of my late application for present use value on the above referenced parcel. My reason for filing untimely is
We Misplaced Our Paperwork

William Lewis Jones
William Lewis Jones

12-14-23
Date

Stephanie Wiggins
Tax Administrator

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P.O. Box 482
Snow Hill, NC 28580
(252) 747-3615
(252) 747-5067 FAX

TO: Greene County Board of Commissioners

FROM: Vanessa Edwards West

DATE: 12-13, 2023

RE: Request for acceptance of late present use value application on Parcels 0304786 & 0303290

Please accept my request for acceptance of my late application for present use value on the above referenced parcel. My reason for filing untimely is

Did not receive notices

Vanessa Edwards West
Vanessa Edwards West

12-13-23
Date

RECEIVED

DEC 18 2023

GREENE COUNTY
TAX DEPARTMENT

TO: Greene County Board of Commissioners

FROM: Carol Nannette Sauls Newcomb, Trustee for Brenda Kaye Sauls Trust

DATE: 11/29/23

RE: Request for acceptance of late present use value application on parcel 0700084, 0700085, 0700086, 0700284, 0724438, 0100443, 0700087, 0700324, 0724434

Please accept my request for acceptance of my late application for present use value on the above referenced parcel(s):

I had misplaced the notice from the tax office regarding this application and did not realize that the application was to be submitted by October 23, 2023.

Carol Nannette Sauls Newcomb 11-29-23

Carol Nannette Sauls, Trustee Date

RECEIVED

DEC 28 2023

GREENE COUNTY
TAX DEPARTMENT

GREENE COUNTY
NORTH CAROLINA

E1

From: Kyle J. DeHaven, County Manager

Re: Brock Kearney; Road Sign Update

Date: January 2, 2024

Mr. Brock Kearney will provide an update on the County's initiative to have road signs hanged for all County roads. He will elaborate on obstacles face and the ways the County is attempting to combat these obstacles. He will be available for questions at this time.

Action Recommended:

Informational

No Board Action is Needed

GREENE COUNTY
NORTH CAROLINA

E2

From: Kyle J. DeHaven, County Manager

Re: Trey Cash; Economic Development Update

Date: January 2, 2024

Mr. Trey Cash will provide an update on County Economic Development Activities. He will be available for questions at this time.

<u>Action Recommended:</u>

Informational

No Board Action is Needed

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GREENE COUNTY
NORTH CAROLINA

County Manager
Kyle J. DeHaven

County Attorney
Gay Stanley

TO:	Greene County Board of Commissioners
FROM:	Trey Cash, Economic Development Director
DATE:	January 2, 2024
SUBJECT:	Approval and Authorization to Execute the Grant Agreement for the Golden LEAF SITE Program

Greene County was recently awarded a $15,000 grant from the Golden LEAF Foundation through the SITE program. The funding will be used to identify potential new industrial land in Greene County. Greene County Economic Development requests the approval and authorization from the Board of Commissioners to execute the Grantee Acknowledgment and Agreement for the Golden LEAF SITE program.

The process will involve communication between site development consultants and the County to gather information to guide the identification of potential sites and to help narrow those sites for further consideration by the community.

A team of site development consultants engaged directly by Golden LEAF will work with the County to learn more about the community's economic development opportunities and strategies and gather information about the community's infrastructure and assets. Using that information, the consultants will conduct a GIS review of the community to identify exploration zones to consider. The team will conduct site visits with the applicant to review those exploration zones for potential industrial sites.

At the conclusion of the process, the consultants will provide recommendations regarding targeted development opportunities, sites that merit further evaluation, the development potential of those sites, strengths and weaknesses of each site, and the timeframe for potential development.

The Golden LEAF Foundation ("Golden LEAF")

SITE PROGRAM - IDENTIFICATION

GRANTEE ACKNOWLEDGMENT AND AGREEMENT

1. Grantee: County of Greene

2. Number & Title: G-202407-08177 / Greene County SITE Identification

3. Purpose of Grant: This award provides funding for a team of consultants to work with Greene County to evaluate and identify sites in the county that are aligned with the county's economic development goals and suitable for industrial development.

4. Award Date: 12/7/2023

5. Special Terms and Conditions Applicable to Grant:

    a) Commencement of the Project is contingent on Grantee returning a fully executed original of this Grantee Acknowledgment and Agreement.
    b) Grantee agrees to fully engage with the consultants retained by Golden LEAF to implement the Project, including responding timely to inquiries and requests for information from Golden LEAF and its consultants, being available for meetings, and providing time of necessary personnel. Golden LEAF expects that the Grantee will ensure that county leadership, including elected officials and economic development personnel, will participate in the Project as appropriate.

6. Confirmation of Eligibility/Permissible use of Funds: The Grantee confirms: (1) that the Internal Revenue Service has determined that the Grantee is an organization described in Section 501(c) (3) of the Internal Revenue Code of 1986, as amended, and that such determination has not been revoked, or (2) that the Grantee is a federal, state or local governmental unit. Grantee agrees to notify Golden LEAF promptly if the Grantee's tax-exempt status is revoked or modified in any way. The Grantee agrees that it will engage in the Project only for charitable, educational, or scientific purposes within the meaning of Section 501(c)(3) of the Code, and that it will not act in any way that would result in or give rise to private inurement or impermissible private benefit. The Grantee agrees that in engaging in the Project, it will not carry on propaganda or otherwise attempt to influence legislation, to influence the outcome of any public election, or to carry on directly or indirectly any voter registration drive. Unless otherwise agreed by Golden LEAF in writing, no portion of the Grantee's rights or obligations under this Agreement may be transferred or assigned to any other entity.

7. Conflict of interest: In connection with the Project, no employee, officer, director, volunteer, or agent of the Grantee shall engage in any activity that involves a conflict of interest or that would appear to a reasonable person to involve a conflict of interest.

8. Project and budget modification: The Grantee will immediately notify Golden LEAF of anything that may materially affect the Grantee's ability to fully participate in the Project. **If the Grantee proposes to modify any feature of the Project, the Grantee must first receive approval from Golden LEAF.**

9. Rescission and termination of grants: If the Grantee breaches any of the covenants or agreements contained in this Grantee Acknowledgment and Agreement, or if any of the representations and warranties made by the Grantee

are untrue as to a material fact, the Grantee agrees to reimburse Golden LEAF the full amount of expenses Golden LEAF incurred in connection with the Project. Any condition, purpose, term, or provision in Golden LEAF's resolution approving funding or in this Grantee Acknowledgment and Agreement shall take precedence over Grantee's application for the Project.

10. Reporting: The Grantee agrees to submit a progress report to Golden LEAF to be received by Golden LEAF six months from the date of award and every six months thereafter unless some other schedule is approved by Golden LEAF. The Grantee agrees to submit a final Progress Report for receipt by Golden LEAF within sixty (60) days after the completion of all obligations for the Project or the end date, whichever comes first, and to provide annual reports after the conclusion of the Project for a period that is reasonably necessary to evaluate the outcomes of the Project. The Grantee will furnish additional or further reports if requested by Golden LEAF on forms prescribed by Golden LEAF.

11. Records: The Grantee agrees to maintain full, accurate and verifiable records, supporting documents, and all other pertinent data for the Project in such a manner so as to identify and document clearly the activities and outcomes of the Project. The Grantee agrees to retain all records, supporting documents, and all other pertinent records related to the Project for a period of five (5) years from the end of the Project. In the event such records are audited, all Project records shall be retained beyond such five-year period until all audit findings have been resolved. The Grantee shall provide to Golden LEAF copies of all records requested by Golden LEAF and shall make available to Golden LEAF, or Golden LEAF's designated representative, all of the Grantee's records that relate to the Project, and shall allow Golden LEAF or Golden LEAF's representative to audit, examine and copy any data, documents, proceedings, records and notes of activity relating to the Project. Access to these records shall be allowed upon request at any time during normal business hours and as often as Golden LEAF or its representative may deem necessary. The Grantee may be subject to audit by the State Auditor.

12. Independent entity: The Grantee acknowledges and agrees that the Grantee is an entity independent from Golden LEAF, is not an agent of Golden LEAF, and is not authorized to bind Golden LEAF to any agreement of payment for goods or services. The Grantee is responsible for payment of all its expenses, including rent, office expenses and all forms of compensation to employees. It shall provide workers compensation insurance to the extent required for its operations and shall accept full responsibility for payments of unemployment compensation, social security, income taxes and any other charges, taxes or payroll deductions required by law in connection with its operations, for itself and its employees. All expenses incurred by the Grantee are the sole responsibility of the Grantee, and Golden LEAF shall not be liable for the payment of any obligations incurred in the performance of the Project other than Golden LEAF's obligation to pay those consultants engaged by Golden LEAF in accordance with the terms of Golden LEAF's agreements with such consultants.

13. Non-discrimination: The Grantee shall not discriminate by reason of age, race, ethnicity, religion, color, sex, national origin, or handicap related to the activities of the Project.

14. Publicity: All publicity and printed materials regarding the Project should contain the following language: **"This project received support from The Golden LEAF Foundation."** The Golden LEAF logo is to be displayed in all of the Grantee's publicity and printed materials relating to the Project. Please contact Jenny Tinklepaugh (jtinklepaugh@goldenleaf.org) for digital versions of the logo.

15. Authority to execute/Necessary Approvals Obtained: The individual signing below certifies: (1) that he or she has the authority to execute this Agreement on behalf of the Grantee, (2) that this Agreement is not prohibited or restricted by law applicable to the Grantee, and (3) that the Grantee has received any third-party approval that may be required prior to entering this Agreement. By executing this Agreement, the Grantee, to induce Golden LEAF to make this grant, makes each of the representations set forth hereinabove and certifies that each of such representations is true, accurate and complete as of the date hereof.

IN WITNESS WHEREOF, the Grantee has executed this Agreement as of the date below:

Name of Grantee Organization (print): ______________________________

Signature: ____

Name of Person Signing (print): ___________________________________

Title of Person Signing (print): ____________________________________

Date: ____

Board of Commissioners
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Ray Johnson
Jerry Jones

GREENE COUNTY
NORTH CAROLINA

County Manager
Kyle J. DeHaven

County Attorney
Gay Stanley

Finance Director
Paula Loftin

F1

From: Kyle J. DeHaven, County Manager

Re: Acceptance of Grant Award

Date: January 2, 2024

A Grant has been received from Golden Leaf for the purpose of identifying sites in the County aligned with the County's Economic Development Goals and suitable for industrial development. This Grant is in the amount of $15,000. The manager will be available for questions at this time.

Action Recommended:

Motion to accept the Grant awarded and to direct staff to execute the Grantee Acknowledgement and agreement for the Grant.

Board Action is Needed

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GREENE COUNTY
NORTH CAROLINA

County Manager
Kyle J. DeHaven

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Finance Director
Paula Loftin

From: Kyle J. DeHaven, County Manager

Re: Amendment; Educational Agreement Repayment Process

Date: January 2, 2024

Attached is an amendment to the County's current educational agreement repayment process. This amendment simplifies the way repayment is calculated for those not completing the course, or leaving does not remain with the County for the required, 24 months. The manager will ask for a review of this amendment at this time, and approval of this amendment after discussion another time.

Action Recommended:

Review and discussion of proposed amendment

No Board Action is Needed

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Employee Education Agreement

I _________________ understand by signing this document, I will, within 24 months, complete an approved Paramedic program and obtain the North Carolina EMS Certification of Paramedic.

Greene County EMS will provide payment for all books, fees, and equipment required by the class. Additionally, Greene County will compensate students for their time in all scheduled class meetings and any clinical time required to complete the class at the employee's current regular hourly pay rate.

At completion of the Paramedic program and obtaining the North Carolina EMS Certification of Paramedic, the employee agrees to remain employed with Greene County EMS for a period of no less than two (2) years as a full time Paramedic from the date of initial certification. Employees will receive a pay step increase to the entry level Paramedic position. After one year of employment, certified as a Paramedic, the employee may receive a 3% raise upon recommendation from the department head. If an employee leaves the county for any reason during the 24 month period after obtaining certification, the amount will be repaid at a pro-rated figure determined

In the event the employee is no longer employed with Greene County for **any** reason or the employee fails to complete the course and/or fails to obtain the NC Paramedic Certification, the employee agrees to repay Greene County for **all expenses** incurred by Greene County on behalf of the employee. If the employee is still employed by Greene County, the total amount will be payroll deducted in equal installments for a period of 24 months at approx. **$780.00 per month**. If the employee no longer is employed with Greene County, the student will work with Human Resources to set up a repayment plan not to exceed 24 months.

The investment Greene County will make in each employee's education are as follows:

Books, Uniforms, Other Associated Administrative Costs - $750.00
Estimated Additional Pay for Class Time (660 Hours) - $11,860.20
Estimated Additional Pay for Clinical Time (340 Hours) - $6,109.80

Total Average Investment by County for Employee Paramedic Education (1,000 Hours) - $18,720.00

Employee Sign: ______________________________ Date: ________________

Witness By: _________________________________

Witness Sign: ______________________________ Date: _______________

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I _________________ understand by signing this document, I will, within 24 months, complete an approved Paramedic program and obtain the North Carolina EMS Certification of Paramedic.

Greene County EMS will provide payment for all books, fees, and equipment required by the class. Additionally, Greene County will compensate employee for their time in all scheduled class meetings and any clinical time required to complete the class at the employee's current regular hourly pay rate.

At completion of the Paramedic program and obtaining the North Carolina EMS Certification of Paramedic, the employee agrees to remain employed with Greene County EMS for a period of no less than two (2) years as a full time Paramedic from the date of initial certification. Employees will receive a pay increase to the entry level Paramedic position salary grade. After one year of employment, certified as a Paramedic, the employee *may* receive a three percent (3%) pay increase upon recommendation from the department head.

(Example: 18 months remaining x $875 = $15,750 to be reimbursed to Greene County)

If the employee fails to complete the course and/or fails to obtain the NC Paramedic Certification, the employee agrees to repay Greene County for **full investment** incurred by Greene County on behalf of the employee. If an employee leaves the county for any reason during the 24-month period after obtaining certification, the amount will be repaid at a pro-rated based on remaining time due in service at the rate of $875 per month repaid in equal installments for a period of 24 months.

The investment Greene County will make in each employee's education are as follows:

Books, Uniforms, Other Associated Administrative Costs	**- $1,000**
Up to for Class Time (660 Hours)	**- $13,200**
Up to Clinical Time (340 Hours)	**- $6,800**

Total Investment by County for Employee Paramedic Education (1,000 Hours) - $21,000

Employee Sign: ______________________________ Date: ________________

Witness By: ________________________________

Witness Sign: ______________________________ Date: _______________

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GREENE COUNTY
NORTH CAROLINA

County Manager
Kyle J. DeHaven

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Finance Director
Paula Loftin

F3

From: Kyle J. DeHaven, County Manager

Re: Appointment; Interim Finance Officer

Date: January 2, 2024

An Interim Finance Officer designee is needed to maintain compliance with NC G.S. The Manager Recommends the aforementioned designation to be the Assistant Finance Officer, Ms. Sandy Shirtz.

Action Recommended:

Motion to designate as recommended

Board Action is Needed

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Board of Commissioners
Bennie Heath, Chairman
James T. Shackleford, Vice-Chair
Derek Burress
Ray Johnson
Jerry Jones

GREENE COUNTY
NORTH CAROLINA

County Manager
Kyle J. DeHaven

County Attorney
Gay Stanley

Finance Director
Paula Loftin

From: Kyle J. DeHaven, County Manager

Re: Year in Review

Date: January 2, 2024

The Manager will provide a year in review for the Board of Commissioners and public of accomplishments achieved by Departments of the County.

Action Recommended:

Informational

No Board Action is Needed

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