

AGENDA – MEETING
GREENE COUNTY BOARD OF COUNTY COMMISSIONERS
7:00 PM – GREENE COUNTY OPERATIONS CENTER
MONDAY, NOVEMBER 20, 2023

A. CALL TO ORDER

Invocation/Pledge to the Flag

B. APPROVAL OF AGENDA

C. CONSENT AGENDA

1. November 6, 2023 Regular Meeting Minutes
2. Releases/Refunds
3. Monthly Collection Report
4. Finance Report

D. PUBLIC COMMENTS

E. COUNTY MANAGERS REPORT

1. Budget Amendment; Health/Public Buildings

F. COUNTY ATTORNEY COMMENTS

G. COMMISSIONER'S REPORT AND RECOMMENDATION

H. CLOSED SESSION – Attorney/Client Privilege

I. ADJOURN

Board of Commissioners

Bennie Heath, Chairman
James T. Shackleford, Vice-
Chair
Derek Burrese
Ray Johnson
Jerry Jones



GREENE COUNTY
NORTH CAROLINA

County Manager

Kyle J. DeHaven

County Attorney

Gay Stanley

Finance Director

Paula Loftin

From: Kyle J. DeHaven, County Manager

Re: Consent Agenda

Date: November 20, 2023

The Consent Agenda for the November 20, 2023 Regular meeting consists of the following items:

- 1.) November 6, 2023 Regular Meeting Minutes
- 2.) Releases/Refunds
- 3.) Monthly Tax Collection Report
- 4.) Monthly Finance report

Action Recommended:

Motion to accept the Consent Agenda

Board Action is Needed

NORTH CAROLINA
COUNTY OF GREENE

The Greene County Board of Commissioners met in regular session on Monday, November 06, 2023, at 10:00 a.m. in the Greene County Operations Center. Present for the meeting: Chairman Bennie Heath, Vice Chairman James T. Shackleford Jr, Commissioners Jerry Jones, Ray Johnson and Derek Burress, County Manager Kyle DeHaven, County Attorney Gay Stanley and Deputy Clerk Kathy Mooring.

A. Call to Order

Chairman Bennie Heath called the meeting to order at 10:00 a.m., and asked Commissioner Johnson to give the Invocation and lead the Pledge to the Flag.

There were six Greene County staff in attendance and four people from the public were present.

B. Approval of Agenda

Chairman Heath asked if there were any changes or corrections to the Agenda. Seeing as there were none he called for a motion to approve the Agenda.

On motion by Commissioner Jones and seconded by Commissioner Johnson, the Board voted unanimously to approve the agenda.

C. Consent Agenda

Chairman Heath asked for any corrections/changes to the consent agenda. Seeing as there were none, he asked for a motion/second to approve the consent agenda.

On motion by Commissioner Jones and second by Commissioner Shackleford, the Board voted unanimously to approve the Consent Agenda.

- October 16, 2023 Special Meeting Minutes
- Release/Refunds
- Consideration of Applications for late present use value and elderly/disabled exclusion

Refunds: NCVTS Tax & Tag

Mary Alice Shirley	\$49.11	Creech Farms, Inc.	\$201.56	Roy Lee Graves, Jr.	\$17.84
Johnny Earl Albritton, Sr.	\$2.92	Jose Marc Mondragon-Morales	\$22.10	Jose Isabell Alonso	\$10.80
Sherry Pitts Turner	\$164.92	Kenneth Lilton Herring	\$7.31		

Releases: Ad Valorem Tax

Janet Stocks	\$50.00				
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D. Public Comments

None.

E. Presentations

1. Bobby Taylor; ABC Board. Mr. Taylor presented to the Board of Commissioners the approved plan submitted to the ABC Commission as they pursue a new ABC Facility. In the approved plan submitted to the Commission, the ABC Funds held in reserve for future use by the County are included as a funding source. Mr. Taylor went over the plan in detail and asked for the Board's approval to release the funds in reserve.

On motion by Commissioner Jones and seconded by Commissioner Shackelford, the Board voted unanimously to approve the release of ABC Funds.

2. Eric Collins; Charter Communications. Mr. Collins presented Charter's plans for installation of Charter Internet Service in the Rural Digital Opportunity Fund (RDOF) areas of Greene County. Commissioner Johnson questioned Mr. Collins about the map showing the northern part of the county lacking internet service. Commissioner Burress explained that each year Internet Service Providers (ISPs) apply for grants to expand service, but consistently seek to serve the same areas. The northern part of the county remains unserved, as Spectrum/Charter Communications has leased exclusive rights to provide service there based on a 10-year agreement. Commissioner Burress emphasized that the Board is highly concerned about the northern residents lacking any internet access. He asked if there is any way the Board could accelerate the process of bringing service to the underserved northern part of the county.

3. Tony McEwen; American Flood Coalition. Mr. McEwen presented information about the American Flood Coalition and what they do to advance solutions that support flood-affected communities and protect our nation's residents, economy and military installations.

4. Rich Moore; McDavid Associates. Mr. Moore presented the Division of Water Infrastructures initiative to inventory service lines in the County in search of service lines that contain lead. The Division of Water Infrastructure is requiring all water systems inventory lead service piping and galvanized iron service piping that may be in their systems on/before October 2024. Recognizing the effort to inventory and to assist in replacing any lead service lines, the State is offering financial assistance. The application process is not difficult, though funding guidelines make reference to obligations in the form of loans and grants. Greene County's "distressed" designation should help with financial assistance in the form of grants. Applications are due at the end of November/early December. In order to apply, a water system must adopt an authorizing resolution. To position the County to apply, it is recommended that the County adopt a resolution to seek financial assistance to inventory/inspect potential lead service lines and galvanized iron service lines. It is noted that, if lead/galvanized iron service lines are located, there are future financial assistance opportunities to help obtain funding for construction to replace lead/galvanized piping (even if located on private property). Commissioner Burress stated that he attends many town council meetings and was aware that the Town of Snow Hill and Hookerton were applying for grants to conduct similar inventories of lead water pipes. He stated he knew the towns could apply for up to \$1 million each in grants to perform the inventories. Since counties serve much larger areas, what is the maximum grant amount that counties could apply for. Mr. Moore said the max amount is the same at \$1 million as most county water system's will have very little if any lead service lines, but small town's will probably have more due to not updating their service lines.

On motion by Commissioner Jones and seconded by Commissioner Johnson, the Board voted unanimously to approve the adoption of the Resolution approving filing an Application to the Division of Water Infrastructure for a Lead Service Line Inventory.

5. Rich Moore; McDavid Associates. Mr. Moore presented request from Ormondsville Water Corporation to join Greene County Regional Water System. Ormondsville Water Corp. voted unanimously on October 30, 2023 to transfer Ormondsville Water Corp. to Greene County Regional Water System. Mr. Moore presented a Resolution and Agreement to the Board of Commissioners to Accept the Conveyance of Ormondsville Water Corp. to Greene County Regional Water System.

On motion by Commissioner Jones and seconded by Commissioner Johnson, the Board voted unanimously to accept the conveyance of Ormondsville Water Corp. to Greene County Regional Water System.

F. County Manager Report

1. Mr. DeHaven presented a request from the Clerk of Courts Office to appoint Ms. Gloria Artis to the Greene County Jury Commission.

On motion by Commissioner Jones and seconded by Commissioner Shackelford, the Board voted unanimously to appoint Ms. Gloria Artis to the Greene County Jury Commission.

2. Mr. DeHaven next presented a Budget Amendment for Public Buildings. This Budget Amendment is needed to appropriate funds to pay for the HVAC overhaul at the Justice Center. The project was approved in March and the equipment has been on order since that time.

On motion by Commissioner Jones and seconded by Commissioner Johnson, the Board voted unanimously to approve this Budget Amendment.

3. Mr. DeHaven next presented a Budget Amendment for Public Buildings to replace the roof at the Health Services Building. Two renovations are planned to take place in the Health Services Building now and in the future. The roof has caused an issue from the last two heavy rains we received which prompted us to have the roof quoted for replacement. This was an expense in the 24/25 CIP that we are requesting be moved up to the current year. The Health Department has committed to contributing funds to cover half the cost of the roof replacement.

On motion by Commissioner Jones and second by Commissioner Shackelford, the Board voted unanimously to approve the Budget Amendment.

G. County Attorney Report

No comment.

H. Commissioner's Report and Recommendations

Chairman Heath made some announcements –There will be a Shred-A-Thon at the Senior Center on November 8th from 10 a.m. to 1 p.m. He also said that American Legion Post 94 will have a pancake supper on Saturday, November 11th. Taste of Greene will be Thursday evening. Commissioner Burress stated a new business, Simpson's Closet, opened in downtown Snow Hill and was holding their Grand Opening on Saturday at 1:00 p.m.

I. CLOSED SESSION – Attorney/Client Privilege, Economic Development and Personnel

Motion/Second into closed session – Commissioners Jones and Shackleford

Motion/Second out of closed session – Commissioners Jones and Johnson

J. ADJOURN

On motion by Commissioner Jones and second by Commissioner Johnson to adjourn the meeting, the Board voted unanimously to adjourn. The meeting adjourned at 12:05 p.m.

Bennie Heath, Chairman

Attest:

Kyle J. DeHaven, Clerk to the Board

[illegible]

Stephanie C. Wiggins
Tax Administrator



GREENE COUNTY
A Place To Grow. The Way To Live.

229 Kingold Blvd
P.O. Box 482
Snow Hill, NC 28580

Phone 252-747-3615

Date: November 6, 2023

To: Greene County Board of Commissioners

From: Stephanie Wiggins - Tax Administrator

Subject: GS 105-350 (7)

Monthly

All levy

Report of amount collected on each year's taxes and amount remaining
uncollected - Collections posted as of October 31, 2023

Year		Current		FY 2023-2024	Amount Remaining	%
		Month		Collections YTD	Uncollected	Collected
		Adj. Payments+interest		Adj. Payments+interest		
2013		\$ 312.14		\$ 337.15	\$ 19,392.04	99.79%
2014		\$ -		\$ -	\$ 6,347.89	99.93%
2015		\$ -		\$ 28.08	\$ 4,975.60	99.94%
2016		\$ -		\$ 26.60	\$ 5,381.46	99.94%
2017		\$ -		\$ 55.14	\$ 6,127.13	99.93%
2018		\$ -		\$ 1,778.78	\$ 7,959.40	99.91%
2019		\$ 259.23		\$ 1,723.58	\$ 17,719.22	99.81%
2020		\$ 1,532.89		\$ 3,010.28	\$ 16,137.56	99.83%
2021		\$ 553.63		\$ 2,962.75	\$ 33,210.20	99.68%
2022		\$ 4,188.18		\$ 29,678.49	\$ 72,049.49	99.34%
2023		\$ 392,446.77		\$ 2,202,841.67	\$ 9,217,674.29	19.27%
Total		\$ 399,292.84		\$ 2,242,442.52	\$ 9,406,974.28	

MTD Levy added for 2023				
\$ 5,174.42				
Beginning Receivable		ytd add'l levy	payments (principal only)	ytd interest(+)
\$ -		\$ 11,453,073.29	\$ 2,207,402.77	\$ 1,770.26
YTD:	releases	adjustments	refunds	write offs
	\$ 33,088.25	\$ 1,239.34	\$ (8,129.92)	\$ 1,798.56

GREENE COUNTY FINANCIAL SUMMARY
October 31, 2023



GREENE COUNTY
NORTH CAROLINA

GENERAL FUND				
REVENUES	BUDGET	October	YTD	YTD%
AD VALOREM TAXES	(10,426,000)	(511,694)	(2,553,700)	24.49%
TAXES/LICENSES-OTHER	(5,950,621)	(523,252)	(546,808)	9.19%
SALES & SERVICES	(2,039,971)	(144,972)	(548,467)	26.89%
MISCELLANEOUS GENERAL REVENUE	(1,154,138)	(57,736)	(223,037)	19.32%
PROGRAM SPECIFIC REVENUE	(779,767)	(91,184)	(215,013)	27.57%
DEPT OF SOCIAL SERVICES REVENUE	(2,647,457)	(163,142)	(363,544)	13.73%
PUBLIC HEALTH REVENUE	(1,675,758)	(106,461)	(495,687)	29.58%
TRANSFERS IN	0	0	0	0.00%
FUND BALANCE APPROPRIATED	(931,375)	0	0	0.00%
TOTAL REVENUES	(25,605,087)	(1,598,441)	(4,946,256)	19.32%
EXPENSES	BUDGET	October	YTD	YTD%
GOVERNING BODY	277,970	10,962	54,443	19.59%
GENERAL GOVERNMENT	564,196	1,308	393,310	69.71%
ADMINISTRATION	992,027	78,436	315,952	31.85%
TAX	670,107	47,225	179,967	26.86%
COURT	25,210	5,831	12,434	49.32%
ELECTIONS	230,779	18,208	74,056	32.09%
REGISTER OF DEEDS	282,444	22,784	84,503	29.92%
BUILDING INSPECTIONS	475,593	32,919	176,045	37.02%
ANIMAL CONTROL	279,965	24,346	91,868	32.81%
SHERIFF	2,448,709	253,939	816,641	33.35%
JAIL	1,988,324	124,511	511,049	25.70%
EMERGENCY MANAGEMENT	297,505	81,705	148,493	49.91%
EMERGENCY MEDICAL SERVICES	2,548,482	273,502	917,694	36.01%
COMMUNICATIONS/DISPATCH	709,027	60,020	241,756	34.10%
PUBLIC BUILDINGS	790,375	388,584	545,207	68.98%
FORESTRY	82,423	0	10,333	12.54%
ECONOMIC DEVELOPMENT	190,708	13,565	113,590	59.56%
JUVENILE RESTITUTION	55,253	0	13,473	24.38%
COOPERATIVE EXTENSION	252,402	17,173	51,908	20.57%
SOIL CONSERVATION	261,788	12,469	50,122	19.15%
VETERANS	31,786	2,886	11,168	35.14%
DJDP YOUTH PROGRAM	46,675	3,823	16,077	34.44%
SCHOOL	3,930,828	333,218	1,255,698	31.94%
COMMUNITY COLLEGE	240,000	20,000	80,000	33.33%
LIBRARY	143,685	11,974	47,895	33.33%
MENTAL HEALTH	66,018	5,502	22,006	33.33%
RECREATION	452,870	43,598	170,306	37.61%
FARMERS MARKET	16,500	757	2,157	13.07%
DEPT OF SOCIAL SERVICES	3,844,985	256,870	1,054,095	27.41%
PUBLIC HEALTH	2,543,734	177,894	627,636	24.67%
SENIOR SERVICES	391,919	21,795	93,668	23.90%
TRANSFERS OUT	472,800	464	1,468	0.31%
TOTAL EXPENSES	25,605,087	2,346,269	8,185,017	31.97%
REVENUES UNDER (OVER) EXPENSES	0	747,827	3,238,762	

TRANSPORTATION FUND				
REVENUES	BUDGET	October	YTD	YTD%
CHARGES FOR SERVICES	(197,450)	(4,520)	(27,964)	14.16%
GRANTS	(395,878)	0	(8,538)	2.16%
MISCELLANEOUS REVENUE	0	(304)	(1,882)	100.00%
FUND BALANCE APPROPRIATED	0	0	0	0.00%
TOTAL REVENUES	(593,328)	(4,824)	(38,383)	6.47%
EXPENSES	BUDGET	October	YTD	YTD%
SALARIES/FRINGES	349,633	33,069	126,933	36.30%
OPERATING	115,970	7,006	53,210	45.88%
CAPITAL	115,267	19,544	19,544	16.96%
TRANSFERS OUT	12,458	0	0	0.00%
TOTAL EXPENSES	593,328	59,619	199,687	33.66%
REVENUES UNDER (OVER) EXPENSES	0	54,795	161,304	

UTILITY FUND				
REVENUES	BUDGET	October	YTD	YTD%
CHARGES FOR SERVICES-WATER	(2,580,484)	(198,997)	(910,933)	35.30%
CHARGES FOR SERVICES-SEWER	(759,900)	(67,042)	(262,380)	34.53%
ALTERNATIVE WATER FEES	(790,000)	(66,683)	(267,092)	33.81%
LATE FEES/SERVICE CHARGES	(98,000)	(8,688)	(38,220)	39.00%
MISCELLANEOUS REVENUE	(34,000)	(10,254)	(36,404)	107.07%
FUND BALANCE APPROPRIATED	-	-	-	0.00%
TOTAL REVENUES	(4,262,384)	(351,663)	(1,515,029)	35.54%
EXPENSES	BUDGET	October	YTD	YTD%
SALARIES/FRINGES	706,074	57,479	223,413	31.64%
OPERATING	3,069,089	130,499	522,654	17.03%
DEBT PRINCIPAL/INTEREST	92,221	-	-	0.00%
CAPITAL OUTLAY	70,000	-	-	0.00%
DEPRECIATION	225,000	-	-	0.00%
TRANSFERS OUT	100,000.00	-	-	0.00%
TOTAL EXPENSES	4,262,384	187,978	746,067	17.50%
REVENUES UNDER (OVER) EXPENSES	0	(163,685)	(768,962)	

LANDFILL FUND				
REVENUES	BUDGET	October	YTD	YTD%
SOLID WASTE FEES	(704,884)	(32,196)	(149,632)	21.23%
SOLID WASTE/SCRAP TIRE/WHITE GOODS TAX	(51,000)	-	-	0.00%
MISCELLANEOUS REVENUE	(400)	(2,375)	(9,325)	2331.34%
CHARGES FOR SERVICES	(153,000)	(20,158)	(66,845)	43.69%
TRANSFERS IN	-	-	-	0.00%
FUND BALANCE APPROPRIATED	-	-	-	0.00%
TOTAL REVENUES	(909,284)	(54,729)	(225,803)	24.83%
EXPENSES	BUDGET	October	YTD	YTD%
LANDFILL OPERATING	390,784	30,792	116,128	29.72%
COLLECTIONS OPERATING	486,900	39,443	138,103	28.36%
LANDFILL CLOSURE	-	-	-	0.00%
SCRAP TIRE	28,000	2,117	5,428	19.38%
WHITE GOODS	3,600	-	1,653	45.92%
CAPITAL OUTLAY	-	-	-	0.00%
TOTAL EXPENSES	909,284	72,352	261,311	28.74%
REVENUES UNDER (OVER) EXPENSES	0	17,623	35,509	

FUND BALANCES		
	June 30, 2022	June 30, 2021
NONSPENDABLE: PREPAIDS	126,031	466,479
STABILIZATION BY STATE STATUTE	3,144,425	2,171,353
REGISTER OF DEEDS	7,407	36,040
HUMAN SERVICES	1,972,934	1,555,453
SHERIFF DEPARTMENT	889,422	18,923
ECONOMIC DEVELOPMENT	28,730	0
USDA LOAN PAYMENTS	1,243,690	1,242,334
GREENE COUNTY ABC BOARD	151,252	104,373
TAX REVALUATION	55,193	5,190
SPECIAL REVENUE FUNDS	-	310,280
ENVIRONMENTAL PROTECTIONS	50,000	-
CAPITAL PROJECT FUNDS	-	859,141
SUBSEQUENT YEAR'S EXPENDITURES	100,000	135,925
UNASSIGNED FUND BALANCE	11,298,280	7,183,758
TOTAL FUND BALANCES	19,067,364	14,089,249

Board of Commissioners

Bennie Heath, Chairman
James T. Shackleford, Vice-
Chair
Derek Burress
Ray Johnson
Jerry Jones



GREENE COUNTY
NORTH CAROLINA

County Manager

Kyle J. DeHaven

County Attorney

Gay Stanley

Finance Director

Paula Loftin

From: Kyle J. DeHaven, County Manager

Re: BA; Health/Public Buildings

Date: November 20, 2023

Concurring BA's are needed to properly appropriate funds for the Health Services Roof Replacement. In our last meeting, a BA was done to fund the roof replacement from Public Buildings. The Health department shared that they had funds to assist in the unexpected cost from their reserves. This amendment is twofold, it is the appropriation of funds from the aforementioned reserves of the Health Department, and a reduction in funds appropriated from the County's fund balance appropriation for the same amount.

Action Recommended:

Motion to approve the BA as provided

Board Action is Needed

BUDGET REVISIONS

<u>Revenues</u>				<u>Expenditures</u>			
<u>Account #</u>				<u>Account #</u>			
11-172-4382-12 CH REIMB Escrow	+	91,500.00		11-554-5302-00 Child Health Program CAPITAL OUTLAY >\$5000	+	91,500.00	
11-172-4382-04 FP REIMB Escrow	+	91,500.00		11-555-5302-00 Family Planning Program CAPITAL OUTLAY >\$5000	+	91,500.00	
TOTAL		+	183,000.00	TOTAL		+	183,000.00

